

Minutes of the **Council of Commissioners** meeting held on March 31, 2020 via Zoom videoconferencing at 7:00 p.m.

**PRESENT:** Chair Guy, Commissioners Brunke, Daly, Dionne, Schaler, Egan, Garbutt, Graham, Labadie, McCrank, Larventz, Young, Parent-Commissioners Boucher, Davis, Brennan and Cornforth.

**Personnel:**

Director of Buildings, Technology and Transportation P. Proulx  
Director of Complementary Services L. Falasconi  
Director of Finance S. Cox  
Director of Education S. Aitken  
Director of Human Resources T. Kharyati

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

**Call to Order:**

Chair Guy called the meeting to order at 7:04 pm

**C-19/20-79 Adoption of Agenda**

IT WAS MOVED by Parent-Commissioner Cornforth that the agenda be adopted as presented.

Carried unanimously

**C-19/20-80 Approval of Minutes – January 28, 2020**

IT WAS MOVED by Commissioner Egan that the minutes of a meeting held on January 28, 2020 be approved as circulated.

Carried unanimously

**Chair's Report**

Chair Guy presented his verbal report. Topics discussed included:

- The Covid-19 Pandemic – WQSB is abiding by Ministry and health official directives
- Thank you to front line workers such as our emergency daycares
- Let's continue to support our community and send positive messages during these difficult times.

**Director General's Report**

The Director General, M. Dubeau, presented his verbal report. Topics discussed included:

- His nightly reports to administrators and commissioners
- The dedication and professionalism of the WQSB staff
- Special thank you to front-line workers in our emergency daycares
- How the communication strategy continues to evolve as the situation evolves itself

- Principals are communicating with school staff
- Weekly MAC meetings

**C-19/20-81 Executive Committee Report – March 24, 2020**

IT WAS MOVED by Parent-Commissioner Davis that the Council acknowledge receipt of the draft Executive Committee minutes of March 24, 2020.

Carried unanimously

**C-19/20-82 Public Call for Tenders — 19510B008 – Western Québec Career Centre Roof Phase 2**

WHEREAS by its resolution C-19/20-8, the WQSB approved the request to the MEES for the above-mentioned project for a budget of \$725,000 including taxes and professional fees;

WHEREAS the MEES approved the project and the budget on January 22, 2020;

WHEREAS a public call for tenders was made for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents:

Couvreur Rolland Boudreault  
 Les Toitures Raymond et ass. inc.  
 Morin Isolation & Toitures Ltée  
 TMR3 Couvreur Inc.

WHEREAS the following four tenders were received and recorded:

Couvreur Rolland Boudreault	\$259,952
Morin Isolation & Toitures Ltée	\$289,300
TMR3 Couvreur Inc.	\$295,600
Les Toitures Raymond et ass. inc.	\$382,400

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Larventz that the bid submitted by Couvreur Rolland Boudreault be approved, and that the Director of Buildings, Technology and Transportation be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-83 Public Call for Tenders — 19510B009 - Modification of the Geothermal Equipment and Water Runoff**

WHEREAS by its resolution C-19/20-8, the WQSB approved the request to the MEES for the above-mentioned project for a budget of \$803,148 including taxes and professional fees;

WHEREAS the MEES approved the project and the budget on January 22, 2020;

WHEREAS a public call for tenders was made for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

176026 Canada Inc. Amor Construction  
Defran Inc.  
DLS Construction Inc.  
Gestion DMJ Entrepreneur Général  
Groupe GMR Construction Inc.  
Industries CAMA  
Les Entreprises SAF Combustion

WHEREAS the following four tenders were received and recorded:

Industries CAMA	\$417,226
Gestion DMJ Entrepreneur Général	\$457,320
176026 Canada Inc. Amor Construction	\$473,000

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Dionne that the bid submitted by Industries CAMA be approved, and that the Director of Buildings, Technology, and Transportation be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-84 Group Buying Program – (Collecto) – Gestion des matières résiduelles – SAR260-2020**

WHEREAS the School Board needs a service contract for the garbage pick-up (rental of containers and pick-up);

