

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on October 29, 2013 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Commissioners Brunke, Chiasson, Daly, Davidson, Dexter, Garbutt, Gunn, Guy, Hendry, Lanyi, Larivière (by videoconference), McCrank, O'Brien, Perry, Shea, Taylor, N. Young (by videoconference) and R. Young, and Parent Commissioner Komm

Personnel:

Director of Human Resources and Technology, M. Dubeau
Director of Education, M. Lothian
Director of Student Services, B. Burn

REGRETS: Parent Commissioner Gibbons

The Director General, Paul Lamoureux, Assistant Director General/Director of Education, Adult Education and Vocational Training, R. Ahern, and the Director of Legal Services/Secretary General, R. Vézina were also present.

Call to Order

The Chair, Commissioner Chiasson, called the meeting to order at 7:05 p.m.

Public Participation

The Director of Human Resources and Technology, Mike Dubeau made a presentation on our Board's Excellence in Teaching Awards. He explained that 5 selection criteria were retained and that this year's recipients are:

- Wendy Hamilton, teacher - Pierre Elliott Trudeau Elementary School
- Ineka Annan, teacher - Philemon Wright High School
- Ysabelle Boulet, teacher - Lord Aylmer
- Christy Pratt, teacher - Symmes Junior High School
- Bonnie McLachlin, teacher - Pontiac Adult Education Center

Pierre Dionne and Chris Schaler, candidates for the position of Commissioner in Ward 8 presented themselves to Council. The Chair thanked both candidates for their presentations.

Eileen Moore of the Wakefield Community expressed disappointment because she believes no public consultation was conducted by the WQSB before choosing a location for the new Wakefield elementary School. She also expressed concern for the health and welfare of children, stating that there were possible issues with the water supply.

C-13/14-42

Approval of Agenda

IT WAS MOVED by Commissioner Dexter that the Agenda be approved with the following additions:

- 7.3.9 Tender: Golden Valley School – Emergency roof repairs
- 7.3.10 Sale of Queen Elizabeth Residence in Val d'Or.

Carried unanimously

C-13/14-43

Approval of Minutes – September 24, 2013

IT WAS MOVED by Commissioner Guy that the minutes of a meeting held on September 24, 2013 be approved as circulated.

Carried unanimously

Director General's Report

The Director General introduced Pierre Bédard of Samson & Associates to present the WQSB's Audited Financial Statements 2012-2013.

Financial Statements 2012-2013

Pierre Bédard presented a summary of the Audited Financial Statements 2012-2013 that will be presented to the MELS.

Danielle Lanyi arrived at 8:10 p.m.

C-13/14-44

Financial Statements 2012-2013

IT WAS MOVED by Commissioner R. Young that the Western Québec School Board's Financial Statements for the year ending June 30, 2013 be approved.

Carried unanimously

The Director General and the Chairman proceeded to sign the Financial Statements. Mr. Lamoureux expressed his gratitude to the Finance Department as a whole and specifically to Sandra Cox, Carrie Hart, Nancy Kock and Greg Charron, for their ongoing hard work and professionalism.

C-13/14-45

IT WAS MOVED by Commissioner Davidson that Council officially thank the Finance Department for their work.

Carried unanimously

Annual Report 2011-2012

Mr. Lamoureux presented the WQSB's Annual Report for the 2011-2012 school year; he explained that this report was required by the MELS.

C-13/14-46

Annual Report 2011- 2012

IT WAS MOVED by Commissioner O'Brien that the Western Québec School Board's Annual Report 2011-2012 be approved.

Carried unanimously

Enrolment Report

Mr. Lamoureux reported that the WQSB enrolment has increased by 86 students, the first increase since the 2002-2003 school year. He noted that this may have an impact in certain areas or schools, which will need to be addressed at some time in the future.

C-13/14-47 WHEREAS the WQSB continues to have issues with demographics in certain areas of the Board;

WHEREAS it is important that Council as a whole make a decision;

IT WAS MOVED by Commissioner Davidson that council consider the issue of establishing boundaries between the WQSB high schools at its January 2014 meeting.

