

**PROVINCE OF QUÉBEC**  
**Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on September 26, 2017 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

**PRESENT:** Chair Shea, Commissioners, Brunke, Daly, Dionne, Egan, Garbutt, Guy, Labadie, Larventz, McCrank, Schaler, Young, and Parent Commissioners Davis, Brennan and Giannakoulis.

**Personnel:**

Director of Education, S. Aitken

Director of Complementary Services, L. Falasconi

Director of Buildings, Equipment, and Technology, P. Proulx

Director of Finance, S. Cox

**REGRETS:** Parent Commissioners Boucher

The Director General, M. Dubeau, the Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern, the Secretary General / Director of Human Resources, Terry Kharyati, the Communications Consultant F. Raymond and the Math Consultant J. Harvey were also present.

**Call to Order**

Chair Shea called the meeting to order at 7:03 p.m.

**C-17/18-1 Adoption of Agenda**

IT WAS MOVED by Commissioner Egan that the agenda be adopted as presented.

Carried unanimously

**C-17/18-2 Approval of Minutes – June 27, 2017**

IT WAS MOVED by Commissioner Guy that the minutes of a meeting held on June 27, 2017 be approved as circulated.

Carried unanimously

**Chair's Report**

Chair Shea presented his written report.

**Director General's Report**

The Director General, M. Dubeau, presented the Western Québec School Board's strategic direction and objectives for 2017-2018:

- Strategic Direction 1: Continue to increase individual student achievement
- Strategic Direction 2: Promote staff development and learning within a culture of best practices (Learning Partnerships)
- Strategic Direction 3: Establish sustainable school learning communities (Delivery and Organization)

The Director General also presented information regarding the WQSB's growing student population and its effects on school capacity.

### **Educational Matters**

The Director of Education, S. Aitken and the Math Consultant J. Harvey presented a report on Instructional Coaching and upcoming WQSB professional development projects such as: Laura Lipton – Learning Focused Supervision, Oct 16-17, 2017; Universal Design for Learning, Oct. 19- 20, 2017; Robyn Jackson Instructional Leadership for excellence in Every Classroom, Nov. 7-9, 2017; CCI Collaborate Create Innovate, Oct 30<sup>th</sup>, and other In-house professional development workshops.

The Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern also presented the WQSB board-wide summary report on exam results and its June 2017 MEES exam results for secondary.

### **New WQSB Logo**

The Communications Consultant F. Raymond presented the work that has led to a new website, which will be launched in October/November 2017, as well as a new logo for the Western Québec School Board.

#### **C-17/18-3 Establishment of a Planning and Review Committee**

WHEREAS at the request of the Board, a Planning and Review Committee shall be established;

WHEREAS the Planning and Review Committee shall be composed of all commissioners of the Board who volunteer to be a member of the Committee when it is formed, including the Chair;

WHEREAS all commissioners will be entitled to attend meetings of the Planning and Review Committee;

WHEREAS the Board Chair will also chair the meetings of the Planning and Review Committee;

WHEREAS all rules of conduct that apply for Board meetings will also apply for meetings of the Planning and Review Committee;

WHEREAS the Planning and Review Committee may, at any time, invite members of the public, members of governing boards potentially affected, and any other body to attend any of its meetings to assist it in its decision-making process;

IT WAS MOVED by Commissioner Schaler that at the request of the Board, a Planning and Review Committee shall be established.

Carried unanimously

#### **C-17/18-4 Executive Committee Report – September 19, 2017**

IT WAS MOVED by Commissioner Guy that the Council acknowledges receipt of the draft Executive Committee minutes of September 19, 2017.

Carried unanimously

- C-17/18-5 Policy F16 review by Executive**  
IT WAS MOVED by Commissioner Guy that Council request that the Executive Committee conduct a revision of Policy No. F16 on the Evaluation of the Performance of the Director General, in accordance with its policy review process, and that Council be consulted during the review and final approval prior to the end of 2017-2018 school year.

Carried unanimously

- C-17/18-6 New WQSB Logo**  
IT WAS MOVED by Commissioner Brunke that as recommend by the Executive Committee to Council that the new Western Québec School Board logo be approved as presented.

