

Minutes of the **Council of Commissioners** meeting held on June 30, 2020 via Zoom videoconferencing at 7:00 p.m.

PRESENT: Chair Guy, Commissioners Brunke, Daly, Labadie, Dionne, Schaler, Egan, Graham, McCrank, Larventz, Young; Parent-Commissioners Boucher, Davis, Brennan, and Cornforth.

Personnel:

Director of Buildings, Technology, and Transportation P. Proulx

Director of Complementary Services L. Falasconi

Director of Education S. Aitken

Director of Human Resources T. Kharyati

REGRETS: Commissioner Garbutt

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

Public Participation

Ms. Letitia Taylor: Presented to Council her views on the WQSB statement on anti-Black racism.

Call to Order: 7:25pm

C-19/20-139 Adoption of Agenda

IT WAS MOVED by Commissioner Labadie that the agenda be adopted as presented with the following modification:

- Removal of agenda item: 8.2 Interest Rate on Outstanding School Taxes

Carried unanimously

C-19/20-140 Approval of Minutes – May 26, 2020

IT WAS MOVED by Commissioner Egan that the minutes of a meeting held on May 26, 2020 be approved as circulated.

Carried unanimously

Chair's Report

Chair Guy presented his written report. Topics discussed included:

- How this year will be remembered for each and everyone's resiliency
- How collectively so much was achieved to meet our board directions and priorities
- Bill 40 which was adopted under closure (*bâillon*) last February

DG's Report

The Director General, M. Dubeau, presented his written report. Topics discussed included:

- Resource Allocation Committee (RAC) Report
- Staffing Plan 2020-2021
- Return to School/Centre August 2020

- C-19/20-141 Hiring of Administrators – Summer Period**
IT WAS MOVED by Commissioner Brunke that the normal formalities be waived to accommodate any possible need to fill new administrative postings as soon as possible, on the condition that the Director General notify all commissioners when assignments are finalized.
- Carried unanimously
- C-19/20-142 Executive Committee Report – June 23, 2020**
IT WAS MOVED by Commissioner Daly that Council acknowledge receipt of the draft Executive Committee minutes of June 23, 2020.
- Carried unanimously
- C-19/20-143 Director General Evaluation**
WHEREAS the 2019-2020 Director General Performance Assessment was completed in June 2020 by the Executive Committee;
- IT WAS MOVED by Commissioner Brunke that, as recommended by the Executive Committee, the Council acknowledge receipt of the Director General’s final assessment rating of “Exceeds Expectations” as outlined in the Performance Report in accordance with the WQSB Policy F-16.
- Carried unanimously
- C-19/20-144 Call for Tenders — 19510B0240 – Task Order Contract (Standing orders) for Electrician Services for 2020-21 to 2023-24 (3-year)**
WHEREAS by its resolution C-19/20-94, the WQSB approved the tender model for the above-mentioned contract;
- WHEREAS a call for tenders was done for the above-mentioned contract;
- WHEREAS the following persons and/or businesses retrieved the tender documents:
- Av-Tech Inc.
Innovélec
Meglab Construction Inc.
Nord-Ouest Électrique
Seguin Morris
- WHEREAS due to questions on the tender, the opening has been postponed to July 6, 2020;
- WHEREAS the bids are valid for a period of 45 days;
- IT WAS MOVED by Parent-Commissioner Boucher that the lowest conformed bidder received will be approved by straw vote.
- Carried unanimously
- C-19/20-145 Call for Tenders — 19510B0250 – Task Order Contract (Standing orders) for Painter Services for 2020-21 to 2023-24 (3-year)**

WHEREAS by its resolution C-19/20-94, the WQSB approved the model of tender for the above-mentioned contract;

WHEREAS a public call for tenders was done for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents;

CDPEINTRE.COM

Centre intégré de santé et de services sociaux de Lanaudière

Defran Inc.

DMA Construction

GUS Témiscamingue

WHEREAS the following tender was received and recorded:

CDPEINTRE.COM	Day: 7h-16h: 95\$/hour Evening: 15h-23h: 95\$/hour Night: 23h-7h: 190\$/hour Saturday: 190\$/hour Sunday: 190\$/hour Statutory Holidays: 190\$/hour
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WHEREAS the bid conformed;

IT WAS MOVED by Commissioner Daly that the bid submitted by CDPEINTRE.COM be refused.

