## PROVINCE OF QUÉBEC Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on Tuesday, February 28, 2012 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

**PRESENT**: Commissioners Brunke, Chiasson, Daly, Davidson (by telephone),

Garbutt, Guy, Hendry, Larivière (by telephone), McCrank, O'Brien, Perry, Polson, Shea, Taylor and Young (by videoconference), Parent Commissioners Gibbons and Komm

Personnel:

Director of Education, Adult Education and Vocational Training,

R. Ahern

Director of Education, M. Dubeau

Director of Buildings, Equipment and Transportation, C. O'Shea

Assistant Director of Student Services, B. Burn

**REGRETS**: Commissioners Dexter, Gunn, Lanyi and Wilson, the Director of

Legal Services and Human Resources/Secretary General, R.

Vézina

The Director General, M. Dawson and the Assistant Director General/Director of Finance, P. Lamoureux were also present. Director of Education, M. Dubeau acted as Secretary General for this meeting.

#### **Public Participation**

Chantel Hutter presented a video montage of the 2011-2012 Public Speaking competition.

Jacob Picklyk, a grade 6 student from Buckingham recited his winning speech.

### Call to Order

The Chair, Commissioner Chiasson, called the meeting to order at 7:00 p.m.

C-11/12-97 Approval of Agenda

IT WAS MOVED by Commissioner Perry that the Agenda be

approved.

Carried unanimously

C-11/12-98 Approval of Minutes – November 29, 2011

IT WAS MOVED by Commissioner O'Brien that the Minutes of a meeting held on November 29, 2011 be approved as circulated.

### C-11/12-99 Appointment of Commissioner – electoral division # 2

CONSIDERING that the position of commissioner for electoral division # 2 is vacant;

CONSIDERING that the Western Québec School Board Parents' Committee has been duly consulted;

IT WAS MOVED by Commissioner Taylor that Mrs. Verna Polson be appointed as commissioner for the Western Québec School Board's electoral division number 2, and that public notice of this appointment be given according to the terms set out in the Act Respecting School Elections.

Carried unanimously

## Swearing-in: Commissioner Polson

Mike Dawson facilitated the swearing-in of Verna Polson.

### C-11/12-100 2011-2012 Director General Performance Deliverables

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Executive Committee, the Director General Performance Deliverables for 2011-2012 be approved.

Carried unanimously

### Director General Deliverables 2011-2012

The Director General asked that his concerns be minuted regarding the timing, logistics and mechanics of deliverables due between April and June which are mandated in February.

### C-11/12-101 Director General Deliverables Timeline

IT WAS MOVED by Commissioner Davidson that Council mandate the Chairs of committees to establish deliverables in October for discussion at the Executive Committee meeting in October.

Carried unanimously

Commissioner Davidson left the meeting at 7:45 p.m.

#### Chairman's Remarks

- The Chairs are working to bring forward recommendations for budget cuts.
- CSBA Conference (July) is taking registrations. Future conferences are up in the air.

### **Director General Report**

The Director General presented his oral report to Council. Topics covered included:

- The introduction of Marcy Galipeau, Communications Officer.
- CBC project on Bullying at PWHS/Hadley. (Connect with Mark Kelly).
- Issue of mold in schools.

- ADGESBQ report to Madame Pagé on potential budget cuts.
- Budget document and process.
- Planning and Review Committee.
- Clarification on the budget document was requested by Commissioners O'Brien, Hendry, Young, Daly and Shea. It was agreed that cuts should be prioritized and explained.

## C-11/12-102 Planning and Review Committee Membership

IT WAS MOVED by Commissioner Shea that the three Standing Committees assign 2 members each to sit on the Planning and Review Committee along with the Chairman of the Board.

Carried unanimously

## C-11/12-103 Executive Committee Report – January 24, 2012

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the Executive Committee minutes of January 24, 2012.

Carried unanimously

## C-11/12-104 Executive Committee Report – February 21, 2012

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Executive Committee minutes of February 21, 2012.

Carried unanimously

### C-11/12-105 Corporate Committee Report – January 10, 2012

IT WAS MOVED by Commissioner Guy that the Board acknowledge receipt of the draft Corporate Committee minutes of January 10, 2012.