Carried unanimously

- C-17/18-7 Nomination of a secretary of the Selection Committee for the choosing of professionals for the gymnasium project at St-Michael's School**

WHEREAS the WQSB has received authorization from the MEES for the addition of a gymnasium at St-Michael's School;

WHEREAS the WQSB needs to proceed with a public tender based on quality for the selection of the professionals for the above-mentioned project;

WHEREAS according to the DIRECTIVE CONCERNANT LA GESTION DES CONTRATS D'APPROVISIONNEMENT, DE SERVICES ET DE TRAVAUX DE CONSTRUCTION DES ORGANISMES PUBLICS, a selection committee must be created and the Council of Commissioners needs to appoint a qualified Selection Committee secretary;

WHEREAS the WQSB does not have a qualified Selection Committee secretary at the present time;

WHEREAS M. Daniel Jacob from the Commission Scolaire des Portages de l'Outaouais is qualified, has experience, and is available to be the secretary;

IT WAS MOVED by Commissioner Dionne to nominate M. Daniel Jacob as the Secretary for the Selection Committee for the professionals affected to the addition of the gymnasium at St-Michael's School.

Carried unanimously

- C-17/18-8 Nomination of a secretary of the Selection Committee for the choosing of professionals for the gymnasium project at Poltimore School**

WHEREAS the WQSB has received authorization from the MEES for the addition of a gymnasium at Poltimore School;

WHEREAS the WQSB needs to proceed with a public tender based on quality for the selection of the professionals for the above-mentioned project;

WHEREAS according to the DIRECTIVE CONCERNANT LA GESTION DES CONTRATS D'APPROVISIONNEMENT, DE SERVICES ET DE TRAVAUX DE CONSTRUCTION DES ORGANISMES PUBLICS, a Selection Committee must be created and the Council of Commissioners needs to appoint a qualified Selection Committee secretary;

WHEREAS the WQSB does not have a qualified Selection Committee secretary at the present time;

WHEREAS M. Daniel Jacob from the Commission Scolaire des Portages de l'Outaouais is qualified, has experience, and is available to be the secretary;

IT WAS MOVED by Commissioner Brunke to nominate M. Daniel Jacob as the Secretary for the Selection Committee for the professionals affected to the addition of the gymnasium at Poltimore School.

Carried unanimously

**C-17/18-9 Protocol between the Municipality of Chelsea and WQSB**

WHEREAS a new design has been done in a joint effort with the Municipality of Chelsea and WQSB to redesign the bus lane and the parking lot;

WHEREAS the Municipality of Chelsea is requesting a piece of the WQSB property to extend the Chemin Hôtel de Ville road going towards the Meredith Centre;

WHEREAS the WQSB owns a portion of Chemin Hôtel de Ville that has been maintained by the Municipality of Chelsea for several years;

WHEREAS the Municipality of Chelsea and the WQSB administration would like to work together on an agreement of the use of the facility for exchange of services;

WHEREAS the Director of Buildings, Equipment and Technology, P. Proulx would like to be authorized by the Council of Commissioners to start discussions on the land exchange and services between both parties;

IT WAS MOVED by Commissioner Garbutt that the Director of Buildings, Equipment and Technology, P. Proulx be authorized to proceed with the negotiations with the Municipality of Chelsea, and that the draft of the Protocol be presented to the Council of Commissioners once completed.

Carried unanimously

**C-17/18-10 Namur – Renovation of 3 classrooms**

WHEREAS a major structural issue was identified on the South side of the building of Namur School during the MB Project – Repairing of Exterior Cladding and Renovations to the Interior Washrooms #16510B016 (Resolution C16/17-176);

WHEREAS modifications need to be done to allow us to continue to occupy this section of the school;

WHEREAS the modifications are estimated at \$196,000 excluding taxes and professional fees as follow:

\$80,000 for the external structure;

\$70,000 for ventilation;

\$45,000 for the installation of a vapor barrier;

WHEREAS the external structure modifications needs to be done prior to occupying these classrooms and can be financed by the MB grant 2016-2017;

WHEREAS the ventilation and the vapor barrier can be done over the summer of 2018 and financed by the capital grant 2018-2019 and the maintenance budget;

WHEREAS the modification cannot be treated as a change order to the project due to the change of scope;

WHEREAS a portion of the budget from the MB project that is currently on hold for PETES external walls will transfer to the above mentioned project;

IT WAS MOVED by Commissioner Brunke to add the external structure portion to the list of MB 2016-2017 projects and to authorize the Director of Buildings, Equipment and Technology P. Proulx to send the new project to the MEES for approval, and once approved by the MEES that the Director of Buildings, Equipment and Technology P. Proulx be permitted to go out to tender for the above-mentioned project.

