

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on September 23, 2014 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Commissioners Brunke, Chiasson, Daly, Davidson, Dexter, Dionne, Garbutt, Gunn, Guy, Hendry, Lanyi, Larivière (by videoconference), McCrank, O'Brien, Shea, Taylor, N. Young and R. Young, Parent Commissioners Boucher and Komm

Personnel:

Director of Student Services, B. Burn
Director of Human Resources and Technology, M. Dubeau
Director of Education, M. Lothian
Director of Buildings, Equipment and Transportation, P. Proulx

REGRETS: Commissioner Perry

The Director General, Paul Lamoureux, the Assistant Director General/Director of Education, Adult Education and Vocational Training, R. Ahern (by videoconference), and the Director of Legal Services/ Secretary General, R. Vézina were also present.

Call to Order

The Chairman, Commissioner Chiasson, called the meeting to order at 7:05 p.m.

C-14/15-1

Approval of Agenda

IT WAS MOVED by Commissioner Dexter that the agenda be approved with the following additions:

7.2 Transportation Committee Report

7.2.1 One-year contract 2014-2015 – Autobus Outaouais Inc.

7.2.2 One-year contract 2014-2015 – Autobus LaSalle Inc.

7.2.3 One-year contract 2014-2015 – Baie Transport Inc.

7.2.4 One-year contract 2014-2015 – Bigras Transport Inc.

7.2.5 One-year contract 2014-2015 - TransportAction

Carried unanimously

C-14/15-2

Approval of Minutes – June 26, 2014

IT WAS MOVED by Commissioner Brunke that the minutes of a meeting held on June 26, 2014 be approved as circulated.

Carried unanimously

C-14/15-3

Approval of Minutes – June 30, 2014

IT WAS MOVED by Commissioner Guy that the minutes of a special meeting held on June 30, 2014 be approved as circulated.

Carried unanimously

Chairman's remarks

The Chairman announced to Council that he will not seek re-election in the upcoming school board election of November 2. He thanked everyone for their support throughout the years.

Director General's Report

The Director General reviewed his written report that was sent by email on Monday. Topics included:

- June uniform exam
- Students with special needs
- MTM
- Wakefield school
- Capital projects/MB
- Induction week for new teachers
- Demographics
- Security background checks
- Budget 2014-2015
- School taxations
- Communications
- Regional offices (DRO)
- Cross-boundary transfers
- Organigram/ Directors' responsibilities

Mr. Lamoureux also talked about the school taxation and the student files audit. He stated that credit must be given to the school secretaries and the Finance Department for the great results.

Along with Commissioner Lanyi, Mr. Lamoureux also provided an update on the relocation of the "Portage Centre".

Uniform exam

Ruth Ahern mentioned the June 2014 MELS uniform exam results. She mentioned that a press release "Communiqué" will be forthcoming.

Commissioner Davidson arrived at 7:30 p.m.

Revised Budget

Mr. Lamoureux reported that meetings have taken place with MTM and union representatives for the purpose of recommending budget cuts that would least impact on student services.

C-14/15-4

Revised Budget 2014-2015

WHEREAS in conformity with the Education Act, the Western Québec School Board has adopted its 2014-2015 budget (resolution C-13/14-335) containing a deficit in the amount of \$829 254;

WHEREAS the WQSB agrees to present a revised budget showing a deficit of \$390 857, and that this deficit is inferior to the authorized amount of \$404 000 of the Board's accumulated surplus on June 30, 2014, with the exception of the net accounting value of its land;

IT WAS MOVED by Commissioner R. Young that the revised 2014-2015 operating, capital and debt services budget showing a deficit of \$390 857 be adopted and forwarded to the Ministre de l'Éducation, du Loisir et du Sport.

Carried unanimously

Mr. Lamoureux also mentioned the upcoming meeting with Minister Bolduc, Deputy Minister, Mme Champoux, and a representative from the Treasury Board.

QESBA Report

The Chairman indicated that QESBA is talking to the MELS on issues surrounding:

- Military personnel - Accessibility to English education
- School board elections

C-14/15-5

Executive Committee Report – September 16, 2014

IT WAS MOVED by Commissioner Davidson that the Council acknowledge receipt of the draft Executive Committee minutes of September 16, 2014.

