

Minutes of the **Council of Commissioners** meeting held on June 29, 2021 via Teams videoconferencing at 7:00 p.m.

**PRESENT:** Chair Guy, Commissioners Boucher, Cornforth, Daly, Garbutt, Giannakoulis, Graham, Labadie, McCrank, Schaler, Young and Parent-Commissioners Brennan, Connell, Coullée and Taylor.

**Personnel:**

Director of Buildings, Technology and Transportation P. Proulx  
Director of Complementary Services L. Falasconi  
Director of Finance S. Cox  
Director of Finance M. Lupien  
Coordinator of Administrative Services – Contract Compliance A. Gendron  
Administrative Officer R. Vincent

**REGRETS:** Commissioner Lyrette-Brennan, the Director of Education S. Aitken and the Director of Human Resources T. Kharyati

The Director General M. Dubeau, the Secretary General – Director of Corporate Services G. Singfield and the Assistant Director General / Director of Education, Adult Education/Vocational Training R. Ahern were also present.

- **Land Acknowledgment**

**Public Participation**

Guest speaker/trainer Ms. Mante Molepo provided the Council of Commissioners with a training session on anti-racism and anti discrimination.

**Call to order:** 8:13 pm

**C-20/21-190 Adoption of Agenda**

IT WAS MOVED by Parent-Commissioner Coullée that the agenda be adopted as presented with the following addition:

- Agenda item 3.2: Appreciation resolution for exceptional performance by the Western Quebec School Board management team and staff during the 2020–2021 school year.

Carried Unanimously

**C-20/21-191 Approval of Minutes – May 25, 2021**

IT WAS MOVED by Commissioner Labadie that the minutes of a meeting held on May 25, 2021 be approved as circulated.

Carried Unanimously

**Chair's Report**

Chair Guy spoke on his report. Topics discussed included:

- How the 2020-2021 school year will be remembered for everyone's continued resiliency

- How 2020-2021 demonstrated WQSB's collective capacity to maintain educational objectives during prolonged difficult times
- WQSB's many initiatives and unique school activities
- His sincere congratulations to all 2021 Western Quebec graduates
- Recognition of the tragedies regarding the residential schools and the findings of unmarked graves

**C-20/21-192 Appreciation for Exceptional Performance by the Western Quebec School Board Management Team and staff during the 2020–2021 school year**

WHEREAS during the 2020-2021 school year the Western Quebec School Board management team and staff experienced unprecedented challenges due to the global COVID-19 pandemic – in parallel with Bill 40, school board elections and regular new directives from Public Health and the Government of Quebec;

WHEREAS the Council of Commissioners wishes to recognize the exceptional service, dedication, professionalism and perseverance of the entire WQSB team and especially acknowledge the personal sacrifices made by many to ensure the delivery of quality educational services to its students through innovation and creativity;

IT WAS MOVED by Commissioner Labadie and seconded by Commissioner Boucher that the Council of Commissioners express its sincere gratitude to the entire WQSB team for their exceptional contributions and sacrifices during this unprecedented time.

Carried Unanimously

**Director General's Report**

The Director General spoke on his report. Topics discussed included:

- Acknowledged and expressed his thanks to Director of Finance Sandra Cox who will be retiring after 39+ years of work and commitment to the WQSB
- Welcomed back Secretary General – Director of Corporate Services, Mr. George Singfield
- Read & reflected on his opening remarks from the first MAC back in August 2020
- Expressed how proud he is of the WQSB, staff, management team and Commissioners

**C-20/21-193 Hiring of Administrators – Summer Period**

IT WAS MOVED by Commissioner Daly that normal formalities be waived to accommodate any possible need to fill new administrative postings as soon as possible, on the condition that the Director General notify all commissioners when assignments are finalized.

Carried Unanimously

**C-20/21-194 Establishment of an Administrative Sub-Committee to Review the Examination of Complaints By-Law 18**

WHEREAS at the request of the Director General, an Administrative Sub-Committee to Review the Examination of Complaints By-Law 18 shall be established;

WHEREAS the Sub-Committee shall be composed of:

- The Director General
- The Parents' Committee Chair
- The SEAC Chair
- The Chair of the Governance and Ethics Committee
- The Student Ombudsman
- The Director of Legal Services
- One In-School Administrator
- One Senior Director of School Services
- One BIPOC Staff
- One BIPOC Parent

WHEREAS the mandate of the Sub-Committee will be to review and revise By-Law 18;

WHEREAS the Director General will chair the meetings of the Sub-Committee;

WHEREAS any recommended changes will be brought to the Governance and Ethics Committee for consideration;

IT WAS MOVED by Commissioner Garbutt that, at the request of the Director General, an Administrative Sub-Committee to Review the Examination of Complaints By-Law 18 be established.