Carried unanimously

**C-17/18-11 Hull Adult Education Centre – Structure**

WHEREAS a major structural issue was identified on the North side of the Hull Adult Education Centre building during the Project MB Hull Adult Education Centre – Repointing of the Exterior Wall - #16510B014 (June 2017);

WHEREAS a complete structural analysis needs to be completed to have a good estimation of the project cost;

WHEREAS the modifications can be roughly estimated at \$100,000;

WHEREAS the modifications can't be treated as a change order to the project due to the change of scope;

WHEREAS a portion of the budget from the MB project that is currently on hold for PETES external walls will be transferred to this project;

IT WAS MOVED by Commissioner Schaler to add the external structure portion to the list of MB 2016-2017 projects and to authorize the Director of Buildings, Equipment and Technology P. Proulx to send the new project to the MEES for approval, and once approved by the MEES that the Director of Buildings, Equipment and Technology, P. Proulx be permitted to go out to tender for the above mentioned project.

Carried unanimously

- C-17/18-12 Pierre Elliott Trudeau Elementary School – Request for an Extension**  
 WHEREAS the population keeps increasing at Pierre Elliott Trudeau Elementary School;  
 WHEREAS the school capacity has been reached;  
 WHEREAS there is no indication that the population will decline in the next 5 years;  
 WHEREAS the request that was sent to the MEES in 2016-2017 was refused;  
 WHEREAS the MEES revised the student provisions increasing the global prevision of the Western Québec School Board by 4%;  
 WHEREAS the new request needs to be sent to the MEES by the end of September 2017;  
 IT WAS MOVED by Commissioner Schaler to allow the Director of Buildings, Equipment and Technology, P. Proulx to complete the request for an extension and to hand deliver the request to the MEES.

Carried unanimously

- C-17/18-13 Greater Gatineau Elementary School – Request for an Extension**  
 WHEREAS the population keeps increasing at Greater Gatineau Elementary School;  
 WHEREAS the school capacity has been reached;  
 WHEREAS there is no indication that the population will decline in the next 5 years;  
 WHEREAS the request that has been sent to the MEES in 2016-2017 was refused;  
 WHEREAS the MEES revised the student provisions increasing the global prevision of the Western Québec School Board by 4%;  
 WHEREAS the new request needs to be sent to the MEES by the end of September 2017;  
 IT WAS MOVED by Commissioner Guy to allow the Director of Buildings, Equipment and Technology, P. Proulx to complete the request for an extension and to hand deliver the request to the MEES.

Carried unanimously

- C-17/18-14 Exchange of services and land between the Diocese of Pembroke and Dr. Wilbert Keon School**  
 WHEREAS referring to resolution #C-15/16-51 and the presentation that was done at Council pertaining to the above-mentioned project.  
 WHEREAS 3 meetings have transpired between the Diocese of Pembroke, the Principal of Dr. Wilbert Keon, N. Fleming, and the Director of Buildings, Equipment and Technology, P. Proulx; to discuss the terms and conditions of the exchange of services and land

between the Diocese of Pembroke and the Western Québec School Board;

WHEREAS the evaluation by Dompierre, Richard & Associés for the piece of land owned by the Diocese of Pembroke, behind Dr. Wilbert Keon School is at a cost of \$.10 to \$.15 per square foot at a maximum of \$10,000;

WHEREAS the evaluation by Dompierre, Richard & Associés for the piece of road between the school and the church is at a cost of \$.50 per square foot totalling \$2,200;

WHEREAS an official right of way for the road between the school and cemetery needs to be signed by the Diocese of Pembroke and the Western Québec School Board;

WHEREAS an agreement still needs to be drafted for the parking lot, maintenance of the parking lot, and the snow removal;

WHEREAS another agreement needs to be drafted for the installation of a fence around the cemetery and the schools property;

IT WAS MOVED by Commissioner McCrank to approve the exchange of land and the agreement for the right of way for the road between the school and cemetery.