Carried unanimously

C-19/20-146 Symmes/D’Arcy McGee – Change in the Construction Budget Planning

WHEREAS project #1: Dismantling, Renovation, Relocation, and Reinstallation of portable classrooms from Chelsea Elementary School to Symmes/D’Arcy McGee High School is over budget by \$125,000 for a total of \$475,000;

WHEREAS project #2: The mechanical work in the laboratories, renovation of the changing rooms, and replacement of the gymnasium lighting at Symmes/D’Arcy McGee is over budget by \$260,000 for a total of \$400,000;

WHEREAS the cost revision of each project has been done and is acceptable;

WHEREAS both projects are mandatory;

WHEREAS project #2 can be transferred to a MB project;

WHEREAS a portion of the Hull Adult Education Centre budget for the interior renovations of the second floor and stairwells can be used to cover the cost of the project #2;

WHEREAS the budget for Hull Adult Education Centre will be reassigned within the next year's MB Budget;

IT WAS MOVED by Commissioner Daly that:

- \$450,000 of the Hull Adult Education Centre budget for the interior renovations of the second floor and stairwells be moved to cover the cost of the mechanical work in the laboratories, the renovation of the changing rooms, and the replacement of the gymnasium lighting at Symmes/D'Arcy McGee;
- The Hull Adult Education Centre budget be reassigned within next year's MB Budget;
- The mechanical work in the laboratories, the renovation of the changing rooms, and the replacement of the gymnasium lighting at Symmes/D'Arcy McGee be transferred to the MB budget measure 50621;
- The liberated budget in the Capital Envelope be assigned to the dismantling, renovation, relocation, and reinstallation of portable classrooms from Chelsea Elementary School to Symmes/D'Arcy McGee High School.

Carried unanimously

C-19/20-147 Call for Tenders — 19510B190 – Dismantling, Renovation, Relocation, and Reinstallation of Portable Classrooms from Chelsea Elementary School to Symmes/D'Arcy McGee High School

WHEREAS by its resolution C-19/20-91, the WQSB approved a budget of \$100,000 for the removal of the portable classrooms at Chelsea;

WHEREAS by its resolution C-19/20-91, the WQSB approved a budget of \$250,000 for the installation of portable classrooms at Symmes/D'Arcy McGee;

WHEREAS the additional budget of \$140,000 received from the mechanical work in the laboratories, renovation of the changing rooms and replacement of the gymnasium lighting at Symmes/D'Arcy McGee project;

WHEREAS a call for tenders was done for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents:

AMB Modulaire
Defran Inc.
DMA Construction
Groupe GMR Construction Inc.
Paysagiste Envert & Fils
TMR3 Couvreur Inc.

WHEREAS the following tender was received and recorded:

TMR3 Couvreur Inc.	\$494,800
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WHEREAS the bid conformed;

WHEREAS based on section 18 of the Regulation respecting construction contracts of public bodies, the WQSB may negotiate the price when only one conformed tender is received;

WHEREAS the WQSB negotiated a price reduction of \$20,000, bringing the tender cost to \$474,800;

WHEREAS section 39 of the Regulation respecting construction contracts of public bodies states that an authorization is required when only one contractor submits a compliant tender;

IT WAS MOVED by Commissioner Dionne that:

- The Director General sign the Annex 2 authorizing the WQSB to enter into a contract with the sole bidder;
- The bid submitted by TMR3 Couvreur Inc. at a modified price of \$474,800 be approved;
- The Director of Buildings, Technology and Transportation be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

C-19/20-148 Call for Tenders — 19510B017 – Mechanical Work in the Laboratories, Renovation of the Changing Rooms and Replacement of the Gymnasium Lighting at Symmes/D’Arcy McGee

WHEREAS the assigned MB budget of \$450,000 for the above-mentioned contract;

WHEREAS a call for tenders was done for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- Defran Inc.
- DLS Construction Inc.
- DMA Construction
- Ed. Brunet et Associés Canada Inc.
- Gestion DMJ Entrepreneur Général
- Industries CAMA
- Seguin Morris

WHEREAS the following tenders were received and recorded:

Gestion DMJ Entrepreneur Général	\$401,800
DLS Construction Inc.	\$429,000
DMA Construction	\$434,000
Industries CAMA	\$445,020
Defran Inc.	\$486,222

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Brunke that the bid submitted by Gestion DMJ Entrepreneur Général be approved and that the Director of Buildings, Technology and Transportation be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

C-19/20-149 Call for Tenders — 19510B180 – Patching and Painting of Interior Walls and Division of Three Classrooms into Six Classrooms – Eardley Elementary

WHEREAS by its resolution C-19/20-91, the WQSB approved a budget of \$320,000 for the above-mentioned contract;

WHEREAS a public call for tenders was done for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- Construction Fred Trottier (Qc) Ltée
- Defran Inc.
- DLS Construction Inc.
- DMA Construction
- Gestion DMJ Entrepreneur Général
- Industries CAMA
- Seguin Morris