For: 11  
Against: 3  
Abstain: 0  
Motion Carried

**C-20/21-195 Executive Committee Report – June 22, 2021**

IT WAS MOVED by Commissioner Labadie that Council acknowledge receipt of the draft Executive Committee minutes of June 22, 2021.

Carried Unanimously

**C-20/21-196 Director General Evaluation**

WHEREAS the 2020-2021 Director General Performance Assessment was completed in June 2021 by the Executive Committee;

IT WAS MOVED by Commissioner Boucher that, as recommended by the Executive Committee, Council acknowledge receipt of the Director General's final assessment rating of **exceeding expectations** as outlined in the performance report in accordance with the WQSB Policy F-16.

Carried Unanimously

**C-20/21-197 Public Call for Tenders — Contract 20510B260 – Greater Gatineau – Gymnasium Roof**

WHEREAS the resolution C-20/21-106 approved a project for Greater Gatineau for an amount of \$200,000 including taxes and professional fees;

WHEREAS a public call for tenders was made for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents:

ACQ – Région de l'Outaouais  
Couvreur Rolland Boudreault  
Les Toitures Raymond et Ass. Inc.  
Morin Isolation & Toitures Ltée  
TMR3 Couvreur Inc.  
Toitures Cossette

WHEREAS the following bids were received and recorded:

Les Toitures Raymond et Ass. Inc.	\$211,000
TMR3 Couvreur Inc.	\$252,500
Couvreur Rolland Boudreault	\$254,250
Morin Isolation & Toitures Ltée	\$277,000

WHEREAS the bid from Les Toitures Raymond et Ass. Inc. conformed;

WHEREAS there is the possibility to use the remaining budget from the Poltimore leaching field project to cover the difference;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-150 to approve the bid received by Les Toitures Raymond et Ass. Inc.;

IT WAS MOVED by Parent-Commissioner Coutlée that the bid submitted by Les Toitures Raymond et Ass. Inc. in the amount of \$211,000 excluding taxes and professional fees be approved and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx, be mandated to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-198 MB Projects 2019-2020 – Planning Modification**

WHEREAS the resolution C-19/20-8 approved a budget of \$660,000 for the renovation of the washrooms, showers and change rooms at Hadley/Philemon Wright High School;

WHEREAS the MEQ authorized the project on April 16, 2021;

WHEREAS after further analysis with the school and the professionals, this project will require a bigger budget;

WHEREAS there is a need to redo the change room next to the Hadley gymnasium for an estimated cost of \$300,000;

WHEREAS there is the possibility to do the renovation during the school year considering the direct outside access to the work site;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-151 to approve the change;

IT WAS MOVED by Commissioner Brennan to:

- Postpone the project for the washrooms, showers and change rooms at Philemon Wright;
- Transfer \$300,000 to the washrooms, showers and change rooms at Hadley;
- Request the authorization to the MEQ;
- Add the Philemon Wright project in the future MB request;
- Mandate the Director of Buildings, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-199    Group Buying Program – Centre d’acquisitions gouvernementales 2021-7525-60 – New Computers**

WHEREAS there are specific needs for the acquisition of supplies consisting of laptops, desktops and tablets for administration and pedagogical;

WHEREAS there is an opportunity to participate in the purchasing group offered by the Centre d’acquisitions gouvernementales – Services regrouped in education, 2021-7525-60 – Postes informatiques et moniteurs neufs;

WHEREAS this grouping of purchases (CAG) provides for a standing contract awarded to one or more selected suppliers whose submitted price does not exceed the lowest price by more than 10%;

WHEREAS the *Regulation respecting certain supply contracts of public bodies*, RLRQ C-65.1, r 5.1;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract will cover the period of 2 years, from September 1, 2021 to August 31, 2023, including two (2) renewal options of 6 months each;

WHEREAS the total commitments for this contract is estimated at \$275,000;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-152 to approve that the WQSB join the contract for its purchasing of new computers through the CAG program;

IT WAS MOVED by Commissioner Cornforth that Council approve that the WQSB join the contract for its purchasing of new computers through the CAG program and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx, be authorized to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-200    Group Buying Program – Centre d’acquisitions gouvernementales – Educational Technology – Educational Tablets and Robots – 2021-7542-01**

WHEREAS there are specific needs for the acquisition of supplies consisting of educational technology tools;

WHEREAS there is an opportunity to join the purchasing group offered by the Centre d’acquisitions gouvernementales, 2021-7542-01, Équipements pédagogique numériques;

