

Minutes of the **Council of Commissioners** meeting held on November 10, 2020 via Zoom videoconferencing at 7:00 p.m.

PRESENT: Chair Guy, Commissioners Boucher, Cornforth, Daly, Garbutt, Giannakoulis, Graham, Lyrette-Brennan, McCrank and Schaler, Parent-Commissioners Brennan, Connell, Coullée and Taylor.

Personnel:

Director of Buildings, Technology and Transportation P. Proulx

Director of Complementary Services L. Falasconi

Director of Education S. Aitken

Director of Finance S. Cox

Director of Finance M. Lupien

Director of Human Resources T. Kharyati

Administrative Officer R. Vincent

REGRETS: Commissioners Labadie and Young

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

Call to Order: 7:16pm

C-20/21-22 Adoption of Agenda

IT WAS MOVED by Commissioner Cornforth that the agenda be adopted as presented with the addition of:

- Agenda item 14.3 – School Level Initiatives and Their Impact

Carried Unanimously

C-20/21-23 Approval of Minutes – September 22, 2020

IT WAS MOVED by Commissioner Daly that the minutes of a meeting held on September 22, 2020 be approved as circulated.

Carried Unanimously

Chair's Report

Chair Guy presented his report. Topics discussed included:

- Welcome and congratulations to the new and returning Commissioners
- Thanked outgoing Commissioners
- The unusual 2020 school board elections, now postponed due to Pandemic
- Thanked elections personnel for their work and support
- Bill 40 court challenge
- Key collective commitments and objectives
- The role of Council in student achievement and well-being
- Mental Health

DG's Report

The Director General presented the senior administrative team to the newly elected Council.

C-20/21-24 Approval of the Western Québec School Board's (WQSB) Committee Structure

IT WAS MOVED by Commissioner Giannakoulis that the Western Québec School Board's (WQSB) committee structure be approved as presented.

Carried Unanimously

C-20/21-25 Establishment of a Commissioners' Stipend Review Sub-Committee

WHEREAS Decree 1100-2020 dated October 21, 2020 Regarding the maximum annual compensation amounts that can be paid to all members of the Council of Commissioners of an English-language school board was posted in the GAZETTE OFFICIELLE DU QUÉBEC on October 28, 2020;

WHEREAS at the request of the Chair of the WQSB Council of Commissioners, a Commissioners' Stipend Review Sub-Committee shall be established;

WHEREAS the role of the Commissioners' Stipend Review Sub-Committee will be to review the distribution of allocations of Decree 1100-2020, and make a recommendation to the whole of Council at its next scheduled meeting;

WHEREAS the Commissioners' Stipend Review Sub-Committee shall be composed of:

- The Chair
- Five (5) Commissioners
- The Director of Finance

WHEREAS the Board Chair will chair the meetings of the Commissioners' Stipend Review Sub-Committee;

IT WAS MOVED by Commissioner Daly that at the request of the Chair, a Commissioners' Stipend Review Sub-Committee be established and that its member consist of:

- Chairman Guy
- Commissioners: Giannakoulis, Boucher, Garbutt, Schaler, and Cornforth
- The Director of Finance S. Cox

Carried Unanimously

C-20/21-26 Election Procedures

IT WAS MOVED by Commissioner Schaler that the elections of the members of the Executive Committee and all other committees be held by secret ballot.

Carried Unanimously

C-20/21-27 Appointment of Scrutineers

IT WAS MOVED by Parent-Commissioner Coutlée that George Singfield and Rachel Vincent be appointed as scrutineers for the election of the members of the Executive Committee and all other committees.

Carried Unanimously

C-20/21-28 Nominations for the Position of Vice-Chair of the Council of Commissioners

IT WAS MOVED by Commissioner Cornforth that Council accept nominations for the position of Vice-Chair of the Council of Commissioners.

Carried Unanimously

Nominations

By

Commissioner Daly
Commissioner Boucher

Commissioner Garbutt
Commissioner Brennan

C-20/21-29 Cease Nominations for the Position of Vice-Chair of the Council of Commissioners

IT WAS MOVED by Commissioner Schaler that nominations for the position of Vice-Chair of the Council of Commissioners cease.

Carried Unanimously

C-20/21-30 Declaration of Election of Vice-Chair of the Council of Commissioners

IT WAS MOVED by Commissioner Giannakoulis that Commissioner Daly be declared elected as Vice-Chair of the Council of Commissioners.

Carried Unanimously

C-20/21-31 Nominations for Positions of Voting Members on the Executive Committee

IT WAS MOVED by Commissioner Daly that Council accept nominations for the **five (5)** positions of voting members on the Executive Committee.

