

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on September 25, 2012 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Commissioners Brunke, Chiasson, Daly, Davidson, Dexter, Gunn, Guy, Hendry, Larivière (by video-conference), McCrank, O'Brien, Perry, Shea, Taylor, Wilson and Young, Parent Commissioners Gibbons and Komm

Personnel:

Director of Education, Adult Education and Vocational Training
R. Ahern
Director of Education, M. Dubeau
Director of Education, M. Lothian
Director of Buildings, Equipment and Transportation, C. O'Shea
Assistant Director of Student Services, B. Burn

REGRETS: Commissioners Garbutt, Lanyi and Polson

The Director General, Paul Lamoureux, and the Director of Legal Services/Secretary General, R. Vézina were also present.

Public Participation

Paul Lamoureux introduced Shawn Bushell, teacher at D'Arcy/Symmes and Jacqueline Villeneuve, former student of D'Arcy/Symmes who both participated in the 2012 edition of the Grand Défi Pierre Lavoie; they gave a presentation to Council and answered questions about their experience during the Grand Défi.

Mr. Chiasson thanked Mr. Bushell and Ms. Villeneuve on behalf of the Western Québec School Board.

Call to Order

The Chairman, Commissioner Chiasson, called the meeting to order at 7:30 p.m.

C-12/13-1

Approval of Agenda

IT WAS MOVED by Commissioner Guy that the Agenda be approved with the additions of:

6.2.2 Director General mandate

7.3.7 Wakefield contracts

11.6 Planning and Review Committee report and recommendations

Carried unanimously

C-12/13-2

Approval of Minutes – June 26, 2012

IT WAS MOVED by Commissioner O'Brien that the Minutes of a meeting held on June 26, 2012 be approved as circulated.

Carried unanimously

Chairman's Remarks

The Chairman presented his report to Council and addressed the following topics:

-Wakefield extension announcement

-Mr. Dawson's retirement supper

-July 2012 QESBA/CSBA conference:

The Chair gave a detailed overview of presentations he attended. Of note was the Student Town Hall in which Emilio Wawatie, one of Western Québec School Board's former students, testified to the level of support he received while at the WQSB.

Commissioners Young, Shea, Daly and Guy also provided details about the presentations that they attended.

The Chair invited everyone to visit the conference Website for more information.

-QESBA info has been forwarded as it comes in. The AGM will be held on October 26th and 27th close to LBPSB (Dorval).

Director General's Report

The Director General presented his written report and supplied information on the following topics:

-Start of the 2012-2013 school year was successful

-Change of format for the Administrators' visits to schools

-Staffing of schools

-Buildings

-Transportation (Geobus, GRICS software)

-Taxation Department

-Student file audits – credit needs to be given to Principals, school secretaries, etc. for perfect score obtained

-Financial results will be presented at the October meeting

-Buildings and equipment

-New Minister of Education, Marie Malavoy

-Planning and Review Committee

M. Vézina made a presentation concerning Bill 56

M. Lamoureux brought to Council's attention some issues concerning Travel Resolution C-11/12-231. Given the fact that unions and associations have expressed their discontent and felt that their level of professionalism was questioned, he presented a request to rescind or modify this resolution.

C-12/13-3

Appointment – Principal at G. Théberge

IT WAS MOVED by Commissioner Dexter that Allison Boone be appointed as Principal of G. Théberge School for the 2012-2013 school year, effective July 1, 2012.

Carried unanimously

- C-12/13-4** **Appointment – Replacement Vice-Principal at D’Arcy/Symmes**
IT WAS MOVED by Commissioner Dexter that Tara Laine be appointed as Replacement Vice-Principal at D’Arcy McGee/Symmes Schools for the 2012-2013 school year, effective July 1, 2012.
- Carried unanimously
- C-12/13-5** **Appointment – Replacement Vice-Principal at Lord Aylmer**
IT WAS MOVED by Commissioner Dexter that Marie-Eve Groulx be appointed as Replacement Vice-Principal at Lord Aylmer School for the 2012-2013 school year, effective July 1, 2012.
- Carried unanimously
- C-12/13-6** **Appointment – Replacement Vice-Principal at Lord Aylmer**
IT WAS MOVED by Commissioner Dexter that David Millard be appointed as Replacement Vice-Principal at Lord Aylmer School for the 2012-2013 school year, effective September 17, 2012.
- Carried unanimously
- C-12/13-7** **Appointment – Principal at Hull Adult Education Centre and WQCC**
IT WAS MOVED by Commissioner Dexter that Damian Curley be appointed as Principal of Hull Adult Education Centre and WQCC for the 2012-2013 school year, effective July 1, 2012.
- Carried unanimously
- C-12/13-8** **Appointment – Teaching Vice-Principal at Hull Adult Education Centre**
IT WAS MOVED by Commissioner Dexter that Mona Nesbitt be appointed as Teaching Vice-Principal at Hull Adult Education Centre for the 2012-2013 school year, effective July 1, 2012.
- Carried unanimously
- C-12/13-9** **Appointment – Teaching Vice-Principal at Western Québec Career Centre**
IT WAS MOVED by Commissioner Dexter that Dawn Thompson be appointed as Teaching Vice-Principal at the Western Québec Career Center for the 2012-2013 school year, effective July 1, 2012.
- Carried unanimously
- C-12/13-10** **Rescind Resolution C-11/12-231 – International Travel**
IT WAS MOVED by Commissioner Shea that the Resolution C-11/12-231 be rescinded.
- Carried unanimously
- C-12/13-11** **International Travel**
IT WAS MOVED by Commissioner O’Brien that the Director General report to Council on any international travel carried out by Board employees.
- Carried unanimously

