

**PROVINCE OF QUÉBEC**  
**Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on March 31, 2015 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

**PRESENT:** Chairman Shea, Commissioners Brunke, Daly, Dionne, Egan, Garbutt, Guy, Labadie, Larventz, McCrank, Schaler, and Young (by videoconference), and Parent Commissioners Boucher, Fenton (by videoconference), Komm, and Lafond

**Personnel:**

Director of Student Services, B. Burn  
Director of Human Resources, School Organization and Transportation, M. Dubeau  
Director of Buildings, Equipment and Technology, P. Proulx

The Director General, Paul Lamoureux, the Assistant Director General/Director of Education, Adult Education and Vocational Training, R. Ahern, and the Director of Legal Services/ Secretary General, R. Vézina, were also present.

**Call to Order**

Chairman Shea called the meeting to order at 7:02 p.m.

**Public Participation**

Mr. Alan Earwaker, Outdoor Education Teacher, made a presentation on the WQSB's Environmental Awareness and Outdoor Life Skills Program 2014-2015.

**C-14/15-138**

**Adoption of Agenda**

IT WAS MOVED by Commissioner McCrank that the agenda be adopted with the addition of:

6.3 PWHS Trip to Italy

7.5 Group Buying Program (CCSR) – Photocopiers

and the deletion of:

7.2 McDowell Gym Equipment and Ventilation

Carried unanimously

**C-14/15-139**

**Approval of Minutes – February 24, 2015**

IT WAS MOVED by Commissioner Guy that the minutes of a meeting held on February 24, 2015 be approved as circulated.

Carried unanimously

**Chairman's Report**

The Chairman presented his written report. He also mentioned that he, along with the chairs of the neighbouring French boards, attended a meeting with the Mayor of the City of Gatineau to discuss partnership possibilities.

### **Director General's Report**

The Director General presented his oral report. Items discussed included:

**-Provincial Budget 2015-2016:** Estimated \$350 million in cuts provincially which would represent between \$2 and \$2.4 million in cuts for the WQSB;

-School boards have been informed that they can no longer borrow against accumulated surpluses to balance their budget;

-School board taxation

### **-Workshop – Planning Budget 2015-2016**

-P. Lamoureux informed Council that he would like to schedule two planning sessions and the following dates were agreed upon:

April 14 – 4 pm to 7 pm

April 25 – 9 am to 3 pm

### **-International Student Initiative (Vocational Programs)**

-R. Ahern made a presentation on a possible revenue-generating initiative entitled “International Student Initiative (Vocational Programs)”.

**C-14/15-140** IT WAS MOVED by Commissioner Daly that the Council of Commissioners support the International Student Initiative.  
Carried unanimously

**C-14/15-141** **Executive Committee Report – March 24, 2015**  
IT WAS MOVED by Commissioner Guy that the Council acknowledge receipt of the draft Executive Committee minutes of March 24, 2015.  
Carried unanimously

**C-14/15-142** **D’Arcy McGee High School Trip to Italy**  
IT WAS MOVED by Commissioner Daly that Council approve the D’Arcy McGee High School trip to Italy during the March Break 2016.  
Carried unanimously

**C-14/15-143** **Hadley Junior High School Trip to New York City**  
IT WAS MOVED by Commissioner Schaler that Council approve the Hadley Junior High School trip to New York City from November 13 to November 15, 2015.  
Carried unanimously

**C-14/15-144** **Philemon Wright High School Trip to Italy**  
IT WAS MOVED by Commissioner Schaler that Council approve the Philemon Wright High School trip to Italy during the March Break 2016.  
Carried unanimously

**C-14/15-145** **Sale of Land – 2200 m<sup>2</sup> – Le Centre Mechtilde**  
WHEREAS the WQSB received a request to purchase 2200 square metres of land located at 185 rue Archambault (Hull Adult Education Centre);

WHEREAS the evaluation of the land is at \$637,700 representing \$71.58 a square metre;

WHEREAS based on the above calculation, the selling price would be \$157,492.14 plus taxes;

IT WAS MOVED by Commissioner McCrank that the Western Québec School Board acknowledge receipt of the offer to purchase the land and that the Director of Buildings, Equipment and Technology be mandated to inform Le Centre Mechtilde that a plan has not yet been developed for the future of this property, and that the offer cannot be accepted at this time.

Carried unanimously

**C-14/15-146**

**Public Call for Tender – Entretien, construction, réparation, et modification des systèmes électriques – 45srmb002**

WHEREAS a public call for tenders has been made for the above mentioned contract for a three (3) year term;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 7973322 Canada Inc. (Les Entreprises MCB)
- ACQ – Région de l’Outaouais
- Gestion Alpe Inc.
- Innovélec
- Saga Électrique

WHEREAS the following two tenders were received and recorded:

Innovélec Inc.	\$59.00 per hour
Les Entreprises MCB	\$65.52 per hour

WHEREAS the lowest bid conformed;

WHEREAS this contract was approved by the Executive Committee at its September 15, 2015 meeting (E-14/51-21);

WHEREAS this contract should have been authorized/approved by the Council of Commissioners;

IT WAS MOVED by Commissioner Guy that the submitted bid by Innovélec Inc., in the amount of \$59.00 per hour plus taxes, be approved.

