

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on October 31, 2017 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Chair Shea, Commissioners, Brunke, Daly, Dionne, Egan, Garbutt, Labadie, Larventz, McCrank, Schaler, and Parent Commissioners Davis, and Giannakoulis.

Personnel:

Director of Education, S. Aitken

Director of Buildings, Equipment, and Technology, P. Proulx

Director of Finance, S. Cox

REGRETS: Commissioners Guy and Young; Parent Commissioners Boucher and Brennan.

The Director General, M. Dubeau, the Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern, the Secretary General / Director of Human Resources, Terry Kharyati, as well as the Communications Consultant F. Raymond were also present.

Call to Order

Chair Shea called the meeting to order at 7:00 p.m.

Public Participation

Special guest, Educationalist Professor Sir George Berwick CBE, spoke on the Western Québec School Board's journey from the year 2000 to today. He touched on the educational trends in Canada and the province of Québec. He also stated how the WQSB is now situated amongst the highest ranking school boards in the world. He believes that one of the contributing factors of this is that the WQSB invests in its people creating stability. Another is the focus on its student's well-being rather than solely on student performance.

Dan Mallett and Nancy Hall presented to the Council of Commissioners their St. Mike's canoe triathlon project and how it could positively impact the students of St. Mike's as well as the Community. They hope to be in a position to roll out the project for fall of 2018 with a celebratory dinner held at the end of the event with prizes in the newly constructed Gymnasium of St. Mike's.

C-17/18-31 Adoption of Agenda

IT WAS MOVED by Parent Commissioner Davis that the agenda be adopted with the addition of:

Public Participation: Professor Sir George Berwick

6.2 K-4 Presentation

7.19 Group Buying Program

15.1 In-Camera

Carried unanimously

C-17/18-32 Approval of Minutes – September 26, 2017

IT WAS MOVED by Commissioner Labadie that the minutes of a meeting held on September 26, 2017 be approved as circulated.

Carried unanimously

Chair's Report

Chair Shea will present his report In-Camera

Director General's Report

The Director General, M. Dubeau, presented part of his written report. One topic that was not covered in his report was the inclement weather protocol that has yet to be fully implemented. However, due to the extreme weather on Monday October 30, it needed to be put into action. M. Dubeau called it a "dry run" and thanked Communications Consultant F. Raymond and all that were involved for a well-executed "dry run". The remainder of his report was presented In-Camera.

C-17/18-33 Executive Committee Report – October 24, 2017

IT WAS MOVED by Commissioner Brunke that the Council acknowledges receipt of the draft Executive Committee minutes of October 24, 2017.

Carried unanimously

Educational Matters

The Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern presented an overview of the WQSB K-4 program, which includes: Passe-Partout, Multi-Âge, and full-time K-4 programs.

C-17/18-34 Retention Schedule BAnQ (Bibliothèques, Archives Nationale du Québec)

WHEREAS the archives act stipulates the roles and obligations pertaining to archives for public bodies;

WHEREAS one of the obligations is to develop a retention schedules, which is to be sent for approval to the BAnQ;

WHEREAS the actual retention schedule adopted in 1996 does not contain the notion of digitalization, confidentiality, email management and essential documents;

WHEREAS the retention schedule is needed when destroying paper documents after digitalization;

WHEREAS a software for the management of record retention will have to be purchased and configured in accordance with the approved retention schedule;

WHEREAS the up to date retention schedule is needed to modify the process for all requests relating to access to information;

WHEREAS the plan is to get the retention schedule approved by June 2018;

WHEREAS the approval by the BAnQ takes approximately three months;

WHEREAS modifications might need to be resubmitted, which will add an additional three months for the approval;

WHEREAS the retention schedule has been developed by the law and the best demonstrated practices of School Boards;

IT WAS MOVED by Commissioner Egan that the Director of Buildings, Equipment and Technology, P. Proulx be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

C-17/18-35 Public Call for Tenders — Garbage Removal and Containers - #17510B001

WHEREAS a public call for tenders has been made for the above-mentioned contract for three years (October 1st 2017 to September 30th 2020);

WHEREAS the following persons and/or businesses retrieved the tender documents;

Construction G.M.R. Associés Inc.

