

PROVINCE OF QUÉBEC
Western Québec School Board

Minutes of the **Council of Commissioners** meeting held on June 26, 2018 at the Western Québec School Board, 15 rue Katimavik, Gatineau, Québec, at 7:00 p.m.

PRESENT: Chair Shea, Commissioners Brunke, Dionne, Egan, Garbutt, Guy, McCrank, Schaler, and Parent-Commissioners, Boucher, Brennan, Davis and Giannakoulis.

Personnel:

Director of Buildings, Technology, and Archives Mr. P. Proulx
Director of Finance, S. Cox
Director of Complementary Services L. Falasconi
Director of Education S. Aitken

REGRETS: Commissioners Daly, Labadie, Larventz, and Young

The Director General, M. Dubeau, the Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern, and the Secretary General / Director of Human Resources, T. Kharyati, and the Procurement Officer A. Gendron were also present.

Call to Order:

Chair Shea called the meeting to order at 7.09pm

C-17/18-180 **Adoption of Agenda**
IT WAS MOVED by Commissioner Brunke that the agenda be adopted as presented.

Carried Unanimously

C-17/18-181 **Approval of Minutes – May 15, 2018- Special**
IT WAS MOVED by Parent-Commissioner Davis that the minutes of a Special meeting held on May 15, 2018 be approved as circulated.

Carried Unanimously

C-17/18-182 **Approval of Minutes – May 29, 2018**
IT WAS MOVED by Commissioner Egan that the minutes of a meeting held on May 29, 2018 be approved as circulated.

Carried Unanimously

Chair's Report

Chairman Shea spoke on his written report and touched on:

- The designation of Pierre Elliott Trudeau Elementary School as one of the 7 schools in Québec to be selected for “Lab Ecole”;
- The granted \$5.56M for the additions and upgrades at PETES;
- Hull MNA Maryse Gaudrault’s efforts in the advancement of P.E.T.E.S file towards a successful conclusion;

- A donation from the Aylmer Rotary Corporation to assist disadvantaged students in their return to school at Lord Aylmer and Eardley;
- The extension of commissioners' mandate to 2020

Director General's Report

The Director General, M. Dubeau, presented his report which included:

- The Announcement for P.E.T.E.S;
- Congratulations to Philemon Wright High School's win of 6 Cappies;
- Congratulations to the Western Quebec Wheelers for their participation at the Grand Défi Pierre Lavoie;
- Congratulations to the Director of Buildings, Technology, and Archives Mr. P. Proulx for his participation in the GDPL as part of a team that represented the five Outaouais school boards;

C-17/18-183 Hiring of Administrators – Summer Period

IT WAS MOVED by Commissioner Garbutt that the normal formalities be waived to accommodate any possible need to fill new administrative postings as soon as possible, on the condition that the Director General notify all commissioners when assignments are finalized.

Carried Unanimously

C-17/18-184 Executive Committee Report – June 19, 2018

IT WAS MOVED by Commissioner Guy that the Council acknowledge receipt of the draft Executive Committee minutes of June 19, 2018.

Carried Unanimously

C-17/18-185 Director General Evaluation

WHEREAS the 2017-2018 Director General Performance Assessment was completed in June 2018 by the Executive Committee;

IT WAS MOVED by Commissioner Guy that, as recommended by the Executive Committee, the Council acknowledge receipt of the Director General's final assessment rating of "Exceptional Performance" as outlined in the Performance Report in accordance with the WQSB Policy F-16.

Carried Unanimously

The Assistant Director General / Director of Education, Adult Education and Vocational Training, R. Ahern spoke briefly on Maternelle 4 ans à temps **plein** en milieu défavorisé. There is a potential to have new K4 classes. This will be dependent on enrolment. Deadline September 30.

C-17/18-186 Student Ombudsman & Ethics Commissioner

WHEREAS according to the Code of Ethics and Professional Conduct for the Commissioners of the WQSB, the Council of Commissioners must designate a person charged with its enforcement;

WHEREAS the term of office for the designated person has been four (4) years;

WHEREAS the term of office for the designated person will be for two (2) years;

IT WAS MOVED by Commissioner Garbutt that Mtre. Yves Letellier be named as Student Ombudsman and Ethics Commissioner for the enforcement of the Code of Ethics and Professional Conduct for the Commissioners of the WQSB for a term of two (2) years beginning immediately.