- C-12/13-12** **Executive Committee Report – August 27, 2012**
IT WAS MOVED by Commissioner Davidson that the Council acknowledge receipt of the Executive Committee minutes of August 27, 2012.
- Carried unanimously
- C-12/13-13** **Board Vehicle**
IT WAS MOVED by Commissioner Davidson that the Board vehicle be sold as soon as possible.
- Carried unanimously
- C-12/13-14** **Executive Committee Report – September 18, 2012**
IT WAS MOVED by Commissioner Davidson that the Council acknowledge receipt of the draft Executive Committee minutes of September 18, 2012.
- Carried unanimously
- C-12/13-15** **Senior Administration Staffing Plan**
IT WAS MOVED by Commissioner Davidson that, as recommended by the Executive Committee, the Director General’s Senior Administration Staffing plan be approved and that he be given authority to proceed with its immediate implementation.
- Carried unanimously
- Commissioner Davidson distributed a document entitled “DG Mandate”.
- C-12/13-16** **Director General’s Mandate**
IT WAS MOVED by Commissioner O’Brien that the Director General’s Mandate be established as outlined in the document.
- Carried unanimously
- C-12/13-17** **Education Committee Report – September 5, 2012**
IT WAS MOVED by Commissioner O’Brien that the Council acknowledge receipt of the draft Education Committee minutes of September 5, 2012.
- Carried unanimously
- C-12/13-18** **PWHS – Trip to New York City**
IT WAS MOVED by Commissioner O’Brien that, as recommended by the Education Committee, Council approve the PWHS request to participate in the trip to New York City from December 7 to December 9, 2012.
- Carried unanimously
- C-12/13-19** **Corporate Committee Report – September 5, 2012**
IT WAS MOVED by Commissioner Guy that the Council acknowledge receipt of the draft Corporate Committee minutes of September 5, 2012.
- Carried unanimously

C-12/13-20**Business Committee Report – September 6, 2012**

IT WAS MOVED by Commissioner Young that the Council acknowledge receipt of the draft Business Committee minutes of September 6, 2012.

Carried unanimously

M. Colin O'Shea gave a presentation on the Wakefield School Project.

C-12/13-21**Sale of the Wakefield School Property – 20 Caves Rd.**

WHEREAS the Business Committee and the Council of Commissioners requested that administration be mandated to present at the September 25th, 2012 Council meeting different scenarios for the new extension and possible funding options for the reconstruction of the Wakefield school;

Following an in-depth presentation by the Director of Buildings, Equipment and Transportation on funding options to provide for the reconstruction of Wakefield school to accommodate its growing population;

WHEREAS in June of 2012 the MELS authorised a 10 classroom extension to the Wakefield school situated at 20 Caves Road;

WHEREAS two funding options were presented for the reconstruction of Wakefield school;

IT WAS MOVED by Commissioner Dexter that, as recommended by the Business Committee, the Western Québec School Board proceed with the option of the reconstruction of a school facility and request the MELS' approval to proceed with the sale of the Wakefield school property located at 20 Caves Road, Wakefield, by public tender, as soon as possible and that the proceeds be used to support the decision of the Council of Commissioners to reconstruct a new independent school facility.

For: 14

Abstentions: 1

Motion carried

C-12/13-22**MB Wakefield School Project 2012-2013**

IT WAS MOVED by Commissioner Dexter that, as recommended by the Business Committee, the Western Québec School Board proceed with the option of the reconstruction of a new school facility and request the MELS' approval to accept the Board's new priorities for the *Maintien des actifs des bâtiments* projects for 2012-2013 and 2013-2014 years as follows:

Wakefield Washrooms (2009)	\$ 217,000.00
Reconstruction of Wakefield School	
Maintien des Actifs des bâtiments (2012-2013)	\$ 891,650.00

Reconstruction of Wakefield School	
Maintien des Actifs des bâtiments (2013-2014)	\$ 891,630.00
Total:	\$2,000,260.00
For:	14
Abstentions:	1

Motion carried

C-12/13-23

Wakefield School to Reside on Riverside and Sully Roads

IT WAS MOVED by Commissioner Dexter that, as recommended by the Business Committee, the new location of Wakefield School reside on Riverside and Sully Roads. (Site Option II).

