

**PROVINCE OF QUÉBEC**  
**Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on May 31, 2016 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

**PRESENT:** Chair Shea, Commissioners Brunke, Daly, Dionne, Egan, Garbutt, Labadie, Larventz, McCrank, and Schaler, and Parent Commissioners Boucher, Davis, and Komm

**Personnel:**

Director of Complementary Services, B. Burn  
Director of Human Resources, School Organization and Transportation, M. Dubeau  
Director of Buildings, Equipment, and Technology, P. Proulx  
Principal of Lord Aylmer School, Stewart Aitken

The Director General, P. Lamoureux, the Assistant Director General/Director of Education, Adult Education and Vocational Training, R. Ahern, and the Secretary General / Director of Programs and Evaluation, Terry Kharyati, were also present.

**REGRETS:** Commissioners Guy and Young, and Parent Commissioner Fenton

**Call to Order**

The Chair J. Shea called the meeting to order at 7:05 p.m.

**Public Participation**

-D'Arcy McGee High/Symmes Junior High schools made a presentation on students with autism.

-PETES made a presentation on the 2016 Pow Wow held at their school on May 14 and 15 and its success and impact.

**C-15/16-125**

**Adoption of Agenda**

IT WAS MOVED by Commissioner Dionne that the agenda be adopted with the following changes:

- the addition of item:

7.3 Public Call for Tender – Services Entretien Ménager

- the deletion of items:

10.4 Governance and Ethics Committee Report

10.4.1 Adoption of Policy E-10 - Video Surveillance

- and moving item 6.1 ASD Presentation to the Public Participation.

Carried unanimously

**C-15/16-126**

**Approval of Minutes – April 26, 2016**

IT WAS MOVED by Commissioner Egan that the minutes of a meeting held on April 26, 2016 be approved as circulated.

Carried unanimously

**Chair's Report**

Commissioner Garbutt reviewed the Chair's Report. Items included:

- WQSB's Leadership and Citizenship Award
- Withdrawal of Bill 86
- Ministry funds
- PETES Pow Wow
- QFHSA AGM
- Upcoming graduations
- Budget guidelines

**Director General Report**

The Director General, P. Lamoureux, presented his written report.

- Educational Initiatives
- Validation – Complementary Services
- Staffing Plan
- Budget 2016-2017
- Update on school extension project
- Update on old Wakefield school

**C-15/16-127**

**Executive Committee Report – May 24, 2016**

IT WAS MOVED by Commissioner Brunke that the Council acknowledge receipt of the draft Executive Committee minutes of May 24, 2016.

Carried unanimously

**School Board Initiatives – PLC**

The Director General presented a list of pedagogical Professional Learning Communities (PLC) being developed and are active at the board.

**C-15/16-128**

**Sale of Old Wakefield School**

WHEREAS the Ministry has authorized the Western Québec School Board (WQSB) to sell the old Wakefield School located at 20 Caves St. in Wakefield on December 7, 2012;

WHEREAS three public calls for tender were made with no success;

WHEREAS an invitation to tender was made for the WQSB to enlist a real estate agent to assist in selling the building;

WHEREAS on May 16, 2016, Ma Fu Liang presented an offer in the amount of \$751,000 for the old Wakefield School;

WHEREAS the amount of the offer is below the municipal evaluation, a request must be sent to the Ministry asking authorization to accept the offer;

WHEREAS a counteroffer must be made in order to change the closing date from June 10, 2016 to December 29, 2016 to allow time to fulfill some of the requirements of the offer;

WHEREAS the Director of Buildings, Equipment, and Technology, P. Proulx, and the Director General, P. Lamoureux, recommend that the offer be accepted;

IT WAS MOVED by Commissioner Dionne that the WQSB accept the offer of \$751,000, and that the Director of Buildings, Equipment, and Technology, P. Proulx, be authorized to sign the counteroffer, and that it be sent to the Ministry for authorization.