Carried unanimously

**C-17/18-15 Tender by Invitation – Wakefield Elementary School – Embellissement des cours d’école**

WHEREAS the tender by invitation for the above-mentioned project took place;

WHEREAS the following companies have been invited:

CAMA  
 Ronald O’Connor  
 Ferme Renaud

WHEREAS the following bids have been received:

CAMA	84,216 \$
Ronald O’Connor	89,900 \$
Ferme Renaud	85,880 \$

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Dionne that the bid submitted by CAMA, in the amount of \$84, 216 excluding taxes be approved and that the Director of Buildings, Equipment and Technology Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution.

Carried unanimously

**C-17/18-16 Extra — Mesure 50621 - MB Hull Adult Education Center –  
Repoint Exterior Wall #16510B014**

WHEREAS resolution C-16/17-202 authorized the Buildings department to sign a contract with Gestion DMJ in the amount of \$108,880 excluding taxes for the above mentioned project;

WHEREAS vermiculite has been discovered between the brick wall and the cement;

WHEREAS the vermiculite was tested and it was confirmed that it contained asbestos;

WHEREAS the change order is estimated at \$15,233.23 excluding taxes to remove the asbestos;

WHEREAS the change order is mandatory;

WHEREAS the change order will bring the extra over 10% of the contract value;

WHEREAS an authorization is required from the council of commissioners;

WHEREAS a straw vote was held, by email, and a unanimous positive response from 12 Commissioners was communicated to the Chair;

WHEREAS authorization was given to proceed with the required change order;

IT WAS MOVED by Commissioner Schaler that the above-mentioned change order be approved.

Carried unanimously

**C-17/18-17 Extra — Mesure 50621 - MB South Hull Bus Lanes and Parking #16510B017**

WHEREAS the resolution number C-16/17-210 authorized the buildings department to do the above-mentioned project for 489,444.00\$ excluding taxes;

WHEREAS most work was to be done underground, not foreseeing any unexpected objects;

WHEREAS proper testing was performed to create the technical portion of the public tender;

WHEREAS all the available documentation was reviewed and results showed no infrastructures underground;

WHEREAS the company Info Excavation has been called in for the validation of underground wiring and gas;

WHEREAS proper technical plans for aqueduct has been created by the professionals and validated by the Ville de Gatineau;

WHEREAS the company Pavage Intercité started the excavation on June 29, 2017;

WHEREAS the amounts indicated in this resolution are the proposed costs of the contractor and need to be reevaluated;



WHEREAS 10%

WHEREAS the excavation of the daycare parking has discovered an active storm drain, which in the past, was never connected to any infrastructure.

WHEREAS the first change order is estimated at \$9,931.40 excluding taxes to connect the storm drain to the existing municipal infrastructure.

WHEREAS a modification of the original draining plan located at the corner of Vanier and Crescent is needed to adapt our slope to the existing infrastructure of the municipality;

WHEREAS the second change order is estimated at \$5,600.50 excluding taxes to modify the slope to the existing infrastructure;

WHEREAS for safety and security concerns, as recommended by the South Hull Governing Board, eight shutting doors need to be installed on the new gate giving access from the bus lane drop off to the school ground;

WHEREAS the third change order is estimated at \$5,731.60 excluding taxes to add doors to the new gate giving access from the bus lane drop off to the school grounds;

WHEREAS the removal of the existing trees along Vanier was necessary to create the bus lane;

WHEREAS the tender documents specifications did not mention the removal and disposal of the tree stumps;

WHEREAS the fourth change order is estimated at \$5,554.50 excluding taxes to remove and dispose of the tree stumps;

WHEREAS testing was done on the staff parking lot and the result shows that the foundation was adequate to support the addition of asphalt;