WHEREAS the School Board has the opportunity to participate in the group purchasing offered by Collecto, *Services regroupés en éducation, SAR260—2020, Gestion des matières résiduelles*;

WHEREAS this grouping of purchases (Collecto) provides for a standing contract awarded to the lowest bidder;

WHEREAS the *Regulation Respecting Certain Supply Contracts of Public Bodies*, RLRQ C-65.1, r 5.4;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract will cover the period of 2 years, from July 1, 2020 to June 30, 2022, with three (3) options for renewal of one year;

IT WAS MOVED by Parent-Commissioner Davis that the WQSB participate in this group purchase and mandate COLLECTO to represent the Western Québec School Board in its tender process and subsequent contract for the management of residual material, and that the Director of Building, Technology and Transportation be authorized to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-85    Group Buying Program – (Collecto) – SAR460-2020 - Inspection et entretien préventif des systèmes de protection d’alarme incendie et de DAr**

WHEREAS the School Board needs a service contract for the inspection and maintenance of the fire alarm and the backflow valves (DAr);

WHEREAS the School Board has the opportunity to participate in the group purchasing offered by Collecto, services regrouped in education, *SAR460-2020 – Inspection et entretien préventif des systèmes de protection d’alarme incendie et de DAr*;

WHEREAS this grouping of purchases (Collecto) provides for a standing contract awarded to the lowest bidder;

WHEREAS the *Regulation Respecting Certain Supply Contracts of Public Bodies*, RLRQ C-65.1, r 5.4;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract will cover the period of 3 years, from June 1, 2020 to May 31, 2023, with two (2) options for renewal of one year;

IT WAS MOVED by Commissioner Brunke that the WQSB participate in this group purchase and mandate COLLECTO to represent the Western Québec School Board in its tender process and subsequent contract for the inspection and preventative maintenance of fire alarm systems and backflow valves and that the Director of Buildings, Technology and Transportation be authorized to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-86 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Architectural Contest – Payment to BTAA & Sidle Architecture Inc.**

WHEREAS the architectural contest that was part of the Lab-École project;

WHEREAS BTAA & Sidle Architecture Inc. has been selected by the Jury as one of the architectural contest finalists;

WHEREAS the architectural contest includes the payment of \$67,440 plus taxes to the finalist divided as follows:

\$54,800 for the architecture

\$8,225 for the engineering

\$4,385 for the landscape architecture

WHEREAS the \$3,200,000 additional Lab-École budget that is allocated to the Pierre Elliott Trudeau Elementary School extension project covers, among others, this cost;

IT WAS MOVED by Commissioner Egan to approve the payment of \$67,440 to BTAA & Sidle Architecture Inc. and that the Director of Buildings, Technology and Transportation Mr. P. Proulx be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-87 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Architectural Contest – Payment to STGM Architectes**

WHEREAS the architectural contest that was part of the Lab-École project;

WHEREAS STGM Architectes has been selected by the Jury as one of the architectural contest finalists;

WHEREAS the architectural contest includes the payment of \$67,440 plus taxes to the finalist divided as follows:

\$54,800 for the architecture

\$8,225 for the engineering

\$4,385 for the landscape architecture

WHEREAS the \$3,200,000 additional Lab-École budget that is allocated to the Pierre Elliott Trudeau Elementary School extension project covers, among others, this cost;

IT WAS MOVED by Parent-Commissioner Boucher to approve the payment of \$67,440 to STGM Architectes and that the Director of Buildings, Technology and Transportation Mr. P. Proulx be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-88 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Architectural Contest – Payment to Lapalme Rheault Architectes et Associés**

WHEREAS the architectural contest that was part of the Lab-École project;

WHEREAS Lapalme Rheault Architectes et Associés has been selected by the Jury as one of the architectural contest finalists;

WHEREAS the architectural contest includes the payment of \$67,440 plus taxes to the finalist divided as follows:

\$54,800 for the architecture

\$8,225 for the engineering

\$4,385 for the landscape architecture

WHEREAS the \$3,200,000 additional Lab-École budget that is allocated to the Pierre Elliott Trudeau Elementary School extension project covers, among others, this cost;