Carried Unanimously

C-17/18-187

Agrandissement Greater Gatineau – Overview of Architectural Plans

WHEREAS a presentation was made to the council of commissioners of the architectural plans;

WHEREAS the plans and specs need to be sent to the MEES prior to going out to public tender;

IT WAS MOVED by Commissioner Guy that Council approve the plans by the Architect and that the Director of Buildings, Technology and Archives, P. Proulx be authorized to submit them to the MEES.

Carried Unanimously

C-17/18-188

Public Call for Tenders – Mesure 50511 – Agrandissement École Greater Gatineau – Addition of Temporary Exterior Emergency Doors - 17510B036

WHEREAS a public call for tenders has been made for the above-mentioned project;

WHEREAS the expense will be integrated in the allocated budget;

WHEREAS the need to add temporary doors due to the fact that the extension will be built where the current exterior doors are current situated;

WHEREAS the following persons and/or businesses retrieved the tender documents;

8577765 Canada Inc.

ACQ – Région de l’Outaouais

DLS Construction Inc.

Les Entrepreneurs Généraux Raymond & Associés Inc.

WHEREAS the following tender was received and recorded:

DLS	\$126,400
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WHEREAS the bid is conformed;

IT WAS MOVED by Commissioner Guy that the bid submitted by DLS Construction, in the amount of \$126,400 excluding taxes and professional fees be approved and that the Director of Buildings, Technology and Archives Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution

Carried Unanimously

C-17/18-189

Mandat d'achats d'équipements numériques dans le cadre de la mesure des combos numériques SAR-220-2018 de Collecto services regroupés en éducation (Collecto)– Adhésion

ATTENDU que la Commission scolaire Western Québec (CS 886000) retire des bénéfices d'un processus d'achats regroupés tel celui offert par Collecto;

ATTENDU que le Ministère, dans le cadre de la règle d'investissement 50767, a mandaté l'organisme Collecto pour mener une collecte d'information auprès des établissements scolaires afin d'évaluer les besoins d'acquisition des milieux;

ATTENDU que la CS 886000 doit acquérir des équipements numériques dans le cadre de la mesure 50767 pour l'acquisition d'ensembles numériques pour la rentrée scolaire 2018;

ATTENDU que la mesure 50767 exige que les achats soient effectués à partir de la liste d'équipements présélectionnés qui a été diffusée lors de la collecte de souhaits par le Ministère en mai 2018 et qui sera officialisée en juillet 2018;

En conséquence,

IL EST PROPOSÉ PAR LA COMMISSAIRE-PARENT Boucher et résolu :

QUE la CS 886000 adhère au regroupement d'achats d'équipements numériques de Collecto afin de se prévaloir de la mesure budgétaire 50767;

QUE la CS 886000 autorise le directeur de l'informatique monsieur Pascal Proulx responsable des acquisitions en TI à la Commission scolaire, à agir comme représentant de la Commission scolaire concernant tous les aspects contractuels liés aux acquisitions dans le cadre de la mesure 50767;

QUE la CS 886000 autorise le directeur de l'informatique, monsieur Pascal Proulx, responsable des acquisitions en TI à la Commission scolaire, à signer tout document ou toute autorisation découlant de la présente résolution.

Carried Unanimously

C-17/18-190

Public Call for Tenders – Mesure 50622 & 50626 – MB Project – Renovation of Gymnasium (excluding floors) and Renovation of Interior Corridors - Buckingham Elementary School- 17510B005

WHEREAS a public call for tenders has been made for the above-mentioned project;

WHEREAS the MEES has allocated \$863,075 including professional fees and taxes;

WHEREAS the following persons and/or businesses retrieved the tender documents;

8577765 Canada Inc.

ACQ – Région de l'Outaouais

Construction G.M.R. Associés Inc.

Construction J. Raymond Inc.

DLS Construction Inc.

DMA Construction

Gestion DMJ Entrepreneur Général

Industries CAMA

JACO 6238009 Canada Inc.