Carried Unanimously

Nominations

By

Commissioner Schaler
Commissioner Graham
Commissioner Boucher
Commissioner Cornforth
Commissioner Garbutt
Commissioner Giannakoulis
Commissioner Young
Commissioner Labadie

Self
Commissioner Daly
Commissioner Cornforth
Commissioner Boucher
Self
Self
Parent-Commissioner Taylor
Self

C-20/21-32 Cease Nominations for Positions of Voting Members on the Executive Committee

IT WAS MOVED by Commissioner Giannakoulis that nominations for positions of voting members on the Executive Committee cease.

Carried Unanimously

C-20/21-33 Declaration of Election of Voting Members on the Executive Committee

IT WAS MOVED by Commissioner Lyrette-Brennan that Commissioners Young, Graham, Cornforth, Labadie, and Boucher be declared elected members of the Executive Committee.

Carried Unanimously

C-20/21-34 Nominations for the Position of Parent-Commissioner on the Executive Committee

IT WAS MOVED by Parent-Commissioner Taylor that Council accept nominations for the position of Parent-Commissioner on the Executive Committee.

Carried Unanimously

Nominations

By

Commissioner Brennan
Commissioner Coutlée

Commissioner Boucher
Commissioner Daly

C-20/21-35 Cease Nominations for the Position of Parent-Commissioner on the Executive Committee

IT WAS MOVED by Commissioner Schaler that nominations for the position of Parent-Commissioner on the Executive Committee cease.

Carried Unanimously

C-20/21-36 Declaration of Election of Parent-Commissioner on the Executive Committee

IT WAS MOVED by Commissioner Giannakoulis that Parent-Commissioner Coutlée be declared elected member of the Executive Committee.

Carried Unanimously

C-20/21-37 Nominations for Commissioner Representation on the Transportation Committee

IT WAS MOVED by Commissioner Daly that Council accept nominations for the **two (2)** member positions on the Transportation Committee.

Carried Unanimously

Nominations

By

Commissioner Labadie
Commissioner Lyrette-Brennan
Commissioner Cornforth

Self
Self
Self

C-20/21-38 Cease Nominations for Membership on the Transportation Committee

IT WAS MOVED by Parent-Commissioner Coutlée that nominations for the positions of member on the Transportation Committee cease.

Carried Unanimously

C-20/21-39 Declaration of Election of Members of the Transportation Committee

IT WAS MOVED by Parent-Commissioner Brennan that Commissioners Lyrette-Brennan and Cornforth be declared elected as members on the Transportation Committee.

Carried Unanimously

C-20/21-40 Nominations for Commissioner Representation on the Governance & Ethics Committee

IT WAS MOVED by Commissioner Boucher that Council accept nominations for the positions of member (**2 commissioners, 1 parent-commissioner**) on the Governance & Ethics Committee.

Carried Unanimously

Nominations

By

Parent-Commissioner Taylor	Commissioner Boucher
Parent-Commissioner Connell	Commissioner Garbutt
Commissioner Garbutt	Commissioner Daly
Commissioner Lyrette-Brennan	Self
Commissioner Giannakoulis	Self
Commissioner Schaler	Self
Commissioner Taylor	Commissioner Boucher

C-20/21-41 Cease Nominations for Membership on the Governance & Ethics Committee

IT WAS MOVED by Commissioner Daly that nominations for the positions of member on the Governance & Ethics Committee cease.

Carried Unanimously

C-20/21-42 Declaration of Election of Members of the Governance & Ethics Committee

IT WAS MOVED by Parent-Commissioner Coutlée that Commissioners Taylor and Garbutt, and Parent-Commissioner Connell be declared elected as members of the Governance & Ethics Committee.

Carried Unanimously

C-20/21-43 Nominations for Commissioner Representation on the Audit Committee

IT WAS MOVED by Commissioner McCrank that Council accept nominations for the positions of member (**2 commissioners, 1 parent-commissioner**) on the Audit Committee.