WHEREAS the excavation was showing that the section tested as an adequate foundation, however, the foundation of the lower parking section is not appropriate and needs to be replaced by proper material;

WHEREAS the fifth change order is estimated at \$50,000 excluding taxes to remove the soil and replace it with the proper material to support the new asphalt;

WHEREAS the excavation of the staff parking revealed an unused 15,000-gallon septic tank;

WHEREAS the septic tank needs to be removed to avoid any damage to the new parking lot;

WHEREAS the sixth change order is estimated at \$20,000 excluding taxes for the removal of the septic tank;

WHEREAS all the mentioned six change orders listed above are mandatory;

WHEREAS these six change order estimations bring the cost of extras over the 10% threshold;

WHEREAS an authorization is required by the Council of Commissioners;

WHEREAS explanation will have to be sent to the Treasury Board;

WHEREAS any additional change orders, if any, will have to be approved by the Council of Commissioners for the above-mentioned project;

WHEREAS a portion of the budget from the MB project that is currently on hold for PETES external walls will transfer to this project;

WHEREAS a new request will have to be sent to the Ministry in 2018-2019 for the PETES external walls;

WHEREAS a straw vote was held, by email, and 12 responses were forwarded to the Chair;

WHEREAS the Chair ascertained 11 affirmative and 1 in opposition;

WHEREAS the Chair declared majority support on condition that this be brought forward to the next Council of Commissioners meeting.

IT WAS MOVED by Commissioner Daly that all change orders mentioned above be approved.

Carried unanimously

**C-17/18-18 GRICS Invoice**

WHEREAS Société GRICS handles the computer management needs, both administrative and pedagogical, of the Québec education sector;

WHEREAS school boards oversee the organization and its board of directors includes school board representatives from all regions in the province;

WHEREAS Société GRICS submitted on August 3, 2017 their invoice for WQSB's 2017-2018 computer management needs, in the amount of \$234,144.12 for payment;

WHEREAS the expenditure on computer management is considered a regular operational fee;

WHEREAS knowing that this expenditure is a regular operational fee, it is recommended to Council that once the invoice is substantiated and approved by the Director of Buildings, Equipment, and Technology, and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges;

IT WAS MOVED by Commissioner Dionne that payment of the GRICS invoice for services for the 2017-2018 school year, in the amount of \$234,144.12, be approved, and that as recommended to Council once the invoice is substantiated and approved by the Director of Buildings, Equipment, and Technology and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges.

Carried unanimously

**C-17/18-19 Cone Taxi Memorial Scholarship Fund**

WHEREAS the late Mr. Clifford Lloyd Cone's last will and testament executed before Mtre Lisa Gallinaro, Notary, on the seventh day of February two thousand and eleven, appointed the Western Québec School Board, as his universal legatee;

WHEREAS under the terms of this same will, the deceased, requested that the Western Québec School Board create a scholarship fund in the name of CONE TAXI MEMORIAL SCHOLARSHIP FUND;

WHEREAS the balance, in money, after his assets had been liquidated and his debts had been paid, be deposited in this scholarship fund;

WHEREAS the annual interest of the fund will be given to the female and male senior student attending Shawville Pontiac High School holding the highest academic standing and enrolled in a Canadian college, cegep, or university;

WHEREAS the highest academic standing is defined by the certifying Ministry examinations from secondary four (4) History, Science, Math; and secondary five (5) French and English;

WHEREAS the scholarship was created and registered under the Western Québec School Board business number with the Registre des entreprises du Québec on January 20, 2017;

WHEREAS the Western Québec School Board received on September 11, 2017, the balance of \$578,295.36;

IT WAS MOVED by Commissioner Egan that the CONE TAXI MEMORIAL SCHOLARSHIP FUND be acknowledged as created and monies received by the Western Québec School Board; and that the annual interest of the fund will be given to the female and male senior student attending Shawville Pontiac High School holding the highest academic standing and enrolled in a Canadian college, cegep, or university.