Evirum Inc

Services Matrec Inc.

Tomlinson Group

WM Québec Inc (Longueuil)

WHEREAS the following two tenders were received and recorded:

Services Matrec Inc.	\$208,715
WM Quebec Inc (Longueuil)	\$331,656

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Labadie that the bid submitted by Services Matrec Inc., in the amount \$208,715 (\$69,571.66 yearly) excluding taxes be approved and that that Director of Buildings, Equipment and Technology Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution.

Carried unanimously

C-17/18-36 Public Call for Tenders — Replace and Repair 2 Basins on Roof – WQCC #17510B002

WHEREAS a public call for tenders has been made for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents;

ACQ – Région de l'Outaouais
 Couvreur Rolland Boudreault
 Les Toitures Raymond et ass.
 Morin Isolation + Toitures Ltée
 TMR3 Couvreur Inc.

WHEREAS the following three tenders were received and recorded:

TMR3 Couvreur Inc.	\$108,000
Couvreur Rolland Boudreault	\$119,660
Morin Isolation + Toitures Ltée	\$124,975

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Larventz that the bid submitted by TMR3 Couvreur Inc., in the amount \$108,000 excluding taxes be approved and that that Director of Buildings, Equipment and Technology Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution.

Carried unanimously

C-17/18-37 Rescinding of 4 resolutions MB Projects Mesure Allocations: C-16/17-206, C-16/17-207, C-16/17-208, C-16/17-209

WHEREAS \$2,243,764 was allocated to Noranda School from Mesure 50625 and 50626;

WHEREAS communication was received from the MEES notifying us that the Noranda Project was not admissible for two reasons:

The conditional index was not in accordance with the Mesures' requirements.

The projects need to be divided into smaller projects.

WHEREAS the Mesures 50625 and 50626 are applicable to schools with a conditional index of C, D or E;

WHEREAS the heating system project completed at Noranda School changed the conditional index from D to B;

WHEREAS the upcoming projects cannot be applied to the previously approved Mesure;

WHEREAS the move of these projects has created a domino effect for all previously approved projects;

WHEREAS previous resolutions pertaining to these projects have to be rescinded, and re-approved;

IT WAS MOVED by Commissioner Daly that resolution C-16/17-206, C-16/17-207, C-16/17-208, and C-16/17-209 be rescinded.

Carried unanimously

C-17/18-38 MB Projects 2017-2018 – Measure 50621

WHEREAS the MEES allocated \$2,269,506 within the Measure 50621;

WHEREAS this Measure is for major renovations and can be applied to any building;

WHEREAS a list of projects needs to be approved by the Council of Commissioners prior to requesting the authorization at the MEES;

WHEREAS 4% of the grant is kept for project managers;

WHEREAS 2% of the grant is kept for preliminary planning of future projects;

WHEREAS the requested amount contains professional fees and taxes;

Building	Conditional Index	Grant Number	Requested Amount	Description
Noranda	B	50621	\$508,843	1 st Floor – Replacement of Interior Floors, Walls and Ceilings. Replacement of Interior Doors
Noranda	B	50621	\$600,771	Gymnasium - Replacement of Interior and Exterior Walls along with Ceilings and Exterior Windows. Interior and Exterior Doors and HVAC System
Noranda	B	50621	\$579,946	Basement - Complete Interior work in the basement including Floors, Walls, Doors, Ceilings, Plumbing and Stairs
Noranda	B	50621	\$579,946	2 nd Floor – Replacement of Interior Floors, Walls and Ceilings. Replacement of

				Interior and Exterior Doors
			\$2,269,506	

IT WAS MOVED BY Commissioner Garbutt that the above mentioned projects be approved.