Solutions Acoustiques 2012

WHEREAS the following 5 tenders were received and recorded:

DLS Construction Inc.	\$578,000.00
Construction J. Raymond Inc.	\$642,269.48
JACO 6238009 Canada Inc.	\$680,713.76
DMA Construction	\$710,000.00
Construction G.M.R. Associés Inc.	\$731,000.00

WHEREAS the lowest bid is conformed;

IT WAS MOVED by Commissioner Brunke that the bid submitted by DLS Construction Inc., in the amount of \$578,000 excluding taxes and professional fees be approved and that the Director of Buildings, Technology and Archives Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution

Carried Unanimously

C-17/18-191

Deeds of Establishment for 2018-2019 - School Year

IT WAS MOVED by Parent-Commissioner Davis that the deeds of establishment for the 2018-2019 school year be approved.

Carried Unanimously

C-17/18-192

Nomination of a Secretary of Selection Committee for the Professionals for the Agrandissement project at Pierre Elliott Trudeau Elementary School (PETES)

WHEREAS the WQSB has received authorization from the MEES for the Agrandissement at Pierre Elliott Trudeau Elementary School (PETES);

WHEREAS the WQSB needs to proceed with a public tender based on quality for the selection of the professionals for the above-mentioned project;

WHEREAS according to the DIRECTIVE CONCERNANT LA GESTION DES CONTRATS D'APPROVISIONNEMENT, DE SERVICES ET DE TRAVAUX DE CONSTRUCTION DES ORGANISMES PUBLICS, a Selection Committee must be created and the Council of Commissioners needs to appoint a qualified Selection Committee Secretary;

WHEREAS our Procurement Officer A. Gendron is qualified and is available to be the secretary;

IT WAS MOVED by Commissioner Schaler to nominate A. Gendron as the Secretary for the Selection Committee for the professionals affected to the addition of the Agrandissement at Pierre Elliott Trudeau Elementary School (PETES).

Carried Unanimously

C-17/18-193

Summer Projects – 2018-2019

WHEREAS there are no council meetings in the month of July and August 2018;

WHEREAS there are projects that will be going out to tender during the summer months;

WHEREAS the projects listed below will have an amount that is higher than the Director General's signing authority;

School	Project	Estimated Amount
All Schools	Direct Digital Control Configuration	\$100,000
Selected Schools (by priority)	Back Flow Systems (DAR) Installation & Water Counter	\$75,000
Dr. Wilbert Keon	Sealing of Exterior Walls (pest control)	\$85,000
Center L'Envol	Doors/Balcony	\$100,000
St John's	Generator	\$60,000
Lord Aylmer Senior	Aylmer Center (Handicap Accessibility)	\$95,000

WHEREAS the Director of Buildings, Technology and Archives will present to council in September 2018 all projects that were approved and awarded;

IT WAS MOVED by Commissioner Egan that the Director of Buildings, Technology and Archives P. Proulx be authorized to sign all contracts during the summer months and present all approved and awarded projects at council in September 2018.

Carried Unanimously

C-17/18-194

Public Call for Tenders – Mesure 50530 – Embellissement Cours d'École Chelsea – Outdoor Classroom - 17510B035

WHEREAS a public call for tenders has been made for the above-mentioned project;

WHEREAS the MEES has allocated 1/3 of the cost of the project;

WHEREAS the Board has allocated 1/3 of the cost of the project;

WHEREAS the Buildings Department has allocated 1/3 of the cost of the project;

WHEREAS the total allotment of the project including project fees is \$75,000;

WHEREAS the following persons and/or businesses retrieved the tender documents;

8577765 Canada Inc.
ACQ – Région de l'Outaouais
Construction G.M.R. Associés Inc.
DLS Construction Inc.
DMA Construction
Industries CAMA
Les Constructions Lovail Inc.

WHEREAS the following 3 tenders were received and recorded:

DLS Construction	\$96,400
DMA Construction	\$99,000
Industries CAMA	\$99,631

WHEREAS the lowest bid is conformed but is over budget;

IT WAS MOVED by Commissioner Garbutt that the bids will be refused and the project will be reevaluated by the Buildings Department and Chelsea School.