Carried unanimously

Mr. Lamoureux also provided information on the following topics:

- Update on the future of school boards
- “Rattrapage du déficit d’entretien”* mesure announced this week.
- Sports infrastructure
- Air quality
- Résorption du déficit (accélééré)*
- Possibility of imposed school tax reimbursement

QESBA Report

Commissioner Guy mentioned that he appreciated the 2 professional development sessions he attended, the first led by Me Benoit Pelletier and the other on Leadership for Excellence.

C-13/14-48 Executive Committee Report – October 22, 2013

IT WAS MOVED by Commissioner Davidson that the Council acknowledge receipt of the draft Executive Committee minutes of October 22, 2013.

Carried unanimously

C-13/14-49 Education Committee Report – October 9, 2013

IT WAS MOVED by Commissioner O’Brien that the Council acknowledge receipt of the draft Education Committee minutes of October 9, 2013.

Carried unanimously

C-13/14-50 Symmes Junior High Trip to New York City

IT WAS MOVED by Commissioner O’Brien that, as recommended by the Education Committee, Council approve the Symmes Junior High School trip to New York City from November 21st to 23rd, 2013.

Carried unanimously

C-13/14-51 UQO – Study

IT WAS MOVED by Commissioner O’Brien that, as recommended by the Education Committee, Council approve the Université du Québec en Outaouais’s request to contact our schools should a family participating in the University study on childhood friendship have a child enrolled in our Board.

Carried unanimously

- C-13/14-52** **Corporate Committee Report – October 8, 2013**
IT WAS MOVED by Commissioner Guy that the Council acknowledge receipt of the draft Corporate Committee minutes of October 8, 2013.
- Carried unanimously
- C-13/14-53** **Policy to be rescinded (A-3)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *A-3 “Board Meetings-Ratification of Proceedings of Executive Committee Minutes”* be rescinded.
- Carried unanimously
- C-13/14-54** **Policy to be rescinded (A-10)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *A-10 “Financial Statements”* be rescinded.
- Carried unanimously
- C-13/14-55** **Policy to be rescinded (B-3)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *B-3 “Broken/Damaged Equipment”* be rescinded.
- Carried unanimously
- C-13/14-56** **Policy to be rescinded (C-10)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *C-10 “Medical Certificates- Extra-Curricular Activities”* be rescinded.
- Carried unanimously
- C-13/14-57** **Policy to be rescinded (C-12)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *C-12 “Promotion”* be rescinded.
- Carried unanimously
- C-13/14-58** **Policy to be rescinded (C-13)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee recommend to Council that Policy *C-13 “Recognition of students with 100% marks”* be rescinded.
- Carried unanimously
- C-13/14-59** **Policy to be rescinded (C-15)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *C-15 “Students- School Accident Insurance”* be rescinded.
- Carried unanimously

- C-13/14-60** **Policy to be rescinded (C-30)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *C-30 "Policy to Standardize Mathematics 436 Pre-requisite"* be rescinded.
Carried unanimously
- C-13/14-61** **Policy to be rescinded (E-6)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *E-6 "Smoking Policy"* be rescinded.
Carried unanimously
- C-13/14-62** **Policy to be rescinded (E-7)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *E-7 "Work Experience Programs-Insurance Coverage"* be rescinded.
Carried unanimously
- C-13/14-63** **Policy to be rescinded (F-4)**
IT WAS MOVED by Commissioner Guy that, as recommended by the Corporate Committee, Policy *F-4 "Procedures Re: Extension to Holidays"* be rescinded.
Carried unanimously
- C-13/14-64** **Business Committee Report – October 10, 2013**
IT WAS MOVED by Commissioner R. Young that the Council acknowledge receipt of the draft Business Committee minutes of October 10, 2013.
Carried unanimously
- C-13/14-65** **Computer Purchase Plan**
IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the Computer Purchase Plan be abolished effective immediately following the realignment of departmental priorities.
- C-13/14-66** IT WAS MOVED by Commissioner O'Brien that the motion be amended to indicate November 15th as the final date.
For: 7
Against: 9
Abstention: 1
Motion defeated
- Result of the vote on the main motion**
For: 16
Against: 1
Motion carried

C-13/14-67**Board Vehicle - Van**

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the Board Vehicle be donated to the WQCC auto shop.