Carried unanimously

C-17/18-39 MB Projects 2017-2018 – Measure 50622

WHEREAS the MEES allocated \$711,363.00 within the Measure 50622;

WHEREAS this Measure is for major renovations and can only be applied on buildings with a conditional index of D or E;

WHEREAS 4% of the grant is kept for project managers;

WHEREAS 2% of the grant is kept for preliminary planning of future projects;

WHEREAS the requested amount contains professional fees and taxes;

Building	Conditional Index	Grant Number	Requested Amount	Description
Buckingham	D	50622	\$410,894	Renovations of the Gymnasium excluding the Floors
Chelsea	C	50622	\$146,265	Replacing Exterior Doors and Windows
Maniwaki Adult Ed	D	50622	\$154,204	Replacement of Boiler and DDC Controls
			\$711,363	

IT WAS MOVED BY Commissioner Brunke that the above mentioned projects be approved.

Carried unanimously

C-17/18-40 MB Projects 2017-2018 – Measure 50625

WHEREAS the MEES allocated \$2,100,501 within the Measure 50625;

WHEREAS this Measure is for major renovations and can only be applied on buildings with a conditional index of C, D or E;

WHEREAS 4% of the grant is kept for project managers;

WHEREAS 2% of the grant is kept for preliminary planning of future projects;

WHEREAS the requested amount contains professional fees and taxes;

Building	Conditional Index	Grant Number	Requested Amount	Description
Chelsea	C	50625	\$462,611	Replacement of Exterior Doors and Windows
Chelsea	C	50625	\$396,093	Phase I – Replacement of Interior Floors, Plumbing, Ceilings, Secondary Light Fixtures, Walls, Stairs Interior doors.
St John's	C	50625	\$462,611	Renovations of the Student Washrooms (4)
Dr. S.E. McDowell	C	50625	\$779,186	Repointing of the Brick
			\$2,100,501	

IT WAS MOVED BY Commissioner Garbutt that the above mentioned projects be approved.

Carried unanimously

C-17/18-41 MB Projects 2017-2018 – Mesure 50626

WHEREAS the MEES allocated \$1,159,892 within the Mesure 50626;

WHEREAS this Mesure is for major renovations and can only be applied on buildings with a conditional index of D or E;

WHEREAS 4% of the grant is kept for project managers;

WHEREAS 2% of the grant is kept for preliminary planning of future projects;

WHEREAS the requested amount contains professional fees and taxes;

Building	Conditional Index	Grant Number	Requested Amount	Description
*Poltimore	E	50626	\$236,071	Renovations of Student Washrooms
Pierre Elliott Trudeau	D	50626	\$259,182	Phase I – Repointing of the Brick
Pierre Elliott Trudeau	D	50626	\$212,458	Phase I – Windows and Doors
Buckingham	D	50626	\$452,181	Phase I – Replacement of Interior Floors, Plumbing, Ceilings, Secondary Light Fixtures, Walls, Stairs Interior doors.
			\$1,159,892	

IT WAS MOVED BY Commissioner Brunke that the above-mentioned projects be approved.

Carried unanimously

C-17/18-42 Architect for the Gymnasium Extension at St Michael's High School Project #17510B021

WHEREAS the MEES has allocated a budget in the amount of \$4,266,822 for the construction of a gymnasium at St. Michael's High School;

WHEREAS a call for public tender was made for the hiring of an architect for the above mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

A4 Architecture + Design Inc.
 Commission Scolaire des Premières-Seigneuries
 Fortin, Corriveau, Salvail, Damphousse, Architecture + Design
 s.e.n.c. (FCSD)
 GBA Inc.
 Mercier Pfalzgraf Architectes
 TLA Architectes Inc.

WHEREAS the members of the Selection Committee recommend that the architect firm with the highest score be awarded the contract.