WHEREAS the *Regulation respecting certain supply contracts of public bodies*, RLRQ C-65.1, r 5.1;

WHEREAS this type of contract requires the authorization of the chief executive officer of the public body before the notice of a call for tenders is published;

WHEREAS the contract is for a period of 12 months, starting August 1, 2021 and ending July 31, 2022, with no option for renewal;

WHEREAS the total commitments for this contract is estimated at \$100,000;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-153 to approve that the WQSB join the contract for its purchasing of educational technology through the Centre d’acquisitions gouvernementales program;

IT WAS MOVED by Commissioner Boucher that Council approve the WQSB to proceed with joining the contract for its purchasing of educational technology through the Centre d’acquisitions gouvernementales program and that the Director of Buildings, Technology and Transportation, Mr. P. Proulx, be authorized to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-201    Group Buying Program SAR430-2017 (CAG 2019-7514-01) – Air Filters**

WHEREAS the current contract for the acquisition of air filters will expire on June 30, 2021;

WHEREAS the contract was for the period of 4 years, from July 1, 2017, until June 30, 2021, including two renewal options of 12 months each;

WHEREAS the CAG (formerly CCSR) has informed the WQSB that the end date of June 30, 2021 has to be modified and extended to June 30, 2022;

WHEREAS this end date modification must be authorized by the Council of Commissioners;

WHEREAS the contract rules compliance monitor recommends the authorization of the end date modification to June 30, 2022;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-154 to approve the end date modification request;

IT WAS MOVED by Parent-Commissioner Connell that Council grant the extension of the contract for a period of 12 months, from July 1, 2021 to June 30, 2022 as recommended by the contract rules compliance monitor and the Executive Committee.

Carried Unanimously

**C-20/21-202 Contract Extension – Caretaking Services – Lord Aylmer**

WHEREAS the resolution C-16/17-177 approved a contract of \$323,341.74 for 3 years of caretaking services at Lord Aylmer Junior and Lord Aylmer Senior;

WHEREAS the contract contains 2 additional year renewal options with the possibility to modify the amount based on the increase of costs;

WHEREAS the possibility to renew for one more year for the school year 2021-2022;

WHEREAS NASCO agrees to renew the contract for one year in the amount of \$115,992.79;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-155 to approve the extension;

IT WAS MOVED by Commissioner Daly to renew the caretaking contract for Lord Aylmer with NASCO for one year and to mandate the Director of Buildings, Technology and Transportation, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-203 Contract Extension – Caretaking Services – Hadley/Philemon Wright, Symmes/D’Arcy McGee and Pontiac High School**

WHEREAS the resolution C-15/16-128 approved a contract of \$2,424,137.13 for 5 years of caretaking services at Hadley/Philemon Wright, Symmes/D’Arcy McGee and Pontiac High School;

WHEREAS the contract is ending on June 30, 2021;

WHEREAS NASCO agrees to renew the contract for 3 months in the amount of \$139,279;

WHEREAS the recommendation of the Director of Buildings is to extend the caretaking services for 3 months to ensure that the summer cleanup

is done properly by reducing the impact of a change of contractor at a critical time;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-156 to approve the contract extension;

IT WAS MOVED by Commissioner Garbutt to extend the caretaking contract for Hadley/Philemon Wright, Symmes/D'Arcy McGee and Pontiac High School with NASCO for 3 months and to mandate the Director of Buildings, Technology and Transportation, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

**C-20/21-204 Insurance Renewal – 21510G001**

WHEREAS the resolution C-20/21-50 authorized the School Board to enter into a contract with AON Risk Solutions for damage insurance coverage for a period of 1 year;

WHEREAS the *Act respecting contracting by public bodies*, section 13: “A contract involving an expenditure equal to or above the public tender threshold specified in section 10 may be entered into by mutual agreement” and section 13 (5): “in any other case determined by government regulation”;

WHEREAS the *Regulation respecting certain service contracts of public bodies*, section 37: “A financial or banking service contract may be entered into by mutual agreement”;

WHEREAS after validation with the Treasury Board, a damage insurance contract is a financial service contract;

WHEREAS the WQSB Purchasing Policy D-11, Section 5 states that the School Board may enter into contracts by mutual agreement in the cases permitted by the *Act respecting contracting by public bodies* and its regulations, even when the contract involves an expenditure equal to or above the tendering threshold for public tenders;

WHEREAS the School Board has requested and received a quote from AON Risk Solutions in the amount of \$80,408 for the damage insurance coverage for a period of one (1) year starting July 1, 2021 and ending June 30, 2022;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-157 to approve the quote submitted by AON Risk Solutions, in the amount of \$80,408;

IT WAS MOVED by Commissioner Labadie that the quote submitted by AON Risk Solutions in the amount of \$80,408 be approved.