IT WAS MOVED by Commissioner Labadie to approve the payment of \$67,440 to Lapalme Rheault Architectes et Associés and that the Director of Buildings, Technology and Transportation Mr. P. Proulx be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-89 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Architectural Contest – Payment to DMA Architectes**

WHEREAS the architectural contest that was part of the Lab-École project;

WHEREAS DMA Architectes has been selected by the Jury as one of the architectural contest finalists;

WHEREAS the architectural contest includes the payment of \$67,440 plus taxes to the finalist divided as follows:

\$54,800 for the architecture

\$8,225 for the engineering

\$4,385 for the landscape architecture

WHEREAS the \$3,200,000 additional Lab-École budget that is allocated to the Pierre Elliott Trudeau Elementary School extension project covers, among others, this cost;

IT WAS MOVED by Commissioner Garbutt to approve the payment of \$67,440 to DMA Architectes and that the Director of Buildings, Technology and Transportation Mr. P. Proulx be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-90 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Architectural Contest – Contract with the Laureate**

WHEREAS DMA Architectes has been selected by the Jury as the laureate of the architectural contest;

WHEREAS a contract needs to be signed between DMA Architectes and the Western Québec School Board;

WHEREAS the contract will follow the “Méthode à pourcentage” as describe in the treasury board reference document: “TARIF D’HONORAIRES POUR SERVICES PROFESSIONNELS FOURNIS AU GOUVERNEMENT PAR DES ARCHITECTES”;

WHEREAS it is understood that the original invoiced cost will not exceed \$550,000;

IT WAS MOVED by Commissioner Schaler to mandate the Director of Buildings, Technology and Transportation Mr. P. Proulx to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-91 Capital Projects – Mesure 50624 – 2020-2021**

WHEREAS the Capital Grants from the MEES for 2020-2021 are estimated at \$1,000,000;

WHEREAS the following list has been retained for the 2020-2021 capitals projects:

<b>Schools</b>	<b>Description</b>	<b>Renovation Transformation</b>	<b>Estimate</b>
All Schools	Carbon Monoxide Detectors	Renovation	\$50,000
Chelsea	Removal of the Portables	Transformation	\$100,000
Dr S.E. McDowell	Gym Dividing Wall	Transformation	\$35,000
Eardley	Patching and Painting	Renovation	\$245,000
Eardley	K4 Classrooms	Transformation	\$75,000
Greater Gatineau	Office for the Secretary	Transformation	\$5,000
Hadley/Philemon Wright	Sound Proof Wall in the Meeting Room	Transformation	\$3,000
St-John’s	Connecting the Washrooms to the Generator	Renovation	\$15,000
Symmes/D’Arcy McGee	Change Room and Lab	Renovation	\$100,000
Symmes/D’Arcy McGee	Gymnasium Lights	Renovation	\$40,000

Symmes/D'Arcy McGee	Portable Classrooms	Transformation	\$250,000
Wakefield	Cement Floor and Storage Area	Transformation	\$40,000
WQCC	Welding Shop Lights	Renovation	\$15,000
WQCC	Caulking	Renovation	\$20,000
<b>Total</b>			<b>\$993,000</b>

IT WAS MOVED by Parent-Commissioner Boucher that the above-mentioned projects for the Capital Projects Measure 50624-2020-2021 be approved.

Carried unanimously

**C-19/20-92 19500A001- Contract Management Software Agreement**

WHEREAS by its resolution C-19/20-48, the WQSB approved a budget of approximately \$60,000 for the above-mentioned project;

WHEREAS a call for the tendering of bids has been made by invitation for the above-mentioned contract;

Whereas this is a three-year contract, with an option for two additional years;

WHEREAS the following persons and/or businesses were invited to tender bids:

Dilitrust  
Intellera  
Gestisoft

WHEREAS the following two tenders were received and recorded:

Intellera	\$65,250
Dilitrust	\$121,250

WHEREAS the lowest bid conformed;