Architect
 FCSD – 86.5%

WHEREAS the Selection Committee recommends to Council that Fortin, Corriveau, Salvail, Damphousse, Architecture + Design s.e.n.c. (FCSD) be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Dionne that Fortin, Corriveau, Salvail, Damphousse, Architecture + Design s.e.n.c. (FCSD) be awarded the contract as recommended by the Selection Committee

Carried unanimously

C-17/18-43 Mechanical/Electrical Engineer for the Gymnasium Extension at St Michael's High School –Project #17510B019

WHEREAS the MEES has allocated a budget in the amount of \$4,266,822 for the construction of a gymnasium at St. Michael's High School;

WHEREAS a call for public tender was made for the hiring of a mechanical/electrical engineer for the above mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

SNC-Lavalin Inc.
 Bouthillette Parizeau Inc.
 CIMA+ Gatineau
 Commission Scolaire des Portages de l'Outaouais
 Commission Scolaire des Premières-Seigneuries
 Cosmel Corp
 DWB Consultant

Les Services EXP Inc.
 Martin Roy et Associés
 Pageau Morel Inc.
 S. Bouchard Consultants
 Stantec Experts-Conseils Ltée
 WSP Canada Inc.

WHEREAS the members of the Selection Committee recommend that the mechanical/electrical engineering firm with the highest score be awarded the contract.

Mechanical/Electrical Engineer
 CIMA+ Gatineau - 88.25%

WHEREAS the Selection Committee recommends to Council that CIMA+ Gatineau be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Dionne that CIMA+ Gatineau be awarded the contract as recommended by the Selection Committee.

Carried unanimously

C-17/18-44 Civil/Structure Engineer for the Gymnasium Extension at St Michael's High School Project #1751B020

WHEREAS the MEES has allocated a budget in the amount of \$4,266,822 for the construction of a gymnasium at St. Michael's High School;

WHEREAS a call for public tender was made for the hiring of a civil/structure engineer for the above mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

SNC-Lavalin Inc.
 CIMA + Gatineau
 Dumont/Ingénieur-Conseil
 Englobe
 GHD Consultants Limitée
 Les Consultants Yves Auger & Associés Inc.
 LH2 Inc Services Professionnels
 Les Services EXP Inc.
 WSP Canada Inc.

WHEREAS the members of the Selection Committee recommend that the civil/structural Engineering firm with the highest score be awarded the contract.

Civil/Structure Engineer
 CIMA+ Gatineau - 80.7%

WHEREAS the Selection Committee recommends to Council that CIMA+ Gatineau be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Dionne that CIMA+ Gatineau be awarded the contract as recommended by the Selection Committee.

Carried unanimously

C-17/18-45 Architect for the Gymnasium Extension at Poltimore Elementary School Project #17510B024

WHEREAS the MEES has allocated a budget in the amount of \$2,789,385 for the construction of a gymnasium at Poltimore Elementary School;

WHEREAS a call for public tender was made for the hiring of an architect for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

A4 Architecture + Design Inc.
 Commission Scolaire des Premières-Seigneureries
 Fortin, Corriveau, Salvail, Damphousse, Architecture + Design
 s.e.n.c. (FCSD)
 GBA Inc.
 Mercier Pfalzgraf Architectes
 TLA Architectes Inc.

WHEREAS the members of the Selection Committee recommend that the architect firm with the highest score be awarded the contract.

Architect

FCSD – 86.5%

WHEREAS the Selection Committee recommends to Council that Fortin, Corriveau, Salvail, Damphousse, Architecture + Design s.e.n.c. (FCSD) be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Brunke that Fortin, Corriveau, Salvail, Damphousse, Architecture + Design s.e.n.c. (FCSD) be awarded the contract as recommended by the Selection Committee.

Carried unanimously

C-17/18-46 Mechanical/Electrical Engineer for the Gymnasium Extension at Poltimore Elementary School – Project #17510B022

WHEREAS the MEES has allocated a budget in the amount of \$2,789,385 for the construction of a gymnasium at Poltimore Elementary School;

WHEREAS a call for public tender was made for the hiring of a mechanical/electrical engineer for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

SNC-Lavalin Inc.
 Bouthillette Parizeau Inc.
 CIMA+ Gatineau
 Commission Scolaire des Portages de l'Outaouais

Commission Scolaire des Premières-Seigneuries
 Cosmel Corp
 DWB Consultant
 Les Services EXP Inc.
 Martin Roy et Associés
 Pageau Morel Inc.
 S. Bouchard Consultants
 Stantec Experts-Conseils Ltée
 WSP Canada Inc.