Carried unanimously

### C-11/12-106 Western Québec School Board Leadership and Citizenship Award

IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, the Western Québec School Board Leadership and Citizenship Award be established at \$200.

For: 2 Against: 12

Motion defeated

#### C-11/12-107

## Revised Policy C-25 – Policy On The Continued Operation Or Closure of Schools And On Other Changes Made To The Educational Services Provided In A School – Send for Consultation

IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, the Revised Policy On The Continued Operation Or Closure Of Schools And On Other Changes Made To The Educational Services Provided In A School be sent for consultation.

Carried unanimously

### C-11/12-108

## Education Committee Report - January 11, 2012

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the Education Committee minutes of January 11, 2012.

Carried unanimously

### C-11/12-109

## **Staff Travel for Education Purposes**

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, that as a courtesy, administration be requested to provide to Council advance notice of any planned travel by Board employees outside of Québec and Ontario; this notice should provide trip specific details such as names, dates, reason for travel, and source of funding.

### C-11/12-110

## **Staff Travel for Education Purposes**

IT WAS MOVED by Commissioner Shea that this motion be tabled.

For: 6 Against: 6 Abstentions: 2

Motion defeated

#### Results of the vote on Resolution C-11/12-109

For: 6 Against: 6 Abstentions: 2

Motion defeated

#### C-11/12-111

# Survey - Enquête québécoise sur le développement des enfants à la maternelle 2012 (EQDEM)

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, Council approve that the teachers complete the survey in our schools.

## C-11/12-112 Education Committee Report – February 8, 2012

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft Education Committee minutes of February 8, 2012.

Carried unanimously

## C-11/12-113 Pontiac High School – Trip to England/France

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, Council approve the Pontiac High School trip to England/France during March break 2013.

Carried unanimously

## C-11/12-114 Hadley - Trip to New York

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Education Committee, Council approve the Hadley trip for secondary II students to New York November 30 to December 2, 2012.

Carried unanimously

## C-11/12-115 Business Committee Report – December 15, 2011

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the minutes of the Special Business Committee meeting of December 15, 2011.

Carried unanimously

### C-11/12-116 Appointment of Auditor – Period ending June 30, 2012

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the firm of Samson & Associates be appointed as Auditors for the period ending June 30<sup>th</sup>, 2012.

Carried unanimously

# C-11/12-117 Signature - Sale of Old Protestant School, 2 Elsie Street, Campbell's Bay

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Director General, M. Dawson and Chairman of the Western Québec School Board, M. Chiasson be authorized to sign, on behalf of the Western Québec School Board, for the Sale of the Old Protestant School located at 2 Elsie Street, Campbell's Bay, Quebec.

Carried unanimously

### **C-11/12-118 Joint Community Projects 2011-2012**

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Joint Community Projects 2011-2012 be approved.

## C-11/12-119 Business Committee Report – February 9, 2012

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the draft Business Committee minutes of February 9, 2012.

### Carried unanimously

A request was made to have an accounting of outstanding school user fees by school for the next meeting.

## C-11/12-120 Budget Report 2011/2012 - January 1st, 2012

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the Budget Report 2011/2012 be approved.

Carried unanimously

## C-11/12-121 STAS – Energy study

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, STAS be mandated to carry out a complete Energy Study (approx. 10K) for our high schools and large elementary schools; this study would provide all pertinent information necessary to submit a demande to the MELS for a School Board energy conservation plan.

Carried unanimously

## C-11/12-122 Rental of Facilities - City of Gatineau

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, a letter be sent to the City of Gatineau, outlining that all the outstanding amounts owed to D'Arcy McGee/Symmes for the rental of facilities for the summer of 2011 must be paid prior to further use of any of our facilities.

IT WAS FURTHER MOVED that the rental of schools must be paid upfront before facilities are rented or leased to the City of Gatineau.

For: 12 Against: 1

Motion carried

Commissioner Hendry left the meeting at 10:05 p.m.

# C-11/12-123 Special Education Advisory Committee Report – February 6, 2012

IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the draft SEAC minutes of February 6, 2012.

C-11/12-124

Transportation Committee Report – December 8, 2011 IT WAS MOVED by Commissioner Young that the Board acknowledge receipt of the draft Consultative Transportation Committee minutes of December 8, 2011.