Carried unanimously

C-13/14-68**Special Commendation**

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, congratulations be extended to the Maintenance Team (Frank Frost, Yves Houle, Luc Carriere, Len Beaudoin, Claude St-Amour, Michel Larocque and Stéphane Sigouin) for its dedication and hard work over the summer holidays in ensuring that all projects were completed and schools were ready for the first day.

Carried unanimously

C-13/14-69**Renewal of Snow Contracts**

SCHOOL	NAME OF COMPANIES	Contract Total 2013-2014
Board Office	Les Fermes Renaud	\$5,748.75
Buckingham	Deneigement de la Lieve	\$6,500.00
Chelsea	6005608 Canada Inc. (Eric Nault)	\$7,444.63
Dr. S. E. McDowell	Allan Hodgins	\$7,000.00
Dr. Wilbert Keon	Derek Fleming	\$16,512.75
Eardley	Les Fermes Renaud	\$3,449.25
Golden Valley	Construction Val D'Or	\$9,873.75
Greater Gatineau	6005608 Canada Inc. (Eric Nault)	\$3,909.15
Hadley / Philemon Wright	6005608 Canada Inc. (Eric Nault)	\$13,107.15
Hull Adult Education Centre	BNM Construction & Insulation Inc.	\$3,805.67
St-John's	Gilbert Morin	\$5,173.87
Lord Aylmer (Junior Campus)	6005608 Canada Inc. (Eric Nault)	\$2,759.40
Lord Aylmer (Senior Campus)	6005608 Canada Inc. (Eric Nault)	\$3,909.15
Maniwaki Adult Ed	Les Excavations Scullion	\$3,909.15
Maniwaki Woodland	Les Excavations Scullion	\$3,909.15
Namur	Ferme Namur	\$3,000.00
Noranda	Richard Mercier	\$12,814.28
Onslow	Mountainview Turf Farm	\$6,323.63
Pierre Elliott Trudeau	BNM Construction & Insulation Inc.	\$3,805.67
Poltimore	Daniel Brunet	\$3,200.00
Pontiac High School	Allan Hodgins	\$9,500.00
Queen Elizabeth	Aménagement Gabie Landscaping	\$6,898.50
South Hull	6005608 Canada Inc. (Eric Nault)	\$3,794.18

St. Michael`s	BNM Construction & Insulation Inc.	\$6,553.58
Symmes / D'Arcy	Les Fermes Renaud	\$5,978.00
Val D'Or Adult Ed	Construction Val D'Or	\$4,863.19
Wakefield	BNM Construction & Insulation Inc.	\$8,508.13
Western Quebec Career Center	6005608 Canada Inc. (Eric Nault)	\$3,880.41
Grand Total		\$176,131.39

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the renewal of the snow contracts for 2013-14 year be approved.

Carried unanimously

C-13/14-70

Tender: Dr. Wilbert Keon-Roof

WHEREAS a public call for tenders has been made by publishing a notice on the electronic tendering system approved by the Government;

WHEREAS the tender opening for the Dr. Wilbert Keon Roof was held on October 10th 2013 in the presence of L. Fortin, FCS Architect, R. Vézina, Secretary General, M. Dusablon, Coordinator Admin. Services, and Judy Cadieux-Fortin, Office Agent Buildings Department;

WHEREAS the following seven (7) bids were received and recorded;

Irvcon Limited	\$80,322.00
Les Toitures Marcel Raymond & Fils Inc.	\$84,960.00
Morin Isolation et Toitures Ltee	\$89,995.00
Couvertures Victo 2000 Inc.	\$98,000.00
Covertite (1997) Ltee	\$110,650.00
Couvreur Rolland Boudreault, 2413-2276 Québec Inc.	\$119,729.00
Les Toitures Raymond et Associes Inc.	\$137,000.00

WHEREAS L. Fortin, FCS Architect, has reviewed the tenders and recommended that the contract be awarded to the lowest conformed bidder;

WHEREAS the bid submitted by Irvcon Limited did not conform;

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the bid submitted by Les Toitures Marcel Raymond & Fils Inc. be approved.