WHEREAS the members of the Selection Committee recommend that the mechanical/electrical engineering firm with the highest score be awarded the contract.

Mechanical/Electrical Engineer
 CIMA+ Gatineau – 88.25%

WHEREAS the Selection Committee recommends to Council that CIMA+ Gatineau

be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Brunke that CIMA+ Gatineau be awarded the contract as recommended by the Selection Committee.

Carried unanimously

C-17/18-47 Civil/Structure Engineer for the Gymnasium Extension at Poltimore Elementary School Project #17510B023

WHEREAS the MEES has allocated a budget in the amount of \$2,789,385.00 for the construction of a gymnasium at Poltimore Elementary School;

WHEREAS a call for public tender was made for the hiring of a civil/structure engineer for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

SNC-Lavalin Inc.
 CIMA + Gatineau
 Dumont/Ingénieur-Conseil
 Englobe
 GHD Consultants Limitée
 Les Consultants Yves Auger & Associés Inc.
 LH2 Inc Services Professionnels
 Les Services EXP Inc.
 WSP Canada Inc.

WHEREAS the members of the Selection Committee recommend that the civil/structural engineering firm with the highest score be awarded the contract.

Civil/Structure Engineer
 CIMA+ Gatineau – 80.7%

WHEREAS the Selection Committee recommends to Council that CIMA+ Gatineau be awarded the contract for the above-mentioned project.

IT WAS MOVED BY Commissioner Brunke that CIMA+ Gatineau be awarded the contract as recommended by the Selection Committee.

Carried unanimously

C-17/18-48 Special “Thanks” to Daniel Jacob

WHEREAS Daniel Jacob has brought his professionalism and expertise during the selection committee process for the professionals for the gymnasium projects;

WHEREAS the Director of Buildings, Equipment and Technology P. Proulx recommends that we recognize his efforts with an official letter from the Council of Commissioners;

IT WAS MOVED by Commissioner Labadie that Council recognizes and thank Daniel Jacob for leading the Selection Committee for Professionals on the upcoming projects at St. Michael’s and Poltimore gymnasium construction.

Carried unanimously

C-17/18-49 WQSB Cellular Phone Plan

WHEREAS there is an opportunity for the WQSB to participate in a group tender with CSPQ;

WHEREAS there is need to have a central plan for the management team and the buildings and technology departments;

WHEREAS the contract is from November 2015 to October 2025 and the WQSB can join at any time without changing the end date of the contract;

WHEREAS the yearly amount is estimated at \$35,000 excluding taxes representing a fair reduction of the current overall costs for cell phones;

IT WAS MOVED by Commissioner McCrank that the Director of Buildings, Equipment and Technology, P. Proulx be authorized to submit all necessary cellular phone requirements to CSPQ to allow the WQSB to participate in the group tender; and be mandated to sign all documents necessary to give full effect to this resolution.

Carried unanimously

C-17/18-50 Right of Way and Building Authorization – Municipality of Chelsea

WHEREAS the goal of the Municipality of Chelsea and the WQSB is to establish a partnership for the immovable property and wellbeing of the community;

WHEREAS the Municipality of Chelsea needs to receive a right of way and an authorization to install permanent underground

infrastructure, on the piece of land located at the west side of the WQSB property (Chelsea School);

WHEREAS both parties will continue to negotiate for the exchange of land and exchange of services such as snow removal, grass cutting, and usage of the facilities as stipulated in resolution: C-17/18-9;

WHEREAS the director general and the director of buildings, equipment and technology recommend to give the right of way and the authorization to install permanent underground infrastructure to the Municipality of Chelsea;

IT WAS MOVED by Commissioner Garbutt that the Director of Buildings, Equipment and Technology, P. Proulx be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

C-17/18-51 Mesure 50530 – Embellissement des cours d'école

WHEREAS the MEES has a program which schools can participate called the Beautification Grant (Embellissement des cours d'école);