Carried Unanimously

C-17/18-195

Construction Permits

WHEREAS permits are needed from the Municipalities for construction projects;

WHEREAS WQSB Project Managers need to have the delegation of authority to sign on behalf of the WQSB when requesting a construction permit;

IT WAS MOVED BY PARENT-COMMISSIONER Boucher to approve the delegation of the signing authority to the Project Managers for the request of construction permits from all Municipalities.

Carried Unanimously

C-17/18-196

Public Tender – Offers of Service for Professionals

WHEREAS the professional services contract has been adapted by resolution #C-13/14-297;

WHEREAS the contract was awarded for a three (3) year term with an option of two (2) renewal periods of 12 months each;

WHEREAS the three (3) year term expires on June 30, 2017;

WHEREAS the first renewal was adopted by resolution #C-16/17-178;

WHEREAS the first renewal period of 12 months will expire June 30, 2018;

WHEREAS this will be the final renewal for this contract;

WHEREAS the contract was awarded to the following professionals;

Architects

Fortin Corriveau Salvail Dampousse Architecture + Design Inc.

Les Architectes Carrier Savard Labelle & Associés (LRAA & ACSL)

Mechanical/Electrical

CIMA+Gatineau
Bouthillette Parizeau Inc.
Les Services EXP Inc.
Pageau Morel Inc.
WSP Canada Inc. (Outaouais)

Civil/Structural

CIMA+Gatineau
WSP Canada Inc. (Outaouais)
Les Consultants Yves Auger & Associés Inc.
Les Services EXP Inc.

WHEREAS a request has been sent to all professionals confirming they all agree to do business again with the WQSB for an additional and final year;

IT WAS MOVED by Commissioner McCrank approve that the Director of Buildings, Technology and Archives, P. Proulx extend the contract with the Professionals for one (1) additional and final year.

Carried Unanimously

C-17/18-197

Public Call for Tenders – Mesure 50511 – New Gymnasium – St. Michael’s - #17510B027

WHEREAS a public call for tenders has been made for the above-mentioned project;

WHEREAS the MEES has allocated \$4,266,822 including professional fees and taxes;

WHEREAS the following persons and/or businesses retrieved the tender documents;

ACQ – Région de l’Outaouais
Armatures Bois-Francs Inc (ABF)
Construction G.M.R. Associés Inc.
Construction J. Raymond Inc.
Défi Construction & Fils 7256655 Canada Inc.
Defran Inc.
DLS Construction Inc.
E. Séguin & Fils Inc.
Industries CAMA
JACO 6238009 Canada Inc.
LCC & Associés Canada Inc.
Les Entreprises Ma-Mi Inc.
Mécanique MAP Inc.

WHEREAS the following 5 tenders were received and recorded:

Industries CAMA	\$2,888,795
Construction G.M.R. Associés Inc	\$2,940,000
Les Entreprises Ma-Mi Inc.	\$3,113,200

Construction J. Raymond Inc.	\$3,397,968
DLS Construction Inc.	\$3,444,000

WHEREAS the lowest bid is conformed;

IT WAS MOVED by Commissioner Dionne that the bid submitted by Industries CAMA, in the amount of \$2,888,795 excluding taxes and professional fees be approved and that the Director of Buildings, Technology and Archives Mr. P. Proulx be mandated to sign any and all document necessary to give full effect to this resolution.

Carried Unanimously

C-17/18-198

Public Call for Tenders – Mesure 50511 – New Gymnasium – Poltimore - #17510B028

WHEREAS a public call for tenders has been made for the above-mentioned project;

WHEREAS the MEES has allocated \$2,789,385.00 including professional fees and taxes;

WHEREAS the following persons and/or businesses retrieved the tender documents;

ACQ – Région de l’Outaouais
 Armatures Bois-Francs Inc (ABF)
 Construction G.M.R. Associés Inc.
 Défi Construction & Fils 7256655 Canada Inc.
 DLS Construction Inc.
 E. Séguin & Fils Inc.
 Industries CAMA
 LCC & Associés Canada Inc.
 Les Entreprises Ma-Mi Inc.
 Mécanique MAP Inc.