Carried Unanimously



**C-20/21-205 Updated Internal Guidelines for the Management of Supply, Service and Construction Contracts**

WHEREAS the Treasury Board adopted the *Directive concernant la gestion des contrats d'approvisionnement, de services et de travaux de construction des organismes publics* (Directive), effective August 1, 2015;

WHEREAS the Directive specifies that public bodies must adopt their own "Internal Guidelines for the Management of Supply, Service and Construction Contracts", as per section 24 of the Directive;

WHEREAS the Internal Guidelines for the Management of Supply, Service and Construction Contracts have to be updated to reflect the changes in the delegation of powers and changes to the responsibilities of the Contract Rules Compliance Monitor;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-158 to adopt the updated "Internal Guidelines for the Management of Supply, Service and Construction Contracts of the WQSB" as presented;

IT WAS MOVED by Parent-Commissioner Connell that the updated "Internal Guidelines for the Management of Supply, Service and Construction Contracts of the WQSB" be adopted as presented.

Carried Unanimously

**C-20/21-206 Treasury Board – Directive on Accountability in Contract Management for Public Bodies**

WHEREAS the Directive on Accountability in Contract Management for Public Bodies defines the general framework with regard to accountability requirements for public bodies;

WHEREAS article 8 of this Directive requires that public bodies send to the Treasury Board, no later than June 30 of each year, for the year ending March 31, a declaration by the chief executive officer of the organization, attesting in particular to the reliability of the data and controls concerning:

- All cases for which authorization from the chief executive officer of the public body was required;
- Information published on the Electronic Tendering System (SEAO) in accordance with the *Act respecting contracting by public bodies* (Act) and the regulations, directives and policies made under this Act.

WHEREAS the Director General has submitted a report to the Council of Commissioners, as required under the Internal Guidelines for the Management of Supply, Service and Construction Contracts of the WQSB, concerning the authorization sheets transmitted to the Treasury Board during the year;

WHEREAS the chief executive officer of the organization must sign this declaration and the *Act* (section 8) specifies that the Council of Commissioners is the chief executive officer in the case of a school board;

WHEREAS for the purposes of this Directive, the chief executive officer of a public body is the person having the highest administrative authority, such as the deputy minister, the chair, the director general, or any other person responsible for the day-to-day management of the public body. However, in the case of a public body referred to in any of paragraphs 2 to 4 of section 2, the chief executive officer is the board of directors or, in the case of a school board governed by the *Education Act* for Cree, Inuit and Naskapi Native Persons (chapter I-14), the council of commissioners.

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-159 that the Director General of the Western Quebec School Board be authorized to complete and sign the declaration of the Chief Executive Officer of the School Board for the period of April 1, 2020 to March 31, 2021 and to provide any other information required to the Treasury Board Secretariat for this reporting period.

IT WAS MOVED by Commissioner Daly that, as recommended by the Executive Committee, the Director General of the Western Quebec School Board be authorized to complete and sign the Declaration of the Chief Executive Officer of the School Board for the period of April 1, 2020 to March 31, 2021 and to provide any other information required to the Treasury Board Secretariat for this reporting period.

Carried Unanimously

**C-20/21-207 Projects with an Opening Date During the Summer**

WHEREAS the following projects:

School	Project	Amount	Resolution #	Estimated Opening Date
Hadley/Philemon Wright	Change room next to Hadley gymnasium	\$300,000	2021-06-29 C-20/21- —	August 2021
Dr Wilbert Keon	Exterior Walls Structure – Part 1: Temporary retaining structure	\$140,000	C-20/21-107	August 2021
Lord Aylmer Junior	Gymnasium – Part 1: Gym Storage	\$435,000	C-19/20-9	June 28, 2021
Chelsea, Queen Elizabeth, St-John's	Duct Cleaning	\$150,000		June 28, 2021

WHEREAS the Council of Commissioners has approved the above-mentioned projects;

WHEREAS the tender openings are scheduled during the summer;

WHEREAS the opening results of the above-mentioned projects will be presented to the Executive Committee and the Council of Commissioners' meetings in September 2021;

WHEREAS the Executive Committee recommends to Council by its resolution E-20/21-160 to authorize the Director of Buildings, Technology and Transportation, Mr. P. Proulx, to sign all conformed tender documents related to these projects;

IT WAS MOVED by Commissioner Schaler that the Director of Buildings, Technology and Transportation, Mr. P. Proulx, be authorized to sign all tender documents and that he present the results of the above-mentioned projects at the Executive Committee and Council of Commissioners' meetings in September 2021.