For: 14

Against: 3

Motion carried

C-13/14-71

Tender: MB Project – Maniwaki AES – Remplacement des fenêtres/réfection de la toiture/remplacement du parement de bois/repointage de la maçonnerie

WHEREAS a public call for tenders has been made by publishing a notice on the electronic tendering system approved by the Government;

WHEREAS the tender opening for the MB Project-Maniwaki AES – Remplacement des fenêtres/réfection de la toiture/remplacement du parement de bois/repointage de la maçonnerie was held on October 2nd, 2013 in the presence of L. Fortin, FCS Architect, R. Vezina, Secretary General, M. Dusablon, Coordinator Admin. Services, and Judy Cadieux-Fortin, Office Agent Buildings Department;

WHEREAS the following four (4) bids were received and recorded;

Defran Inc.	\$124,822.00
Aluminium J. Clément Inc.	\$141,868.00
Construction Luc Montreuil Inc.	\$170,215.00
Les Toitures Marcel Raymond & Fils Inc.	\$236,800.00

WHEREAS L. Fortin, FCS Architect, has reviewed the tenders and recommended that the contract be awarded to the lowest bidder;

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the submitted bid by Defran Inc. in the amount of \$124,822.00 be approved.

Carried unanimously

C-13/14-72

Conditional Lease

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, a one (1) month conditional lease for the rental of the old Pontiac Adult Education Centre located at 26 Leslie, Québec, be entered into, between the Western Québec School Board and the *Directeur Général des Élections du Québec*, and that Manon Dusablon be authorized to sign the conditional lease on behalf of the Western Québec School Board.

Carried unanimously

C-13/14-73

Joint Community Projects

IT WAS MOVED by Commissioner R. Young that, as recommended by the Business Committee, the \$8000.00 for the Joint Community Projects for 2013-14 be awarded to PETES, it being the only school that submitted its name for the project.

Carried unanimously

C-13/14-74

Tender: Golden Valley – Emergency Roof Repairs

WHEREAS a call for tenders has been made by invitation for the tendering of bids for the above mentioned contract;

WHEREAS the following persons and/or businesses were invited to tender bids:

Charpente Abitibi
 Chevrons Rouyn-Noranda inc.
 Industries Pard inc.
 Couvreurs Nordec inc.
 Poirier Rénovation
 Les Toitures Marcel Raymond & fils inc.
 Les Toitures Raymond et Associés inc.

WHEREAS the tender opening for the Golden Valley Emergency Roof Repairs was held on October 25th 2013 in the presence of J. Pronovost, FCS, M. Dusablon, Coordinator Admin. Services, M. Hotte, Manager Buildings and Judy Cadieux-Fortin, Office Agent Buildings Department.

WHEREAS four (4) bids were received and recorded;

Les Toitures Marcel Raymond & fils inc.	\$18,900.00
Les Toitures Raymond et Associes inc.	\$21,710.00
Les Industries Pard inc.	\$22,900.00
Toiture Bon Prix Abitibi inc.	\$23,868.00

WHEREAS L. Fortin, FCS Architect, has reviewed the tenders and recommended that the contract be awarded to the lowest conformed bidder;

IT WAS MOVED by Commissioner R. Young that the submitted bid by Les Toitures Marcel Raymond & fils Inc. in the amount of \$18,900.00 be approved by Council.

For: 14

Against: 3

Motion carried

C-13/14-75

Sale of Queen Elizabeth Residence in Val d'Or

IT WAS MOVED by Commissioner R. Young that the offer made by the Commission scolaire de l'Or-et-des-Bois for the purchase of the Queen Elizabeth Residence in Val d'Or for an amount of \$ 60,000.00 be accepted and that the Director General and the Chairman be authorized to sign any documents necessary to carry out the transaction.