WHEREAS the following 3 tenders were received and recorded:

Construction G.M.R. Associés Inc.	\$2,044,500
Défi Construction & Fils 7256655 Canada Inc.	\$2,055,514
Industries CAMA	\$2,104,458

WHEREAS the lowest bid is over budget;

WHEREAS revisions of the technical planning must be done;

WHEREAS the tender opening may be before the next Council of Commissioners meeting that is scheduled in September 2018; therefore, an email straw vote will be necessary;

IT WAS MOVED by Parent-Commissioner Boucher that the bid submitted by Construction G.M.R. Associés Inc., in the amount of \$2,044,500 excluding taxes and professional fees be refused and that the

Director of Buildings, Technology and Archives Mr. P. Proulx go back out to public tender.

Carried Unanimously

C-17/18-199

WQSB Complementary Insurance 2018 – 2019

WHEREAS the WQSB's insurance with Intact Insurance is up for renewal July 1 2018;

WHEREAS the WQSB has joined the Collecto's ongoing Group Buy SAR235-2018 – Complementary Insurance for the 2018 – 2019 period;

WHEREAS the insurer is still Intact Insurance for the 2018 – 2019 period;

WHEREAS the Insurance Broker is Lemieux Ryan & Associés for the 2018 – 2019 period;

WHEREAS the cost of the insurances for the 2017 – 2018 period was \$102, 913;

WHEREAS the cost of the 2018 – 2019 insurance coverage will remain the same as the 2017 – 2018 insurance coverage;

IT WAS MOVED by Commissioner Schaler that the invoice to be submitted by Lemieux Ryan & Associés be approved and that the Director General, Mr. Mike Dubeau, be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried Unanimously

C-17/18-200

MB Projects 2018-2019 – Mesure 50621

WHEREAS the MEES allocated \$ 2 320 293 within the Mesure 50621;

WHEREAS that Mesure is for major renovations and can be apply to any building;

WHEREAS a list of projects needs to be approved by the council of commissioners prior of requesting the authorization at the MEES;

WHEREAS the requested amount contains professional fees and taxes;

WHEREAS the Director of Buildings, Technology and Archives, P. Proulx recommends requesting authorization to the MEES for the following projects;

WQCC	Rénovation de la toiture	\$550,000
South Hull	Remplacement des systèmes de CVCA – Phase 3	\$720,293
HAEC	Remplacement de la finition intérieure	\$850,000
Lord Aylmer Junior	Remplacement des portes extérieures	\$200,000

IT WAS MOVE BY PARENT-COMMISSIONER Davis that the list of projects mentioned above be sent to the MEES by the Director of Buildings, Technology and Archives, P. Proulx be approved.

Carried Unanimously

C-17/18-201

MB Projects 2018-2019 – Mesure 50622

WHEREAS the MEES allocated \$937,021 within the Mesure 50622;

WHEREAS that Mesure is for major renovations and can only be applied on buildings with a conditional index of D or E;

WHEREAS a list of projects needs to be approved by the council of commissioners prior of requesting the authorization at the MEES;

WHEREAS the requested amount contains professional fees and taxes;

WHEREAS the Director of Buildings, Technology and Archives, P. Proulx recommends requesting authorization to the MEES for the following projects;

Greater Gatineau	Rénovation du bloc sanitaire - élèves	\$357,021
PWHS	Rénovation des quatre blocs sanitaires – 2 ^e étage	\$580,000

IT WAS MOVED BY COMMISSIONER Guy that the list of projects mentioned above be sent to the MEES by the Director of Buildings, Technology and Archives, P. Proulx.

Carried Unanimously

C-17/18-202

MB Projects 2018-2019 – Mesure 50625

WHEREAS the MEES allocated \$2,457,425 within the Mesure 50625;

WHEREAS that Mesure is for major renovations and can only be applied on buildings with a conditional index of C, D or E;

WHEREAS a list of projects needs to be approved by the Council of commissioners prior of requesting the authorization at the MEES;

WHEREAS the requested amount contains professional fees and taxes;

WHEREAS the Director of Buildings, Technology and Archives, P. Proulx recommends requesting authorization to the MEES for the following projects;

Onslow	Remplacement de la fenestration et des portes extérieures	\$450,000
Pontiac H.S.	Rénovation de la finition intérieure – Salle de musique	\$150,000
Pontiac H.S.	Rénovation de la finition intérieure et remplacement des contrôles numériques	\$1,500,000
PWHS	Remplacement de la chaussée de l'aire de stationnement – Phase 1	\$357,425

IT WAS MOVED BY COMMISSIONER Egan that the list of projects mentioned above be sent to the MEES by the Director of Buildings, Technology and Archives, P. Proulx.