IT WAS MOVED by Parent-Commissioner Cornforth that the bid submitted by Intellera in the amount of \$65,250 be approved and that the Director General be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously



**C-19/20-93      Protocole d'entente relatif à l'hébergement temporaire d'urgence de sinistrés en cas de sinistre majeur**

WHEREAS the city of Gatineau would like to enter into an agreement for the use by the population of Gatineau of Symmes/D'Arcy McGee and Hadley/Philemon Wright in case of major disaster;

WHEREAS this agreement has no end date, however, both parties have the option to end the agreement by way of a written request;

IT WAS MOVED by Commissioner Daly to authorize the President M. Alain Guy and the Director General M. Mike Dubeau to sign the agreement.

Carried unanimously

**C-19/20-94      Request for approval – Task Order Contract (Standing orders) for Electricians, Plumbers, Painters and Exterminator Services for 2020/2021 to 2023/2024**

WHEREAS the School Board needs service contracts with multiple contractors for electricians, plumbers, painters, network cabling and exterminators for work to be carried out in all schools, centers and Board Office;

WHEREAS the *Regulation Respecting Certain Supply Contracts of Public Bodies*, RLRQ C-65.1, r 5

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contracts will cover a period of 3 years;

WHEREAS individual contracts will be for a maximum value of \$200,000;

WHEREAS a task or order within a contract is limited to \$25,000;

IT WAS MOVED by Commissioner McCrank that the WQSB proceed with calls for tenders for each nature of the services needed (electricians, painters, plumbers, network cabling and exterminators) and that the Director General be authorized to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

**C-19/20-95      Transportation Committee Report – February 13, 2020**

IT WAS MOVED by Commissioner Labadie that the Council acknowledge receipt of the draft Transportation Committee minutes of February 13, 2020.

Carried unanimously

**C-19/20-96      One-Year Contract - Autobus Outaouais Inc.**

IT WAS MOVED by Commissioner Dionne that, as recommended by the Transportation Committee, Council approve the one-year contract negotiated with Autobus Outaouais Inc., in the amount of \$77, 673.78.

Carried unanimously

- C-19/20-97 One-year contract - Autobus LaSalle Inc.**  
IT WAS MOVED by Commissioner Egan that, as recommended by the Transportation Committee, Council approve the one-year contract negotiated with Autobus LaSalle Inc., in the amount of \$225,384.07.

Carried unanimously

- C-19/20-98 One-year contract – Baie Transport Inc.**  
IT WAS MOVED by Parent-Commissioner Cornforth that, as recommended by the Transportation Committee, Council approve the one-year contract negotiated with Baie Transport Inc. in the amount of \$63,778.18.

Carried unanimously

- C-19/20-99 One-year contract – Bigras Transport Inc.**  
IT WAS MOVED by Parent-Commissioner Boucher that, as recommended by the Transportation Committee, Council approve the one-year contract negotiated with Bigras Transport Inc. in the amount of \$118,690.75.

Carried unanimously

- C-19/20-100 Three-year contract – Autobus Transbell Inc.**  
WHEREAS by its resolution number C-18/19-218 Autobus Outaouais Inc. obtained the WQSB's approval to sell a portion of its contract to Autobus Transbell Inc.;
- WHEREAS Autobus Transbell Inc. purchased 4 circuits;
- WHEREAS a contract is needed for the remaining three years;
- IT WAS MOVED by Commissioner Daly that, as recommended by the Transportation Committee, Council approve the three-year contract negotiated with Autobus Transbell Inc. in the amount of \$286,661.54.

Carried unanimously

- C-19/20-101 Mileage Adjustment 2019-2020 – Autobus Outaouais Inc.**  
IT WAS MOVED by Commissioner Young that, as recommended by the Transportation Committee, Council approve the mileage adjustment **decrease** for Autobus Outaouais Inc. in the amount of (\$25,886.42) for the 2019-2020 school year.

Carried unanimously

- C-19/20-102 Mileage Adjustment 2019-2020 – Baie Transport Inc.**  
IT WAS MOVED by Commissioner Labadie that, as recommended by the Transportation Committee, Council approve the mileage adjustment **increase** for Baie Transport Inc. in the amount of \$21,113.71 for the 2019-2020 school year.