Carried unanimously

C-11/12-125

One Year Contract #5 – 2011/2012 - Autobus Outaouais inc. IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #5 negotiated with Autobus Outaouais Inc. in the amount of seventy five thousand two hundred forty nine dollars and thirty five cents (\$75,249.35) including the 1.78% indexation be approved.

Carried unanimously

C-11/12-126

One Year Contract #6 – 2011/2012 – Autobus Outaouais Inc. IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #6 negotiated with Autobus Outaouais Inc. in the amount of Fifty five thousand one hundred forty eight dollars and fifty nine cents (\$55, 148.59) including the 1.78% indexation be approved.

Carried unanimously

C-11/12-127

One Year Contract #7 – 2011/2012 – Autobus Outaouais Inc. IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #7 negotiated with Autobus Outaouais Inc. in the amount of Forty seven thousand one hundred eighty three dollars and eighty one cents (\$47,183.81) including the 1.78% indexation be approved.

Carried unanimously

C-11/12-128

One Year Contract #8 – 2011/2012 – Autobus LaSalle Ltée. IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #8 negotiated with Autobus LaSalle Ltée in the amount of Sixty two thousand four hundred sixty five dollars and fifty seven cents (\$ 62,465.57) including the 1.78% indexation be approved.

Carried unanimously

C-11/12-129

One Year Contract #9 – 2011/2012 – Bigras Transport Inc. IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #9 negotiated with Bigras Transport Inc. in the amount of Fifty thousand eight hundred fifty seven

dollars and thirty one cents (\$50, 857.31) including the 1.78% indexation be approved.

Carried unanimously

### C-11/12-130

One Year Contract #10 – 2011/2012 – Transport Létourneau IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the one (1) year contract # 10 negotiated with Transport Létourneau Inc. in the amount of Sixty one thousand seven hundred ninety two dollars and forty nine cents (\$61,792.49) including the 1.78% indexation be approved.

Carried unanimously

### C-11/12-131

One Year contract #11 – 2011/2012 - Baie Transport IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the one (1) year contract # 11 negotiated with Baie Transport in the amount of Fifty one thousand four hundred seventy five dollars and nine cents (\$ 51,475.09) including the 1.78% indexation be approved.

Carried unanimously

### C-11/12-132

## One Year Contract #12 - 2011/2012 -Transport Michel Therrien

IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #12 negotiated with Transport Michel Therrien in the amount of One hundred thousand two hundred sixty three dollars and five cent (\$101 263.05) be approved.

Carried unanimously

#### C-11/12-133

One Year Contract #13 - 2011/2012 - TransporAction IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the One (1) year contract #13 negotiated with TransporAction in the amount of Fifteen thousand two hundred eighty four dollars and sixteen cents (\$15 284.16) be approved.

Carried unanimously

### C-11/12-134

Mileage Adjustment 2011/2012 – Autobus Outaouais
IT WAS MOVED by Commissioner Young that, as
recommended by the Consultative Transportation Committee,
the mileage adjustment increase for Autobus Outaouais in the
amount of one thousand eighty four dollars and thirty nine cents
(\$1 084.39) for the 2011/2012 school year be approved.

## C-11/12-135 Mileage Adjustment 2011/2012 – Autobus LaSalle

IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the mileage adjustment decrease for Autobus LaSalle in the amount of nine thousand one hundred ten dollars and twenty-eight cents (-\$9 110.28) for the 2011-2012 school year be approved.

Carried unanimously

## C-11/12-136 Mileage Adjustment 2011/2012 - Baie Transport

IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the mileage adjustment increase for Baie Transport in the amount of six thousand one hundred seventy one dollars and forty eight cents (\$6 171.48) for the 2011-2012 school year be approved.

Carried unanimously

## C-11/12-137 Mileage Adjustment 2011/2012 – Bigras Transport

IT WAS MOVED by Commissioner Young that, as recommended by the Consultative Transportation Committee, the mileage adjustment decrease for Bigras Transport in the amount of one hundred forty-six dollars and ninety-four cents (\$-146.94) for the 2011-2012 school year be approved.