For: 15

Abstentions: 2

Motion carried

- C-13/14-76** **SEAC Report – September 16, 2013**
IT WAS MOVED by Commissioner Daly that the Council acknowledge receipt of the draft SEAC minutes of September 16, 2013.
- Carried unanimously
- C-13/14-77** **PIC Report – October 3, 2013**
IT WAS MOVED by Commissioner Shea that the Council acknowledge receipt of the draft PIC minutes of October 3, 2013.
- Carried unanimously
- C-13/14-78** **Affiliation au Réseau du sport étudiant du Québec Abitibi-Témiscamingue**
LA COMMISSAIRE GARBUTT PROPOSE QUE la commission scolaire Western Québec paie une affiliation de base de 600,00 \$, en plus d'une cotisation de 0,25 \$ per capita pour la clientèle primaire et secondaire de la commission scolaire, et ce, au 30 septembre 2012, pour un total de 733.50 \$ (534 élèves). Cette affiliation symbolise la reconnaissance de la commission scolaire aux buts que poursuit le Réseau du sport étudiant du Québec Abitibi-Témiscamingue, conformément aux lettres patentes de cette dernière.
- Carried unanimously
- C-13/14-79** **Affiliation au Réseau du sport étudiant du Québec en Outaouais**
LA COMMISSAIRE GARBUTT PROPOSE QUE la commission scolaire Western Québec paie une affiliation de 0.63\$ basée sur un critère PER CAPITA de la population scolaire de la commission scolaire, et ce, au 30 septembre pour un total de 3,866.94 \$ (6138 élèves) de l'année scolaire en cours. Cette affiliation symbolise la reconnaissance de la commission scolaire aux buts que poursuit le Réseau du sport étudiant du Québec en Outaouais conformément aux lettres patentes de cette dernière.
- Carried unanimously
- C-13/14-80** **In-camera session**
IT WAS MOVED by Commissioner Dexter that the meeting move in-camera at 9:00 pm.
- Carried unanimously
- C-13/14-81** **Public session**
IT WAS MOVED by Commissioner O'Brien that the meeting resume public session at 9:50 pm.
- Carried unanimously

C-13/14-82

Recommendation for Commissioner in Electoral Division 8

WHEREAS the WQSB has proceeded with a call for submissions to fill the currently vacant commissioner’s position in Electoral Division 8;

WHEREAS two (2) applications have been received;

IT WAS MOVED by Commissioner R. Young that Pierre Dionne be proposed as commissioner for Electoral Division 8, and that the WQSB’s Parents’ Committee be consulted on this proposal.

Carried unanimously

C-13/14-83

In-camera session

IT WAS MOVED by Commissioner O’Brien that the meeting move in-camera at 9:53 pm.

Carried unanimously

C-13/14-84

Public session

IT WAS MOVED by Commissioner O’Brien that the meeting resume public session at 10:55 pm.

Carried unanimously

C-13/14-85

IT WAS MOVED by Commissioner O’Brien to continue meeting until 12:00 pm

Carried unanimously

C-13/14-86

In-camera session

IT WAS MOVED by Commissioner Davidson that the meeting move in-camera at 10:56 pm.

Carried unanimously

C-13/14-87

Public session

IT WAS MOVED by Commissioner Davidson that the meeting resume public session at 11:23 pm.

Carried unanimously

C-13/14-88

Personnel matters

WHEREAS the WQSB intends to terminate employee 000000748’s relationship with the Board for just cause;

IT WAS MOVED by Commissioner Davidson that, as recommended by the Executive Committee, the Chairman, the Director General, the Director of Human Resources and the Director of Legal Services be mandated to inform employee 000000748 of the Board’s intention, provide him with the reasons and meet with him according to the terms set out in the applicable Regulations.

For: 15

Against: 2

Motion carried

Date of next meeting:

The next meeting of the council of Commissioners will be held on November 26, 2013.

C-13/14-89

Adjournment

IT WAS MOVED by Commissioner O'Brien that the meeting be adjourned at 11:35 p.m.

Carried unanimously

RV/nb