Carried unanimously

- C-19/20-103 Mileage Adjustment 2019-2020 – Bigras Transport Inc.**  
IT WAS MOVED by Commissioner Larventz that as recommended by the Transportation Committee, Council approve the mileage adjustment **increase** for Bigras Transport Inc. in the amount of \$15,182.50 for the 2019-2020 school year.
- Carried unanimously
- C-19/20-104 Mileage Adjustment 2019-2020 – Autobus LaSalle Inc.**  
IT WAS MOVED by Commissioner Daly that, as recommended by the Transportation Committee, Council approve the mileage adjustment **decrease** for Autobus LaSalle Inc. in the amount of (\$36,621.17) for the 2019-2020 school year.
- Carried unanimously
- C-19/20-105 Mileage Adjustment 2019-2020 – Autobus Transbell Inc.**  
IT WAS MOVED by Commissioner Garbutt that, as recommended by the Transportation Committee, Council approve the mileage adjustment **decrease** for Autobus Transbell Inc. in the amount of (\$2,030.11) for the 2019-2020 school year.
- Carried unanimously
- C-19/20-106 Mileage Adjustment 2019-2020 – Transport Létourneau Inc.**  
IT WAS MOVED by Commissioner Egan that, as recommended by the Transportation Committee, Council approve the mileage adjustment **increase** for Transport Létourneau Inc. in the amount of \$333.79 for the 2019-2020 school year.
- Carried unanimously
- C-19/20-107 Parent request – Bus stop relocation on Ojai Road**  
WHEREAS a parent requested to have their children’s bus stop relocated at the intersection of Ojai/Louise-Campagna;  
WHEREAS the current bus stop location has always been at the intersection of Ojai/Service for safety reasons;  
WHEREAS the children’s bus stop location is approximately 600 meters from their home and respects the walking distance policy;  
WHEREAS Ojai road is an uphill road with curves;  
WHEREAS two different transportation company directors and the assistant-director of buildings and transportation have been on site to assess the location and evaluate the possibility of relocating the actual bus stop closer to the students’ residence;  
WHEREAS Ojai road has no safe turn around location for a school bus;  
WHEREAS both transportation company directors are recommending that we keep the actual bus stop at its present location at Ojai/Service for safety reasons;

WHEREAS it has been recommended by the Transportation Committee that our school buses not travel on any portion of Ojai road for safety reason regardless of the distance of the student's residence.

IT WAS MOVED by Commissioner Labadie that, as recommended by the Transportation Committee, Council agrees that our school buses should not travel on any portion of Ojai road for safety reason regardless of the distance of the student's residence.

Carried unanimously

**C-19/20-108 Request to Ville de Gatineau for School Zone and Speed Reduction for Symmes/D'Arcy McGee**

WHEREAS the speed limit is currently set at 50 km on boulevard du Plateau by Symmes/D'Arcy McGee High School;

WHEREAS there is an increase in housing developments surrounding Symmes/D'Arcy McGee High School, which is increasing the amount of pedestrians and traffic on boulevard du Plateau;

WHEREAS it would be recommended to have a reduced speed limit to 30 km around the school with electronic warning speed indicator signs;

WHEREAS it has been recommended by the Transportation Committee that Council submit a request to the City of Gatineau to reduce the speed limit to 30 km and to install electronic speed warning signs;

IT WAS MOVED by Parent-Commissioner Cornforth that as recommended by the Transportation Committee Council agrees to submit a request to the City of Gatineau to reduce the speed limit to 30 km and to install electronic speed warning signs.

Carried unanimously

**C-19/20-109 Adoption of School Calendar 2020-2021**

IT WAS MOVED by Parent-Commissioner Boucher that the 2020-2021 School Calendar be adopted as presented by the Director of Human Resources.

Carried unanimously

**C-19/20-110 Adjournment**

IT WAS MOVED by Parent-Commissioner Boucher that the meeting be adjourned at 9:24 p.m.

Carried unanimously