Nominations

By

Parent-Commissioner Coutlée	Commissioner Daly
Parent-Commissioner Brennan	Commissioner Boucher
Commissioner Giannakoulis	Commissioner Daly
Commissioner McCrank	Commissioner Boucher
Commissioner Coutlée	Self

- C-20/21-44** **Cease Nominations for Membership on the Audit Committee**
IT WAS MOVED by Commissioner Daly that nominations for the positions of member on the Audit Committee cease.
Carried Unanimously
- C-20/21-45** **Declaration of Election of Members of the Audit Committee**
IT WAS MOVED by Commissioner Cornforth that Commissioners Coutlée and McCrank and Parent-Commissioner Brennan be declared elected as members of the Audit Committee.
Carried Unanimously
- C-20/21-46** **Motion to Postpone Definitely: Agenda items 3.3.9 to 3.3.15 and items 6.1 and 6.2**
IT WAS MOVED by Commissioner Daly to postpone agenda items 3.3.9 to 3.3.15, as well as agenda items 6.1 and 6.2 until the next regular scheduled Council of Commissioners meeting to be held on December 1, 2020.
Carried Unanimously
- C-20/21-47** **Group Buying Program – Centre d’acquisitions partagées du Québec – Educational Technology – Robots – 2020-7537-60-01**
WHEREAS there are specific needs for the acquisition of supplies consisting of educational technology tools;
WHEREAS the opportunity to participate in the purchasing group offered by the Centre d’acquisitions partagées du Québec, 2020-7537-60-01, Équipements pédagogique numériques – Volet Robots;
WHEREAS the Regulation respecting certain supply contracts of public bodies, RLRQ C-65.1, r 5.1;
WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;
WHEREAS the contract will cover the period of 1 year, from December 1, 2020, to November 30, 2021, with no option for renewal;
IT WAS MOVED by Parent-Commissioner Connell that the WQSB proceed with joining the contract for its purchasing of educational technology - robots through the Centre d’acquisitions partagées du Québec program, and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx be authorized to sign all documents necessary to give full effect to this resolution.
Carried Unanimously
- C-20/21-48** **Group Buying Program – Centre d’acquisitions partagées du Québec – Educational Technology – Educational Tablets – SAR220-2020. Request for Authorization to Join the Ongoing Contract**
WHEREAS there are specific needs for the acquisition of supplies consisting of educational technology tools;
WHEREAS the opportunity to join the purchasing group offered by the Centre d’acquisitions partagées du Québec, SAR220-2020, Équipements pédagogique numériques – Volet Tablettes éducatives;

WHEREAS the Regulation respecting certain supply contracts of public bodies, RLRQ C-65.1, r 5.1;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract will end on July 13, 2021, with no option for renewal;

IT WAS MOVED by Commissioner Daly that the WQSB proceed with joining the contract for its purchasing of educational technology – educational tablets through the Centre d’acquisitions partagées du Québec program, and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx be authorized to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

C-20/21-49 Group Buying Program – Centre d’acquisitions partagées du Québec – Used Computers – SAR145-2019. Request for Authorization to Join the Ongoing Contract

WHEREAS there are specific needs for the acquisition of supplies consisting of used computers;

WHEREAS the opportunity to join the purchasing group offered by the Centre d’acquisitions partagées du Québec, SAR145-2020, Contrat à commandes pour l’acquisition d’équipements informatiques usagés;

WHEREAS the Regulation respecting certain supply contracts of public bodies, RLRQ C-65.1, r 5.1;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract will end on February 28, 2021, with one (1) year renewal option;

IT WAS MOVED by Parent-Commissioner Brennan that the WQSB proceed with joining the contract for its purchasing of used computers through the Centre d’acquisitions partagées du Québec program, and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx be authorized to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

C-20/21-50 Insurance Renewal

WHEREAS the Resolution C-19/20-10 authorized the school board to enter into a contract with **AON Risk Solutions** for damage insurance coverage for a period of 1 year with 2 optional renewal years;

WHEREAS **AON Risk Solutions** has notified the School Board that **INTACT ASSURANCE**, the insurance underwriter, will not exercise the renewal option for 2020/2021 under the same terms and conditions;

WHEREAS the Act respecting contracting by public bodies, section 13: “A contract involving an expenditure equal to or above the public tender

threshold specified in section 10 may be entered into by mutual agreement” and at section 13 (5) “in any other case determined by government regulation”;

WHEREAS the Regulation respecting certain service contracts of public bodies, section 37 “A financial or banking service contract may be entered into by mutual agreement”;

WHEREAS after validation with the Treasury Board, a damage insurance contract is a financial service contract;

WHEREAS the WQSB *Purchasing Policy D-11*, Section 5 states that the School Board may enter into contracts by mutual agreement in the cases permitted by the *Act Respecting Contracting by Public Bodies and its regulations*, even when the contract involves an expenditure equal to or above the tendering threshold for public tenders;

WHEREAS the School Board has requested and received a quote from **AON Risk Solutions** in the amount of \$104,399 for the damage insurance coverage for a period of one (1) year starting November 1, 2020, and ending October 31, 2021;

WHEREAS the School Board requested that the insurance coverage be for a period of 8 months, from November 1, 2020 to July 1, 2021 in order to align the renewal cycle with the financial year end of June 30;

WHEREAS the insurance underwriters have agreed to an 8-month period except for the property insurance coverage portion, which will remain a 12-month period;

WHEREAS the amount of the insurance contract will be prorated to \$80,378 before taxes;

IT WAS MOVED BY Commissioner Cornforth that the quote submitted by **AON Risk Solution**, in the amount of \$80,378 be approved.