Carried unanimously

**School Capacity St-Michael’s Feasibility Study**

P. Proulx presented his feasibility report on 4 options:

- New School
- Extension
- Community Project
- Status Quo

C-14/15-147

**St-Michael's Feasibility Study**

WHEREAS by resolution dated January 27, 2015, the Council of Commissioners mandated administration to conduct a feasibility study with respect to possible development options for St-Michael's High School;

WHEREAS the Director of Buildings, Equipment, and Technology, P. Proulx, has presented his report;

IT WAS MOVED by Commissioner Dionne that the Council of Commissioners acknowledge receipt of the feasibility study presented by the Director of Buildings, Equipment, and Technology, P. Proulx, on the possible development of St-Michael's High School and explore the possibility of further financial commitment from community partners to confirm the potential of the community project as described in the presentation.

Carried unanimously

C-14/15-148

**Group Buying Program – Centre Collégial des Services Regroupés (CCSR) – Photocopiers**

WHEREAS the contract for all the photocopiers of the WQSB schools and board office will be expiring the first quarter of the 2015-2016 school year;

WHEREAS the WQSB has participated in the "Group Buying Program" through CCSR;

WHEREAS Xerox has won the tender for our Multi-Functional Printers;

WHEREAS Ricoh has won the tender for our Production Printers;

WHEREAS the new lease will be for 5 years;

WHEREAS the printers must be ordered at the beginning of April 2015, to be ready for the new school year;

IT WAS MOVED by Commissioner Egan that the WQSB proceed to lease Multi-Functional and Production Printers through the CCSR's "Group Buying Program", and that the Director of Buildings, Equipment and Technology, Mr. Pascal Proulx, be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

**Budget Expense Report**

The Director General presented the Board's quarterly financial expense report.

C-14/15-149

**Parents' Committee Report – February 16, 2015**

IT WAS MOVED by Parent-Commissioner Boucher that the Council acknowledge receipt of the Parents' Committee minutes of February 16, 2015.

Carried unanimously

- C-14/15-150**      **Governance and Ethics Committee Report – February 24, 2015**  
IT WAS MOVED by Commissioner Garbutt that the Council acknowledge receipt of the draft Governance and Ethics Committee minutes of February 24, 2015.
- Carried unanimously
- C-14/15-151**      **Professional Improvement Committee (PIC – Support Staff) Report – February 24, 2015**  
IT WAS MOVED by Commissioner Daly that the Council acknowledge receipt of the draft PIC – Support Staff Committee minutes of February 24, 2015.
- Carried unanimously
- C-14/15-152**      **Adoption of School Calendar 2015-2016**  
IT WAS MOVED by Commissioner Guy that the 2015-2016 School Calendar be adopted as presented by the director of Human Resources.
- Carried unanimously
- C-14/15-153**      **Proposed Calendar of meetings 2015-2016 – Council of Commissioners**  
IT WAS MOVED by Commissioner Brunke that the 2015-2016 calendar of meetings of the Council of Commissioners of the Western Québec School Board, as proposed by the Director General, be sent for public notice as called for by section 392 of the Education Act.
- Carried unanimously
- C-14/15-154**      **Proposed Calendar of meetings 2015-2016 – Executive Committee**  
IT WAS MOVED by Commissioner Brunke that the 2015-2016 calendar of meetings of the Executive Committee of the Western Québec School Board, as proposed by the Director General, be sent for public notice as called for by section 392 of the Education Act.
- Carried unanimously
- C-14/15-155**      **Expulsion – Student at D’Arcy McGee High School**  
IT WAS MOVED by Commissioner Guy that, as recommended by the Discipline Committee, student **9943663** be expelled from D’Arcy McGee High School and all schools and services of the Western Québec School Board for the remainder of the 2014-2015 school year.
- Carried unanimously
- C-14/15-156**      **Expulsion – Student at Maniwaki Woodland School**  
IT WAS MOVED by Commissioner Brunke that, as recommended by the Discipline Committee, student **9958828** be expelled from Maniwaki Woodland School and all schools and services of the Western Québec School Board for the remainder of the 2014-2015 school year.
- Carried unanimously

**C-14/15-157**

**Expulsion – Student at D’Arcy McGee High School**

IT WAS MOVED by Commissioner Daly that, as recommended by the Discipline Committee, student **9946062** be expelled from D’Arcy McGee High School and all schools and services of the Western Québec School Board for the remainder of the 2014-2015 school year.

Carried unanimously

**Transportation Policy**

Commissioner Daly expressed concern about the amount paid to parents for transporting their child up to 20 km. He expressed the wish for the Transportation Committee to review this item in the Transportation Policy.

**Date of next meeting**

The next meeting of the Council of Commissioners will be held on April 28, 2015.

**C-14/15-158**

**Adjournment**

IT WAS MOVED by Commissioner Young that the meeting be adjourned at 10:20 p.m.

Carried unanimously

RV/nb