Carried unanimously

**C-17/18-20 Mise à jour de la documentation marge de crédit**

ATTENDU QUE la Commission scolaire Western Québec (l'« *Emprunteur* ») désire contracter des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement (le « *Prêteur* »);

ATTENDU QU'il est opportun d'autoriser ces emprunts et d'en approuver les modalités ;

ATTENDU QUE l'Emprunteur a obtenu toutes les autorisations requises pour effectuer les emprunts prévus à la présente résolution ;

IL EST EN CONSÉQUENCE RÉSOLU PAR LE COMMISSAIRE  
DIONNE :

1. QUE l'Emprunteur soit autorisé à mettre en place une ou des marges de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, et à conclure, à cette fin une ou des conventions de marge de crédit, le tout aux conditions suivantes :

a) le taux d'intérêt payable sur les emprunts par marge de crédit sera déterminé conformément à l'article 4 de la convention de marge de crédit à intervenir, le tout en conformité au décret numéro 1267-2001 du 24 octobre 2001, modifié par les décrets numéro 1057-2013 du 23 octobre 2013 et numéro 1152-2015 du 16 décembre 2015, tel que ce décret peut être modifié ou remplacé de temps à autre ;

b) le montant du solde des emprunts par marge de crédit ne devra, en aucun temps, excéder le montant autorisé de temps à autre par le ministre de l'Éducation, du Loisir et du Sport ;

QU'aux fins de déterminer le montant des emprunts auquel réfère le paragraphe 1b), il ne soit tenu compte que du solde des emprunts en cours et non encore remboursé ;

QU'aux fins de constater chaque emprunt ou remboursement de capital ou d'intérêt effectué aux termes de chaque marge de crédit, l'Emprunteur soit autorisé à remettre au ministre des Finances, à titre de responsable du Fonds de financement, une confirmation de transaction ;

4. QUE le président, le directeur général, le directeur général adjoint ou le directeur des ressources financière de l'Emprunteur, soit autorisé, au nom de l'Emprunteur, à signer toute convention de marge de crédit et toute confirmation de transaction aux fins de constater chaque emprunt par marge de crédit ou tout remboursement d'emprunt sur ces marges, à y consentir à tout ajout ou modification non substantiellement incompatible avec les dispositions des présentes et à poser tous les actes et à signer tous les documents nécessaires ou utiles aux fins des emprunts par marge de crédit;

QUE la présente résolution remplace toutes les résolutions antérieurement adoptées pour les mêmes fins.

Adoptée à l'unanimité

**C-17/18-21**

**Secondary 4 History Textbooks- Chenelière Education**

WHEREAS the new Secondary four (4) History program required the purchase of new History textbooks from Chenelière Education;

WHEREAS the purchasing was done centrally;

WHEREAS the final invoice amount exceeded the signing authority of senior administration;

IT WAS MOVED by Parent-Commissioner Davis that Council approve payment of the invoice from Chenelière Education for the new Secondary four (4) History program in the amount of 56, 866.67\$

Carried unanimously

**C-17/18-22 Appointment of representatives on the Transportation Committee of Commission scolaire des Hauts-Bois-de-l'Outaouais**

IT WAS MOVED by Commissioner Guy that Commissioner Dionne be appointed as representative on the Transportation Committee of Commission scolaire des Hauts-Bois-de-l'Outaouais

Carried unanimously

**C-17/18-23 Appointment of representatives on the Transportation Committee of Commission scolaire de l'Or-et-des-Bois**

IT WAS MOVED by Commissioner McCrank that Commissioner Young be appointed as representative on the Transportation Committee of Commission scolaire de l'Or-et-des-Bois.

Carried unanimously

**C-17/18-24 Appointment of representatives on the Transportation Committee of Commission scolaire de Rouyn-Noranda**

IT WAS MOVED by Commissioner Guy that Commissioner Young be appointed as representative on the Transportation Committee of Commission scolaire de Rouyn-Noranda.

Carried unanimously

**C-17/18-25 Appointment of representatives on the Transportation Committee of Commission scolaire du Lac-Témiscamingue.**

IT WAS MOVED by Commissioner Guy that Commissioner Young be appointed as representative on the Transportation Committee of Commission scolaire du Lac-Témiscamingue.