For: 14
Abstentions: 1

Motion carried

C-12/13-24

Tender: Window Cleaning - Buckingham, Eardley, Greater Gatineau, PWHS, Lord Aylmer Junior School, PETES, WQCC, Hull Adult Education Center and the Board Office

WHEREAS the above mentioned project was by invitation;

WHEREAS three (3) tenders were received;

Laveurs de Vitres E.P.C. Window Cleaners	\$ 3,920.94
D.L. Window Cleaning Services	\$ 5,304.94
Léoric Laveur de vitres	\$ 6,553.58

WHEREAS the lowest bid was not conform;

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the submitted bid by D.L. Window Cleaning Services in the amount of \$ 5304.94, for the above mentioned project be approved.

Carried unanimously

C-12/13-25

Tender: Philemon Wright - Installation of a new A/C unit in the server room

WHEREAS the above mentioned project was by invitation;

WHEREAS two (2) tenders were received;

Barrette et Bernard	\$ 73,009.12
3175014 Canada Inc. (Combustion R.P.)	\$ 84,880.81

IT WAS MOVED by Commissioner Young that, as recommended by the Business Committee, the bid submitted by Barrette et Bernard in the amount of \$73,009.12 be approved.

Carried unanimously

C-12/13-26**Architectural Services Contract**

WHEREAS only one submission was received and met the criteria for the extension to the Wakefield School project;

IT WAS MOVED by Commissioner Young that, as recommended by the Selection Committee, FCS Architecture + Design be awarded the contract.

Carried unanimously

C-12/13-27**Mechanical/Electrical and Civil/Structural Contracts**

WHEREAS the members of the Selection Committee unanimously recommend that the firms with the highest scores be awarded the Mechanical/Electrical and Civil/Structural contracts;

Mechanical/Electrical

Bouthillette Parizeau & Associés Inc.	95.07%
Les Services EXP Inc.	90.47%
CIMA+ S.E.N.C	84.47%
Genivar Inc.	82.9%
Pageau Morel et associés Inc.	81.33%

Civil/Structural

Yves Auger & Associés Inc.	95.07%
CIMA+ S.E.N.C.	87.87%
Genivar Inc.	87.53%
Les Services EXP Inc.	83.10%

IT WAS MOVED by Commissioner Young that, as recommended by the Selection Committee, Bouthillette Parizeau & Associés Inc. be awarded the electrical/mechanical contract and Yves Auger & Associés Inc. be awarded the structural/civil contract.

Carried unanimously

C-12/13-28**P.I.C Report – September 10, 2012**

IT WAS MOVED by Commissioner Shea that the Council acknowledge receipt of the draft P.I.C minutes of September 10, 2012.

Carried unanimously

C-12/13-29**Approval of Accounts – March 2012**

IT WAS MOVED by Commissioner Young that the accounts for the month of March 2012 be approved in the amount of \$5,976,968.25.

Carried unanimously

- C-12/13-30** **Approval of Accounts – April 2012**
 IT WAS MOVED by Commissioner Young that the accounts for the month of April 2012 be approved in the amount of \$3,709,073.54.
 Carried unanimously
- C-12/13-31** **Acte de mainlevée – Brian Lenarf McMillan**
 ATTENDU QU'UN jugement a été rendu le 10 avril 1985 relativement au 383 Chemin du Lac Bernard, La Pêche, QC par M. Gilles Turcotte en faveur de la Commission scolaire Greater Hull, dans le dossier de la Cour du Québec portant le numéro 550-02-0066-852;
 ATTENDU QUE la Commission scolaire Greater Hull est devenue, par décret, la Commission scolaire Western Québec;
 ATTENDU QUE la Commission scolaire Western Québec reconnaît qu'il n'y a aucune taxes ni intérêts dû sur cette propriété;
 LE COMMISSAIRE WILSON PROPOSE QUE le président soit autorisé à signer un acte de quittance entière et finale ainsi qu'une mainlevée totale en ce qui a trait à la publication du jugement rendu.
 Carried unanimously
- C-12/13-32** **Removal of Audio/Video Equipment Repair from vocational training**
 WHEREAS the program has been designated a program in difficulty;
 WHEREAS the program has not been offered in the last five years;
 WHEREAS there is little demand for the program;
 IT WAS MOVED by Commissioner O'Brien that the Western Québec School Board advise the MELS that it remove "Electronic Audio/Video Equipment Repair – 577199" from its authorizations in vocational training.
 Carried unanimously
- C-12/13-33** **Reports on Derogation and Home Schooling – September 25, 2012**
 IT WAS MOVED by Commissioner O'Brien that the Council acknowledge receipt of the Report on Derogation and Home Schooling Requests of September 25, 2012.
 Carried unanimously
- C-12/13-34** **Request for Home Schooling**
 IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX and XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
 Carried unanimously