Carried Unanimously

C-17/18-203

MB Projects 2018-2019 – Mesure 50626

WHEREAS the MEES allocated \$2,751,834 within the Mesure 50626;
 WHEREAS that Mesure is for major renovations and can only be applied on buildings with a conditional index of D or E;
 WHEREAS a list of projects needs to be approved by the council of commissioners prior of requesting the authorization at the MEES;
 WHEREAS the requested amount contains professional fees and taxes;
 WHEREAS the Director of Buildings, Technology and Archives, P. Proulx, recommends requesting authorization to the MEES for the following projects;

Noranda	Remplacement de la finition intérieure – Niveau 0	\$900,000
Noranda	Remplacement de la finition intérieure – Niveau 1	\$701,834
Noranda	Remplacement de la finition intérieure – Niveau 2	\$700,000
South Hull	Rénovation de la finition intérieure du gymnase	\$450,000

IT WAS MOVED BY COMMISSIONER McCrank that the list of projects mentioned above be sent to the MEES by the Director of Buildings, Technology and Archives, P. Proulx.

Carried Unanimously

C-17/18-204

Delegation of Signing Authorities

WHEREAS article 174 of the Education Act states that the Council of Commissioners may delegate certain functions, by By-Law, to the Director General;

WHEREAS Appendix A of By-Law number 30, “By-Law Establishing Delegations of Powers and Functions of the Western Québec School Board” outlines the Delegations of Powers and Functions currently in place;

It is recommended that the Council of Commissioners hereby authorize the following modifications to Appendix A of By-Law number 30:

Legend:

Change D.B.E.T. reference from “Director of Buildings, Equipment and Transportation” to D.B.T.A., “Director of Buildings, Technology and Archives”.

For Financial Services, Taxation and Procurement:

Functions and Powers	Current Delegations	Proposed Delegations
Purchases of Goods equal to or below \$25 000	Directors of Services	Directors and Assistant Directors of Services

Purchases of Services below \$10 000 from a natural person and below \$25 000 in all other cases	Directors of Services	Directors and Assistant Directors of Services
Purchases of Goods/Services equal to or below \$5 000	Principals and Coordinators	Principals, Vice principals and Coordinators

For Buildings, Equipment and Transportation Services:

Functions	Current Delegations	Proposed Delegations
* REMOVE LINE Amendments to contracts that incur additional costs of up to 10% of the initial amount of contract awarded	D.G.	See below
*NEW LINE Amendments to contracts that incur additional costs of up to 10% of the initial amount of contract awarded, where the total amended contract value is below the public tender threshold (\$100 000)	N/A	D.B.T.A.
*NEW LINE Amendments to contracts that incur additional costs of up to 10% of the initial amount of contract awarded, where the total amended contract value is greater than or equal to the public tender threshold (\$100 000)	N/A	D.G.

IT WAS MOVED by Commissioner Egan that Council approve the modifications to Appendix A of By-Law number 30 as recommended.

Carried Unanimously

C-17/18-205

Budget 2018-2019 and Taxation rate for 2018-2019

WHEREAS in conformity with the Education Act the Western Québec School Board must adopt and forward to the Ministère de l'Éducation, et de l'Enseignement supérieur (MEES) the operational, investment, and debt service budget for the 2018-2019 school year;

WHEREAS the 2018-2019 budget shows a deficit of \$1,008,774 and this amount is less than the limit that can be appropriated from the accumulated surplus, representing 15% of the accumulated surplus at June 30, 2017 excluding the net book value of land and the MEES funding receivable on benefits provision banks;