Carried unanimously

C-14/15-6

SEAC Report – September 15, 2014

IT WAS MOVED by Parent-Commissioner Boucher that the Council acknowledge receipt of the draft SEAC minutes of September 15, 2014.

Carried unanimously

C-14/15-7

Consultative Transportation Committee Report – September 18, 2014

IT WAS MOVED by Commissioner Young that the Council acknowledge receipt of the draft Consultative Transportation Committee minutes of September 18, 2014.

Carried unanimously

C-14/15-8

One year contract 2014/2015 - Autobus Outaouais Inc.

IT WAS MOVED by Commissioner R. Young that the one year contract negotiated with Autobus Outaouais Inc. for a total of five (5) vehicles in the amount of \$317,086.40 including the .94 % indexation be approved.

Carried unanimously

C-14/15-9

One year contract 2014-2015 - Autobus LaSalle Inc.

IT WAS MOVED by Commissioner R. Young that the one year contract negotiated with Autobus LaSalle Inc. in the amount of \$64,779.09 including the .94% indexation be approved.

Carried unanimously

- C-14/15-10** **One year contract 2014/2015 - Baie Transport Inc.**
IT WAS MOVED by Commissioner R. Young that the one year contract negotiated with Baie Transport Inc. in the amount \$52,266.41 including the .94% indexation be approved.
Carried unanimously
- C-14/15-11** **One year contract 2014/2015 - Bigras Transport Inc.**
IT WAS MOVED by Commissioner Young that the one year contract negotiated with Bigras Transport Inc. in the amount of \$51,613.23 including the .94% indexation be approved.
Carried unanimously
- C-14/15-12** **One year contract 2014/2015 - TransporAction**
IT WAS MOVED by Commissioner R. Young that the one year contract negotiated with TransporAction in the amount of \$14,347 be approved.
Carried unanimously
- A discussion took place concerning the Transportation Committee's resolution CT-14/15-8 concerning a parent's request to have her child, who was granted a cross-boundary transfer, picked up on an existing bus route. Commissioner Shea stated that he disagreed with the decision that was made.
- C-14/15-13** **PIC – June 18, 2014**
IT WAS MOVED by Commissioner Shea that the Council acknowledge receipt of the draft PIC minutes of June 18, 2014.
Carried unanimously
- C-14/15-14** **Approval of Accounts – March 2014**
IT WAS MOVED by Commissioner R. Young that the accounts for the month of March 2014 be approved in the amount of \$ 5,363,496.55.
Carried unanimously
- C-14/15-15** **Approval of Accounts – April 2014**
IT WAS MOVED by Commissioner R. Young that the accounts for the month of April 2014 be approved in the amount of \$ 4,520,051.62.
Carried unanimously
- C-14/15-16** **Approval of Accounts – May 2014**
IT WAS MOVED by Commissioner R. Young that the accounts for the month of May 2014 be approved in the amount of \$ 4,119,581.07.
Carried unanimously
- C-14/15-17** **Approval of Accounts – June 2014**
IT WAS MOVED by Commissioner R. Young that the accounts for the month of June 2014 be approved in the amount of \$ 9,147,846.84.
Carried unanimously

- C-14/15-18** **Approval of Accounts – July 2014**
 IT WAS MOVED by Commissioner R. Young that the accounts for the month of July 2014 be approved in the amount of \$ 892,941.48.
 Carried unanimously
- C-14/15-19** **Adoption of Revised Policy C-25 – Policy on the Continued Operation or Closure of Schools and on Other Changes Made to the Educational Services Provided in a school**
 IT WAS MOVED by Commissioner Davidson that, following the modifications made as mandated by Council at its June 26, 2014 meeting, Policy C-25 – “Policy on the Continued Operation or Closure of Schools and on Other Changes Made to the Educational Services Provided in a School” be adopted as presented.
 Carried unanimously
- C-14/15-20** **Affiliation au Réseau du sport étudiant du Québec (Abitibi-Témiscamingue)**
 LE COMMISSAIRE MCCRANK PROPOSE QUE la Commission scolaire Western Québec paie une affiliation de base de 600 \$, en plus d’une cotisation de 0.25 \$ per capita pour la clientèle primaire et secondaire de la commission scolaire, et ce, au 30 septembre 2013, pour un total de 729,25\$ (517 élèves). Cette affiliation symbolise la reconnaissance de la commission scolaire aux buts que poursuit le Réseau de sport étudiant du Québec Abitibi-Témiscamingue, conformément aux lettres patentes de cette dernière.
 Carried unanimously
- C-14/15-21** **Use of Board Logo – Elections**
 IT WAS MOVED by Commissioner Dionne that the WQSB authorise the use of its logo by all candidates in the upcoming November school elections.
 Carried unanimously
- C-14/15-22** **GRICS**
 IT WAS MOVED by Commissioner O’Brien that payment of the GRICS invoice for services for the 2014-2015 school year, in the amount of \$212 585.71, be approved.
 Carried unanimously
- C-14/15-23** **Photocopiers – Group Buying Program - Centre collégial des services regroupés (CCSR)**
 WHEREAS all WQSB photocopier leasing contracts will expire during the 2015-2016 school year;
 WHEREAS the WQSB has an opportunity to obtain competitive pricing by joining a Group Purchasing Program;
 IT WAS MOVED by Commissioner McCrank that the WQSB proceed with joining the (CCSR) Group Purchasing Program, in order to take advantage of better leasing prices.
 Carried unanimously