- C-12/13-35** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX, XXXXXXXXXXXX, and XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-36** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-37** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-38** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-39** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-40** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX and XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-41** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX and XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously

- C-12/13-42** **Request for Home Schooling**
IT WAS MOVED by Commissioner O'Brien that the request to home school XXXXXXXXXXXX be approved for the 2012-2013 school year and administration ensure appropriate evaluations of student learning is carried out according to policy.
- Carried unanimously
- C-12/13-43** **Appointment of representatives on the Transportation Committee of Commission scolaire des Hauts-Bois-de-l'Outaouais**
IT WAS MOVED by Commissioner Wilson that Commissioners Dexter and Wilson be appointed as representatives on the Transportation Committee of Commission scolaire des Hauts-Bois-de-l'Outaouais.
- Carried unanimously
- C-12/13-44** **Appointment of representatives on the Transportation Committee of Commission scolaire de l'Or-et-des-Bois**
IT WAS MOVED by Commissioner Wilson that Commissioners Larivière and Chiasson be appointed as representatives on the Transportation Committee of Commission scolaire de l'Or-et-des-Bois.
- Carried unanimously
- C-12/13-45** **Appointment of representatives on the Transportation Committee of Commission scolaire de Rouyn-Noranda**
IT WAS MOVED by Commissioner Wilson that Commissioners Larivière and Wilson be appointed as representatives on the Transportation Committee of Commission scolaire de Rouyn-Noranda.
- Carried unanimously
- C-12/13-46** **Appointment of representatives on the Transportation Committee of Commission scolaire du Lac-Témiscamingue.**
IT WAS MOVED by Commissioner Wilson that Commissioners Daly and Polson be appointed as representatives on the Transportation Committee of Commission scolaire du Lac-Témiscamingue.
- Carried unanimously
- C-12/13-47** **Planning and Review Committee Report and Recommendations – Transportation Lachute/Philemon Wright**
WHEREAS all Western Québec School Board students are entitled to quality educational services delivered on their territory;
- IT WAS MOVED by Commissioner Davidson, as recommended by the Planning and Review Committee, that administration be mandated to study possible ramifications of no longer providing Cycle 2 Secondary students residing on the Western Québec School Board territory transportation to attend Laurentian High School in Lachute as of the 2013-2014 school year, and instead providing them transportation to Philemon Wright High School.
- Carried unanimously

C-12/13-48 Planning and Review Committee Report and Recommendations – St-Michael’s

WHEREAS the Planning and Review Committee has recommended that St. Michael’s High School be identified for potential closure or major changes based on a review of demographic projections, school capacity, program viability, structural condition of building, increasing needs to organize classes, as well as high operating and maintenance costs;

IT WAS MOVED by Commissioner Gunn that St. Michael’s High School be identified for potential closure, and that a School Closure Committee report be initiated to consider the ramifications of such closure and that the public consultation process be initiated.

Carried unanimously

C-12/13-49 Planning and Review Committee Report and Recommendations – Noranda School

IT WAS MOVED by Commissioner Dexter, as recommended by the Planning and Review Committee, that administration be mandated to study possible solutions for optimizing the use of the Noranda School building and report back to Council.

Carried unanimously

C-12/13-50 Planning and Review Committee Report and Recommendations – McDowell School

IT WAS MOVED by Commissioner Perry, as recommended by the Planning and Review Committee, that the deeds of establishment for McDowell Elementary School be amended to change the address of the school and to indicate that the premises placed at its disposal will be those located at 455, rue Maple, C.P. 4600, Shawville, QC and that administration be mandated to proceed with all necessary steps and consultations necessary to give effect to this resolution for the 2013-2014 school years.

Carried unanimously

Mr. Lamoureux noted that there will be a Planning and Review Committee meeting to review the school boundaries in the Aylmer sector at 6:00 pm on November 15th. Everyone is invited to attend.

He also mentioned that the unveiling of the Namur school extension will be on October 18th at 1:30 pm.

Date of Next Meeting

The next regular meeting of the Council of Commissioners will be held on October 30, 2012.

C-12/13-51 Adjournment

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 10:35 p.m.