Carried Unanimously

C-20/21-51

Extra - 19510B130 – Renovation of the Roof – Centre l’Envol

WHEREAS the resolution C-19/20-8 assigned a budget of \$200,000 including professional fees and taxes for the renovation project of the roof, gutters, and chimney at Centre l’Envol;

WHEREAS the resolution C-19/20-150 authorized a contract with GUS Temiscamingue for an amount of \$93,600 excluding professional fees and taxes;

WHEREAS the resolution C-20/21-8 authorized an Extra for the replacement of the structural wood decking in the amount of \$16,669.25;

WHEREAS at the removal of the wood decking, we discovered that the roof fascia was rotten and a support beam and 3 trusses were cracked;

WHEREAS the wood decking and the shingles were installed to reduce the risk of weather damage during the process of engineering reports and the cost estimations;

WHEREAS the cost for replacing the roof fascia, the beam and the trusses is \$31,966.04;

WHEREAS this change order is over the 10% threshold;

WHEREAS the assigned budget can cover the cost of this change order;

IT WAS MOVED by Parent-Commissioner Connell to authorize the proposed change order.

Carried Unanimously

C-20/21-52 Special Education Advisory Committee (SEAC) Report – January 13, 2020

IT WAS MOVED by Parent-Commissioner Taylor that the Council acknowledge receipt of the SEAC minutes of January 13, 2020.

Carried Unanimously

C-20/21-53 Special Education Advisory Committee (SEAC) Report – February 24, 2020

IT WAS MOVED by Parent-Commissioner Taylor that the Council acknowledge receipt of the SEAC minutes of February 24, 2020.

Carried Unanimously

C-20/21-54 Motion to Postpone Definitely: Agenda items 13.1 and 13.2

IT WAS MOVED by Commissioner Daly to postpone agenda items 13.1 and 13.2 until the next regular scheduled Council of Commissioners meeting to be held on December 1, 2020.

Carried Unanimously

C-20/21-55 Proposed Calendar of Meetings 2020-2021 – Council of Commissioners

IT WAS MOVED by Commissioner Boucher that the 2020-2021 calendar of meetings of the Council of Commissioners of the Western Québec School Board, as proposed by the Director General, be approved and sent for public notice as called for by section 392 of the Education Act.

Carried Unanimously

C-20/21-56 Proposed Calendar of Meetings 2020-2021 – Executive Committee

IT WAS MOVED by Commissioner Boucher that the 2020-2021 calendar of meetings of the Executive Committee of the Western Québec School Board, as proposed by the Director General, be approved and sent for public notice as called for by section 392 of the Education Act.

Carried Unanimously

C-20/21-57 Nomination for Board Member of QESBA

IT WAS MOVED by Commissioner Boucher that Council accept nominations for the position of Board member of QESBA.

Carried Unanimously

Nominations

By

Commissioner McCrank

Commissioner Boucher

Commissioner Schaler

Self

Commissioner Daly

Commissioner Garbutt

C-20/21-58 **Cease nominations for Board Member of QESBA**
IT WAS MOVED by Parent-Commissioner Coutlée that nominations for the position of Board member of QESBA cease.

Carried Unanimously

C-20/21-59 **Election of Board Member to QESBA**
IT WAS MOVED by Commissioner Schaler that Commissioner Daly be declared elected Board Member of QESBA.

Carried Unanimously

School Level Initiatives and Their Impact

Commissioner Schaler shared with Council a great moment of influence stemming from the outdoor learning program at PETES; which caught the attention of the Toronto Catholic District School Board (TCDSB) who reached out to Principal David McFall to know more about the program and obtain advice on how to develop such a program. The TCDSB thanked PETES and Principal McFall for being the inspiration behind an outdoor learning movement in Toronto Catholic District School Board. The openness of and collaboration between schools, staff, parents, and students is truly one of the greatest strength of the WQSB! Especially in these difficult times.

C-20/21-60 **Adjournment**
IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 11:17 p.m.