WHEREAS the adjusted standardized assessment of the taxable immovable property before exemption that was used for the

establishment of the balancing subsidy is established in the amount of \$17,016,943,180 as of June 26, 2018 in accordance with the Law and the budgetary rules for the year 2018-2019;

WHEREAS the maximum school taxation revenue in the amount of \$19,238,943, as of June 26, 2018, was established taking into consideration:

The regional taxation rate for regions 07 (Outaouais) and 08 (Abitibi-Témiscamingue) set at \$0.13694 per \$100 of evaluation for the school year 2018-2019, and at \$0.10540 per \$100 of evaluation for region 15 (Laurentides);

The adjusted standardized assessment of the taxable immovable property of \$25,000 or less in the amount of \$82,990,018;

A count of 76 117 taxable immovables with an assessed value of more than \$25,000;

WHEREAS the school tax rates are in conformity with the Law;

IT WAS MOVED by Commissioner Dionne that the 2018-2019 operating, investment, and debt service budget be adopted and forwarded to the MEES.

Carried Unanimously

C-17/18-206

Interest Rate on Outstanding School Taxes

IT WAS MOVED by Commissioner Dionne that the interest rate for 2018-2019 be set at 16% on all outstanding school taxes.

Carried Unanimously

C-17/18-207

Uncollectable Taxes

IT WAS MOVED by Commissioner Dionne that the outstanding taxes and interest amounting to \$4,580.45 be written off for the 2017-2018 fiscal year.

Carried Unanimously

C-17/18-208

Special Education Advisory Committee (SEAC) Report – April 9, 2018

IT WAS MOVED by Parent-Commissioner Davis that the Council acknowledge receipt of the SEAC minutes of April 9, 2018.

Carried Unanimously

- C-17/18-209** **Adoption of Policy C-17 — Policy Governing the Organization of Educational Services for Students with Special Needs**
IT WAS MOVED by Parent-Commissioner Davis that, as recommended by the Special Education Advisory Committee (SEAC), and following the consultation process, Policy C-17 Policy Governing the Organization of Educational Services for Students with Special be adopted as presented.
- Carried Unanimously
- C-17/18-210** **Transportation Committee Report – June 15, 2018**
IT WAS MOVED by Parent-Commissioner Boucher that council acknowledge receipt of the draft transportation committee minutes of June 15, 2018.
- Carried Unanimously
- C-17/18-211** **Paugan Road - Denholm**
WHEREAS the residence of three Poltimore students are located on Paugan and Carroll roads in the municipality of Denholm;
WHEREAS a section of Paugan road was closed last November due to a road washout blocking a direct access to Poltimore School;
WHEREAS the Denholm municipality cannot confirm when the road will be re-opened as they are waiting for evaluation reports and a confirmation from the Government of Quebec;
WHEREAS Wakefield Elementary School is the closest school to service the students;
IT WAS MOVED by Parent-Commissioner Boucher to modify the Wakefield School boundary to temporarily include the Denholm sector.
- Carried Unanimously
- C-17/18-212** **Parents Committee Report – February 19, 2018**
IT WAS MOVED by Parent-Commissioner Boucher that the council acknowledge receipt of the approved parents' committee minutes of February 19, 2018
- Carried Unanimously
- C-17/18-213** **Parents Committee Report – March 19, 2018**
IT WAS MOVED by Parent-Commissioner Boucher that the council acknowledge receipt of the approved parents' committee minutes of March 19, 2018
- Carried Unanimously
- C-17/18-214** **Parents Committee Report – April 30, 2018**
IT WAS MOVED by Parent-Commissioner Boucher that the council acknowledge receipt of the draft parents' committee minutes of April 30, 2018
- Carried Unanimously

C-17/18-215

Audit Committee Report – June 15, 2018

IT WAS MOVED by Commissioner Dionne that the council acknowledge receipt of the draft audit committee minutes of June 15, 2018

Carried Unanimously

C-17/18-216

Adoption of Revised Policy D-1; Annex A

WHEREAS a formula was established to calculate the travel rate per kilometer;

WHEREAS the proposed revisions are:

- Kilometer rate of \$0.45
- Kilometer rate of \$0.48 (Carpooling)
- Meals:
 - Departure before 11:30 a.m. Lunch – Up to a maximum of \$20
 - Departure before 5:30 p.m. Dinner – Up to a maximum of \$30
 - The employee entitled to all three meals could vary the total of \$65 throughout the three meals of the day. All itemized receipts required. Relative grocery itemized receipts also acceptable.