Carried unanimously

**C-15/16-129**

**MB Project – Renovation of Laboratories – Philemon Wright High School**

WHEREAS the Ministry has allocated \$1,364,511 towards this project;

WHEREAS the professional fees are estimated at \$275,000;

WHEREAS a public call for tenders has been made for the above mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

176026 Canada Inc. Amor Construction  
 ACQ – Région de l'Outaouais  
 Boless Inc.  
 Celeb Construction Ltée  
 Construction Fred Trottier (Qc) Ltee  
 Construction G.M.R. Associés Inc.  
 Defran Inc.  
 DLS Construciton Inc.  
 E. Séguin & Fils Ltée  
 Gestion DMJ Entrepreneur Général  
 Innovélec  
 Les Entrepreneurs Généraux Raymond & Associés  
 Mécanique MAP Inc.  
 Parisien Construction (RGMSP Ltée  
 Tapido

WHEREAS the following four tenders were received and recorded;

Boless Inc.	\$962,800
Parisien Construction	\$1,053,000
Gestion DMJ	\$1,055,963
Construction GMR Ass. Inc.	\$1,109,626

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Schaler that the bid submitted by Boless Inc., in the amount of \$962,800 excluding taxes, be approved.

Carried unanimously

**C-15/16-130**

**Public Call For Tenders – Services Entretien Ménager – Pontiac High, Darcy McGee High/Symmes Intermediate, and Philemon Wright High/Hadley Intermediate schools**

WHEREAS a public call for tenders has been made for the above mentioned contract, for 5 years from July 1, 2016 to June 30, 2021;

WHEREAS the following persons and/or businesses retrieved the tender documents;

Groupe Lems

Les services ménagers Roy Ltée

NASCO entretien ménager

WHEREAS the following two tenders were received and recorded;

NASCO entretien ménager	(5 years)	\$2,424,137.13
Les services ménagers Roy Ltée	(5 years)	\$2,585,282.21

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Daly that the bid submitted by NASCO entretien ménager, in the amount of \$2,424,137.13 for 5 years, be approved.

Carried unanimously

**C-15/16-131**

**Special Education Advisory Committee (SEAC) Report – May 2, 2016**

IT WAS MOVED by Parent Commissioner Boucher that the Council acknowledge receipt of the draft SEAC minutes of May 2, 2016.

Carried unanimously

**C-15/16-132**

**Educational Policy Committee (EPC) Report – April 4, 2016**

IT WAS MOVED by Commissioner Dionne that the Council acknowledge receipt of the draft EPC minutes of April 4, 2016.

Carried unanimously

**C-15/16-133**

**Audit Committee Report – April 26, 2016**

IT WAS MOVED by Commissioner Dionne that the Council acknowledge receipt of the draft Audit Committee minutes of April 26, 2016.

Carried unanimously

**C-15/16-134**

**Rescind Policy C-32 — Assessment, Evaluation and Reporting**

IT WAS MOVED by Commissioner Brunke that Policy C-32 *Assessment, Evaluation and Reporting* be rescinded.

Carried unanimously

**C-15/16-135**

**Rescind Policy C-33 — Cheating and Plagiarism**

IT WAS MOVED by Commissioner Egan that Policy C-33 *Cheating and Plagiarism* be rescinded.

Carried unanimously

**C-15/16-136**

**Rescind Policy E-4 — Flags**

IT WAS MOVED by Commissioner McCrank that Policy E-4 *Flags* be rescinded, and that schools follow a standard process based on provincial and federal guidelines.

Carried unanimously

**C-15/16-137**

**Rescind Policy E-8 — National Anthem**

IT WAS MOVED by Commissioner Daly that Policy E-8 *National Anthem* be rescinded, and that schools follow a standard process based on provincial and federal guidelines.

Carried unanimously

**Date of next meeting**

The next meeting of the Council of Commissioners will be held on June 28, 2016.

**C-15/16-138**

**Adjournment**

IT WAS MOVED by Commissioner Labadie that the meeting be adjourned at 9:50 p.m.

Carried unanimously

TK/nb