C-14/15-24

Land Transfer to the Municipality of Chelsea

IT WAS MOVED by Commissioner Dionne that the Council approve the servitude for a right of way as outlined in the technical description and plan prepared by the land surveyors, Alary, St-Pierre & Durocher, at the “Parcelle 9 PTIE LOT 3 648 452 (rue de l’Hôtel-de-Ville)” section to provide new sewer and water for the Chelsea Municipality Project, and that the Director General or the Chair of the Board be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

C-14/15-25

Purchase of Land – 410 square meters – Mr. Steven Osborne

IT WAS MOVED by Commissioner Dexter that the WQSB sell a portion of land measuring 410 square meters (50% is a ditch), located at the old Wakefield School, to Mr. Steven Osborne for the amount of \$2460, and that he be responsible for all costs related to the transaction, and that the Director General or the Chair of the Board be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

C-14/15-26

Public Tender – Services Entretien Ménager - Pontiac, D’Arcy McGee/Symmes, Philemon Wright/Hadley schools

WHEREAS a call for tenders has been made by public invitation for the tendering of bids for the above mentioned contract from October 1, 2014 to June 30, 2016 (21 months);

WHEREAS the following persons and/or businesses retrieved the tender documents;

Entretien Général D&F
GDI Services (Québec) SEC
Les services ménagers Roy ltée
NASCO entretien ménager d’immeubles inc.
Services d’entretien ménager

WHEREAS the following two tenders were received and recorded:

NASCO entretien ménager d’immeubles inc.	\$897,079.45
Les services ménagers Roy ltée	\$828,066.90

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner O’Brien that the submitted bid by Les services ménagers Roy ltée, in the amount of \$828,066.90 excluding taxes, be approved.

Carried unanimously

C-14/15-27

Maintien des Bâtiments (MB Projects) Accelerated Projects 2014/2015

WHEREAS the following projects were submitted for additional funding provided by the MELS;

Buckingham – Repairs to the Roofs Membrane
 Hull Adult Education Centre – Repairs - Interior Finishes and Lighting Equipment in the gym
 Chelsea – Repairs to the Roof's Membrane
 PWHS – Replacement of the Interior Doors
 Pontiac High – Repairs to the Roofs Membrane
 St John's – Repairs to the Roofs Membrane
 St Michael's – Repairs to the Fire Escape

WHEREAS the MELS has granted the WQSB with an additional \$1,878,397.00 distributed as followed:

Buckingham	\$185 271
Hull Adult Education	\$205 646
Chelsea	\$228 734
PWHS	\$325 318
Pontiac	\$469 727
St. John's	\$310 478
St. Michael's	\$153 223

WHEREAS these projects must be completed by March 31, 2015;

WHEREAS the need to go out to public tender and award the contracts to the lowest bidder in October;

IT WAS MOVED by Commissioner O'Brien that the Buildings Department be authorized to go out to public tender for the above mentioned projects and that the Director of Buildings, Equipment and Transportation, Mr. Pascal Proulx be authorized to sign off on the lowest conformed bid per project.

Carried unanimously

Date of next meeting:

The next meeting of the Council of Commissioners will be held on November 17, 2014.

C-14/15-28

Adjournment

IT WAS MOVED by Commissioner Lanyi that the meeting be adjourned at 8:15 p.m.

RV/nb