WHEREAS schools have been notified if they are interested in participating in the program;

WHEREAS the buildings, equipment and technology department has received five requests from the following schools;

Wakefield Elementary School – Play Structure

Onslow Elementary School– Play Structure

St John's Elementary School – Play Structure

Chelsea Elementary School– Outdoor Education

Queen Elizabeth Elementary School– Play Structure

WHEREAS a portion of the cost comes from the Capital Project 40% (mesure 50624), another from the School (fundraising and/or exchange of services), and a portion comes from the MEES;

WHEREAS the Director of Buildings, Equipment and Technology, P. Proulx recommends that the projects listed above be submitted to the MEES for consideration;

IT WAS MOVED by Parent Commissioner Davis that the Director of Buildings, Equipment and Technology, P. Proulx be authorized to submit the list of projects to the MEES for consideration and be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

- C-17/18-52 Group Buying Program – Centre Collégial des Services Regroupés (CCSR) – Network Equipment and Network Software**
 WHEREAS the WQSB has the opportunity to participate in the group buying program through the CCSR for the purchasing of network equipment and network software;
 WHEREAS the contract will cover the period of 2 years, from January 1, 2018 until December 31, 2020 with an option of a one-year renewal;
 WHEREAS under section 18 of the *Regulation respecting certain supply contracts of public bodies*, if the delivery order contract is entered into with more than one supplier, the orders are directed to the supplier who, in respect of the goods to be acquired, submitted the lowest price, unless the supplier cannot fill the orders, in which case the other suppliers are solicited according to their respective rank for the same goods;
 WHEREAS such orders may, however, be awarded to any of the selected suppliers whose submitted price in respect of the goods to be acquired does not exceed the lowest price by more than 10%, so long as the awarding rule is authorized by the chief executive officer of the public body before the notice of a call for tenders is published;
 IT WAS MOVED by Commissioner Daly that the WQSB proceed with joining the contract for its purchasing of network equipment and network software through the CCSR's group buying program, and that the Director of Buildings, Equipment and Technology, Mr. Pascal Proulx, be authorized to sign all documents necessary to give full effect to this resolution.

Carried unanimously

- C-17/18-53 Financial Statements 2016-2017**
 IT WAS MOVED by Commissioner Dionne that the Western Québec School Board's Financial Statements for the year ending June 30, 2017 be accepted as deposited.

Carried unanimously

- C-17/18-54 Can Share Payment**
 WHEREAS the Adult and Vocational Training Department has an agreement with Can Share for the recruitment of vocational training students from China;
 WHEREAS the agreement is based on a percentage of the tuition cost (20%) per student registered;
 WHEREAS Can Share has recruited 10 students who are currently registered in vocational training programs in Western Québec;
 It was moved by Commissioner Brunke that Council approve the payment, in the amount of \$50,982.21, to Can Share.

Carried unanimously

C-17/18-55 Professional Improvement Committee (PIC) Report – June 12, 2017

IT WAS MOVED by Parent Commissioner Davis that the Council acknowledge receipt of the approved PIC minutes of June 12, 2017.

Carried unanimously

C-17/18-56 Complementary Services Committee Report – June 14, 2017

IT WAS MOVED by Commissioner Daly that the Council acknowledge receipt of the approved Complementary Services Committee minutes of June 14, 2017.

Carried unanimously

C-17/18-57 Audit Committee Report – October 23, 2017

IT WAS MOVED by Commissioner Dionne that the Council acknowledge receipt of the draft Audit Committee minutes of October 23, 2017

Carried unanimously

C-17/18-58 Motion to move into Camera

IT WAS MOVED by Commissioner Daly that the Council moves into Camera.

Carried unanimously

C-17/18-59 Motion to move out of Camera

IT WAS MOVED by Commissioner Egan that the Council moves out of Camera.

Carried unanimously

C-17/18-60 Adjournment

IT WAS MOVED by Commissioner Egan that the meeting be adjourned at 9:20 p.m.