Carried unanimously

## C-11/12-138 Parents' Committee Report – November 21, 2011

IT WAS MOVED by Parent Commissioner Komm that the Board acknowledge receipt of the Parents' Committee minutes of November 21, 2011.

Carried unanimously

### C-11/12-139 Parents' Committee Report – January 16, 2012

IT WAS MOVED by Parent Commissioner Komm that the Board acknowledge receipt of the Parents' Committee minutes of January 16, 2012.

Carried unanimously

## C-11/12-140 Professional Improvement Committee Report – September 29, 2011

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the PIC minutes of September 29, 2011.

# C-11/12-141 Professional Improvement Committee Report – November 8, 2011

IT WAS MOVED by Commissioner Shea that the Board acknowledge receipt of the PIC minutes of November 8, 2011.

Carried unanimously

# C-11/12-142 Professional Improvement Committee Report – December 19, 2011

IT WAS MOVED by Commissioner Shea that the Board acknowledge receipt of the PIC minutes of December 19, 2011.

Carried unanimously

## C-11/12-143 Educational Policies Committee Report - October 21, 2011

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft EPC minutes of October 21, 2011.

Carried unanimously

## C-11/12-144 Educational Policies Committee Report – December 5, 2011

IT WAS MOVED by Commissioner O'Brien that the Board acknowledge receipt of the draft EPC minutes of December 5, 2011.

Carried unanimously

### C-11/12-145 Authorization – Carrie Hart

IT WAS MOVED by Commissioner Young that Carrie Hart, Manager of Financial Resources, be authorized to receive and consult confidential documents provided by Revenue Québec for Western Québec School Board, i.e. Numéro d'entreprise du Québec (NEQ): 8831850266.

Carried unanimously

### **Poltimore School Finances**

M. Dawson stated that an internal audit caught the mistake and it has been corrected.

### **Music Makers**

A location is being looked at for next year.

### C-11/12-146

## Signature – Centre collégial des Services Regroupés

IL EST PROPOSÉ PAR LE COMMISSAIRE GUY et résolu que le président et/ou le directeur général soient mandatés pour signer toute validation des prévisions d'achats annuels de la Commission scolaire Western Québec auprès du Centre collégial des Services Regroupés et tout autre document nécessaire pour l'acquisition d'équipements audiovisuels, particulièrement pour l'achat de tableaux blancs interactifs dans le cadre de la mesure 50680.

Carried unanimously

### C-11/12-147

## Official Delegate - Société GRICS

IT WAS MOVED by Commissioner Guy that Serge Beauparlant, in his capacity as Superintendent of Technology be nominated as the official delegate from Western Quebec School Board at all general and special meetings of Société GRICS, and that in his absence Danielle Robert be appointed as his replacement and that this resolution replace all previous resolutions appointing the official delegate for the Annual General Meeting.

Carried unanimously

### C-11/12-148

# Partnership Agreement Objectives and Targets – Annual Report 2010-2011

IT WAS MOVED by Commissioner O'Brien that the Partnership Agreement Objectives and Targets – Annual Report 2010-2011 be approved as presented.

Carried unanimously

#### C-11/12-149

## Expulsion - Student at D'Arcy McGee High School

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Discipline Committee, student XXXXXXXXXX be expelled from D'Arcy McGee High School and all schools and services of the Western Quebec School Board for the remainder of the 2011-2012 school year.

Carried unanimously

### C-11/12-150

## Expulsion - Student at D'Arcy McGee High School

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Discipline Committee, student XXXXXXXXXX be expelled from D'Arcy McGee High School and all schools and services of the Western Quebec School Board for the remainder of the 2011-2012 school year.

## C-11/12-151 Expulsion – Student at D'Arcy McGee High School

IT WAS MOVED by Commissioner O'Brien that, as recommended by the Discipline Committee, student XXXXXXXXXX be expelled from D'Arcy McGee High School and all schools and services of the Western Quebec School Board for the remainder of the 2011-2012 school year.

Carried unanimously

## **Date of Next Meeting**

The next regular meeting of the Council of Commissioners will be held on March 27, 2012.

## C-11/12-152 Adjournment

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 10:45 p.m.

Carried unanimously

MD/ed