Carried unanimously

**C-17/18-26 Loi facilitant la divulgation d'actes répréhensibles à l'égard des organismes publics**

WHEREAS as of May 1 2017, the legislation facilitating the disclosure of wrongdoings against public bodies came into effect;

WHEREAS according to the legislation all public organizations must designate an officer responsible for disclosures;

WHEREAS the designated officer responsible for disclosures must be someone readily accessible to all personnel and deemed trustworthy;

It is recommended to Council that the Western Québec School board's officer responsible for disclosures be the Director of Human Resources, M. Terry Kharyati.

IT WAS MOVED by Commissioner Daly that Council approve the appointment of M. Terry Kharyati as Officer responsible for disclosures as recommended.

Carried unanimously

**C-17/18-27 Adoption of Electoral Divisions**

WHEREAS according to the School Elections Act, the Western Québec School Board is entitled to 8 electoral districts for the November 2018 school elections;

WHEREAS on May 15, 2017, the Western Québec School Board was granted three (3) additional electoral divisions by the Minister of Education, Recreation and Sports, Mr. Sébastien Proulx, for a total of eleven (11) electoral divisions for the November 2018 school elections;

WHEREAS an Electoral Division Proposal for the 2018 school elections was adopted by the WQSB at its May 30, 2017 meeting;

WHEREAS public notice of the adoption of the Electoral Division Proposal has been published according to the terms set forth in section 9 of *An Act Respecting School Elections*;

WHEREAS no electors have informed the director general of the school board of any objection to the division proposal;

WHEREAS the time in which electors may file objections to the Electoral Division Proposal has expired;

IT WAS MOVED by Commissioner Dionne that the territory of the Western Québec School Board be divided into the following electoral divisions;

Carried unanimously

**Electoral Division 01 (1182 electors):**

It includes the MRCs of Témiscamingue, Rouyn-Noranda, Abitibi-Ouest, Abitibi and La Vallée-de-l'Or.

It also includes the Indian Reserves of Kebaowek, Timiskaming, Pikogan and Lac-Simon. It also includes the Indian Establishments of Hunter's Point, Kitcisakik and Winneway.

**Electoral Division 02 (1454 electors):**

It includes the following municipalities: Rapides-des-Joachims (M), Sheenboro (M), Chichester (CT), Waltham (M), L'Isle-aux-Allumettes (M), Mansfield-et-Pontefract (M), Fort-Coulonge (VL), L'Île-du-Grand-Calumet (M), Campbell's Bay (M), Otter Lake (M), Litchfield (M) and Bryson (M).

It also includes the Non-Organised Territory of Lac-Nilgaut.

**Electoral Division 03 (1669 electors):**

It includes the following municipalities: Thorne (M), Clarendon (M), Shawville (M), Portage-du-Fort (VL), and Bristol (M).

**Electoral Division 04 (1920 electors):**

It includes the MRC of La Vallée-de-la-Gatineau.

It also includes the Indian Reserves of Kitigan Zibi and Lac-Rapide.

It also includes the following municipalities: Alleyn-et-Cawood (M) and La Pêche (M).

**Electoral Division 05 (1287 electors):**

It includes the municipalities of Chelsea (M) and Cantley (M).

**Electoral Division 06 (1551 electors):**

It includes the MRC of Papineau and the following municipalities: Notre-Dame-de-la-Salette (M), Val-des-Monts (M) and L'Ange-Gardien (M).

It also includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of the South limit of the City of Gatineau and the extension of Montée Mineault, this extension, Montée Mineault and the municipal limit to the starting point.

**Electoral Division 07 (1586 electors):**

It includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of the Gatineau River and the North limit of the City, this limit, Montée Mineault, its extension, the municipal limit and the Gatineau River to the starting point.

**Electoral Division 08 (1551 electors):**

It includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of Notch Road and the North municipal limit, this limit, the Gatineau River, the South municipal limit, the extension of the South-West limit of the property located at 150 de Lucerne Boulevard, this limit, Alexandre-Taché Boulevard, the back line of Aylmer Road (North side), the extension of McConnell Road, the extension of Allen Road, Boulevard des Allumettières, the extension of the back line of Scouts Street (North side), this back line, Boulevard du Plateau, Vanier Road, de la Montagne Road and Notch Road to the starting point.