IT WAS MOVED by Commissioner Dionne that, the proposed revised elements of Annex A of Policy D-1 – “Reimbursement of Expenses;” be adopted as presented.

Carried Unanimously

C-17/18-217

Adoption of By-Laws 38 and 39 (2018-2019 Calendar of Meetings)

IT WAS MOVED by Commissioner Brunke that the following By-Laws be adopted as presented.

- A By-Law to fix the day, time and place of the regular meetings of the Council of Commissioners of the Western Québec School Board for the school year 2018-2019.
- A By-Law to fix the day, time and place of the regular meetings of the Executive Committee of the Western Québec School Board for the school year 2018-2019.

Carried Unanimously

C-17/18-218

Responsable de l'application des règles contractuelles

ATTENDU QU'en vertu de l'article 21.0.1 de la Loi sur les contrats des organismes publics, la CSWQ doit désigner un Responsable de l'application des règles contractuelles ;

LE COMMISSAIRE Dionne PROPOSE QUE la Directrice adjointe des services financiers, Leanne Gray, soit désignée comme Responsable de l'application des règles contractuelles de la CSWQ, prenant effet immédiatement.

Carried Unanimously

C-17/18-219

Conseil du Trésor –Directive concernant la reddition de comptes en gestion contractuelle des organismes publics

ATTENDU QUE la Directive concernant la reddition de comptes en gestion contractuelle des organismes publics définit le cadre général quant aux exigences de la reddition de comptes des organismes publics;

ATTENDU QUE cette Directive exige que les organismes publics transmettent au secrétariat du Conseil du trésor, au plus tard le 30 juin de chaque année, pour l'année se terminant le 31 mars, une Déclaration du dirigeant de l'organisme, attestant notamment de la fiabilité des données et des contrôles concernant :

L'ensemble des cas pour lesquels une autorisation du dirigeant de l'organisme public était requise ;

Les informations publiées sur le Système électronique d'appel d'offres (SEAO) conformément à la Loi sur les contrats des organismes publics (Loi) et aux règlements, directives et politiques pris en vertu de cette Loi.

ATTENDU QUE le directeur général a déposé un rapport au conseil des commissaires, tel que requis selon les Lignes internes de conduite concernant la gestion des contrats d'approvisionnement, de services et de travaux de construction de la CSWQ, concernant les fiches d'autorisation transmises au Conseil du Trésor au cours de l'année ;

ATTENDU QUE le dirigeant de l'organisme doit signer cette Déclaration et que la Loi (article 8) spécifie que le conseil des commissaires est le dirigeant dans le cas d'une commission scolaire ;

LE COMMISSAIRE Dionne PROPOSE QUE le directeur général de la Commission scolaire Western Québec soit autorisé à compléter et signer la Déclaration du dirigeant de l'organisme de la Commission scolaire pour la période du 1 avril 2017 au 31 mars 2018, et à fournir tout autre renseignement requis au Secrétariat du Conseil du Trésor pour cette période de déclaration.

Carried Unanimously

C-17/18-220

Provisional Membership Fees 2018-2019

WHEREAS the membership fees are based on the approved May 24, 2018 QESBA budget;

WHEREAS the billing represents 75% of the WQSB 2018-2019 membership fee and is based on 2017-2018 actual student enrolment @ \$8.33 per student;

WHEREAS the WQSB 2017-2018 enrolment was 7,740 students;

WHEREAS the WQSB 2018-2019 provisional membership is \$48,355.65;

WHEREAS a final statement for the remaining 25% will be sent following the annual general meeting in October;

IT WAS MOVED by Commissioner Guy that the provisional QESBA membership fee in the amount of \$48,355.65 be paid.

Carried Unanimously

C-17/18-221

Adjournment

IT WAS MOVED by Parent-Commissioner Boucher that the meeting be adjourned at 9:10 p.m.