WHEREAS the following tenders were received and recorded:

Industries CAMA	\$328,600
DMA Construction	\$337,000
Gestion DMJ Entrepreneur Général	\$345,600
DLS Construction Inc.	\$377,000
Defran Inc.	\$412,722

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Egan that the bid submitted by Industries CAMA be approved and that the Director of Buildings, Technology and Transportation be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

C-19/20-150 Public Call for Tenders — 19510B130 – Renovation of the Roof – Centre l’Envol

WHEREAS by its resolution C-19/20-8, the WQSB approved a budget of 200 000\$ for the above-mentioned contract;

WHEREAS a public call for tenders was made for the above-mentioned contract;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- Construction Normand Martel Inc.
- GUS Témiscamingue
- Les constructions N.G. Roy
- Maçonnerie Gilles Caya Inc.
- TMR3 Couvreur Inc.

WHEREAS the following tenders were received and recorded:

GUS Témiscamingue	\$93,600.00
TMR3 Couvreur Inc.	\$141,441.29
Maçonnerie Gilles Caya Inc.	\$168,045.00

WHEREAS the lowest bid conformed, pending the receipt of bond on or before July 7, 2020;

IT WAS MOVED by Commissioner Labadie that the bid submitted by GUS Témiscamingue be approved and that the Director of Buildings, Technology and Transport be mandated to sign any and all documents necessary to give full effect to this resolution.

Carried unanimously

C-19/20-151 Deeds of Establishment for the 2020-2021 School Year

IT WAS MOVED by Parent-Commissioner Davis that the Deeds of Establishment for the 2020-2021 school year be approved.

Carried unanimously

C-19/20-152 2020-2021 Budget

WHEREAS in conformity with the Education Act, the Western Québec School Board must adopt and forward to the Ministère de l’Éducation et de l’Enseignement supérieur (MEES) the operational, investment, and debt service budget for the 2020-2021 school year;

WHEREAS the budget was produced on the anticipation of a normal school year and has no special provision for the challenges of Covid-19;

WHEREAS the 2020-2021 budget shows a deficit between projected revenues and expenses;

WHEREAS the deficit does not exceed the 15% of the available surplus and is aligned with the budget rules;

WHEREAS the proceeds of school taxes in the amount of \$16,503,735 as of June 30, 2020, was established using the official taxation rate for the 2020-2021 school year as registered in the Gazette;

WHEREAS the Ministry subsidy of \$3,599,735 will compensate for the balance of taxation revenue to reach the allocated amount;

WHEREAS the school tax interest rate is at 7% in the 2020-2021 Budget in conformity with the Gazette publication;

IT WAS MOVED by Commissioner Dionne that the 2020-2021 operating, investment and debt service budget be adopted and forwarded to the MEES, and that the tax rate be applied as published by the MEES.

Carried unanimously

C-19/20-153 Parents' Committee Report – May 27, 2020

IT WAS MOVED by Parent-Commissioner Boucher to postpone definitely the receipt of the draft Parents' Committee minutes of May 27, 2020.

Carried unanimously

C-19/20-154 Dates of Meetings for September – Executive / Council

WHEREAS section 160.1 of the Act Respecting School Elections states:

During the period beginning at 5:00 p.m. 35 days before polling day in a general election and ending when the majority of the candidates elected to the office of commissioner for seats open for nominations at that election have been declared elected, the council of commissioners or the executive committee shall not sit unless a fortuitous event necessitating its intervention occurs, or to comply with an obligation imposed by law. Deliberations during such a sitting shall pertain only to such event;

WHEREAS the elections for the Western Québec School Service Centre will be held on November 1, 2020;

IT WAS MOVED by Commissioner Labadie to set the September, 2020 Executive Committee and Council of Commissioners meeting dates as follows:

- Executive Committee: September 15, 2020, 7:00 pm
- Council of Commissioners: September 22, 2020, 7:00 pm

Carried unanimously

C-19/20-155 QESBA Membership Fees 2020-2021

WHEREAS the membership fees are based on the approved May 22, 2019 QESBA budget;

WHEREAS the billing represents 100% of the WQSB 2020-2021 membership fee and is based on 2019-2020 actual student enrolment @ \$8.33 per student;

WHEREAS the WQSB 2019-2020 enrolment was 8,253 students;

WHEREAS the WQSB 2020-2021 membership fee is \$68,747.49;

IT WAS MOVED by Commissioner Labadie that the final QESBA membership fee in the amount of \$68,747.49 be paid.

For: 4

Against: 8

Motion defeated

Adjournment

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 10:04 p.m.