**Electoral Division 09 (1765 electors):**

It includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of the North municipal limit and Notch Road, this Road, de la Montagne Road, Vanier Road, du Plateau Boulevard, the back line of Scouts Street (North side), its extension, des Allumettières Boulevard, the extension of Allen Road, and the extension of McConnell Road, the back line and the intersection of Aylmer Road (North side), Alexandre-Taché Boulevard, the South-West limit of the property located at 150 Boulevard de Lucerne, its extension, the South municipal limit, the extension of Bell Street, the back line of this Street (East side), the back line of Arial Street (North side), the back line of Foley Road (East side), Aylmer Road, Samuel-Edey Road, des Allumettières Boulevard, Klock Road, Pink Road and the municipal limit to the starting point.

**Electoral Division 10 (1771 electors):**

It includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of the West municipal limit and Eardley Road, this Road, Park Street, Principale Street, Wilfrid-Lavigne Street, des Allumettières Boulevard, Samuel-Edey Street, Aylmer Road, the back line of Foley Road (East side), the back line of Arial Street (North side), the back line of Bell Street (East side), the extension of this Street, the South municipal limit to the starting point.

**Electoral Division 11 (1976 electors):**

It includes the Municipality of Pontiac.

It also includes part of the City of Gatineau delimited as follows: starting from a point located at the intersection of the West municipal limit and Pink Road, this Road, Klock

Road, des Allumettières Boulevard, Wilfrid-Lavigne Boulevard, Principale Street, Park Street, Eardley Road and the municipal limit to the starting point.

**C-17/18-28 Journée conférence sur les jeunes et la santé mentale**

WHEREAS the 17th Edition of the Journée conférence sur les jeunes et la santé mentale will be held on November 16, 2017, at the Grande bibliothèque de Montréal;

WHEREAS it would be highly beneficial to have a WQSB representative attend this conference;

WHEREAS Commissioner Schaler has shown interest in being the representative to attend;

WHEREAS there is a cost to register to attend this conference;

IT WAS MOVED by Commissioner Garbutt that Council agrees to have Commissioner Schaler as the WQSB representative to attend this conference, and that registration fees to attend will be paid for by the board;

Carried unanimously

**C-17/18-29 Deposition from educational partners concerning the framework of cannabis in schools**

WHEREAS a deposition from educational partners in Québec concerning the framework of cannabis in schools in Québec was presented and endorsed by QESBA;

WHEREAS partners in the public education sector, which includes the WQSB, unite to ensure that we provide the youth with the opportunity to grow in a healthy living environment enabling our youth and adults to achieve educational success;

WHEREAS the WQSB educational mission is to educate, on a daily basis, young people and adults to become responsible and autonomous citizens, who will then assume their position as active members of Québec's society and its development;

WHEREAS an integral part the WQSB educational mission is the importance of raising awareness on adopting and maintaining healthy eating habits and leading physical lifestyles through sports or physical activity in addition to the prevention of alcohol or drug use such as cannabis;

It was moved by Commissioner Guy that WQSB becomes a supporting partner concerning the framework of cannabis in school and that it further be able to express its opinion on the framework that the Government of Québec intends to put in place when cannabis is legalized by the Government of Canada.

***AND DECLARE THAT IT IS ESSENTIAL THAT:***

- all establishments interested in the prevention of cannabis use among young people are consulted, speak out and united in ensuring the success of its interventions.
- the Québec Government controls and regulates the distribution of recreational cannabis.



- the money generated by the sales are fundamentally allocated in the prevention of consumption and in promoting a healthy lifestyle.
- the prevention of consumption and the promotion of a healthy lifestyle be a priority for the province and integrated in the regulation on cannabis which should be tabled at the National Assembly in the near future.
- any advertising of cannabis be prohibited.
- any use of cannabis be prohibited in public areas.
- cannabis outlets be prohibited near schools.

IT WAS MOVED by Commissioner Egan to table this motion

For: 13

Against: 1

Motion Carried

**C-17/18-30 Adjournment**

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 9:55 p.m.

**Date of next meeting**

The next meeting of the Council of Commissioners will be held on October 31, 2017.

TK/rv