Carried Unanimously

**C-20/21-208 Lait École – Two 12-Month Renewal Periods**

WHEREAS by its resolution C-18/19-18, the Western Quebec School Board mandated the Fédération des commissions scolaires du Québec (FCSQ) to proceed on its behalf with the provincial group tender for the purchase of school milk for the 2019-2020 & 2020-2021 school years;

WHEREAS the provincial group tender included the option of two 12-month renewal periods;

WHEREAS the Western Quebec School Board wishes to partake in the two 12-month renewal periods;

IT WAS MOVED by Commissioner Boucher to notify the Fédération des commissions scolaires du Québec (FCSQ) to proceed on the WQSB's behalf with the two 12-month renewal periods for the purchase of school milk for the 2021-2022 & 2022-2023 school years.

Carried Unanimously

**C-20/21-209 Deeds of Establishment for 2021-2022 School Year**

IT WAS MOVED by Commissioner Boucher that the Deeds of Establishment for the 2021-2022 school year be approved.

Carried Unanimously

**C-20/21-210 Pierre Elliott Trudeau Elementary School Extension – Lab-École – Additional Contracts with Professionals**

WHEREAS the resolution C-19/20-116 mandated the Director of Buildings, Technology and Transportation, Mr. P. Proulx, to sign all professional contracts;

WHEREAS the portion of the budget that provided for the management of the project has been added to the professional fees budget for a total of \$1,542,577.00;

WHEREAS the current commitments for professional fees are \$1,502,942.50;

WHEREAS a request for a budget increase has been sent to the MEQ;

WHEREAS the additional professional fees are necessary to complete the plans and specifications;

WHEREAS the additional fees represent \$177,608 and are divided as follows:

- \$21,395 for kitchen professional
- \$25,570 for acoustics professional
- \$10,643 for elevator professional
- \$120,000 for landscape architect

IT WAS MOVED by Commissioner Schaler to authorize the Director of Buildings, Technology and Transportation, Mr. P. Proulx, to sign the additional contracts.

Carried Unanimously

**C-20/21-211 Audit Committee Report – June 22, 2021**

IT WAS MOVED by Parent-Commissioner Coutlée that Council acknowledge receipt of the draft Audit Committee minutes of June 22, 2021.

Carried Unanimously

**C-20/21-212 2021-2022 Budget**

WHEREAS in conformity with the Education Act, the Western Québec School Board must adopt and forward to the Ministère de l'Éducation du Québec (MEQ) the operational, investment and debt service budget for the 2021-2022 school year;

WHEREAS the budget was produced on the anticipation of a normal school year and has no special provision for the challenges of COVID-19;

WHEREAS the 2021-2022 budget shows a \$1,177,878 deficit between projected revenues and expenses;

WHEREAS the deficit does not exceed 15% of the available surplus and is aligned with the budget rules;

WHEREAS the proceeds of school taxes in the amount of \$16,631,238 as of June 30, 2021, was established using the official taxation rate for the school year 2021-2022 as registered in the Gazette;

WHEREAS the Ministry subsidy of \$1,919,403 will compensate for the balance of taxation revenue to reach the allocated amount;

WHEREAS the school tax interest rate is at 5% in the 2021-2022 budget in conformity with Gazette publication;

IT WAS MOVED by Parent-Commissioner Coutlée that the 2021-2022 operating, investment and debt service budget be adopted and forwarded to the MEQ and that the tax rate be applied as published by MEQ.

Carried Unanimously

**C-20/21-213 Uncollectable Taxes**

IT WAS MOVED by Commissioner Young that the outstanding taxes and interest amounting to \$72,959.27 be written off for the 2020-2021 fiscal year.

Carried Unanimously

**C-20/21-214 Special Education Advisory Committee (SEAC) Report – April 26, 2021**

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the SEAC minutes of April 26, 2021.

Carried Unanimously

**C-20/21-215 Transportation Committee Report – June 17, 2021**

IT WAS MOVED by Commissioner Cornforth that Council acknowledge receipt of the Transportation Committee minutes of June 17, 2021.

Carried Unanimously

**C-20/21-216 Adoption of By-Laws 45 and 46 (2021-2022 Calendar of Meetings)**

IT WAS MOVED by Parent-Commissioner Coutlée that the following By-Laws be adopted as presented:

- A By-Law to Fix the Day, Time and Place of Regular Meetings of the Council of Commissioners of the Western Québec School Board for the School Year 2021-2022.
- A By-Law to Fix the Day, Time and Place of Regular Meetings of the Executive Committee of the Western Québec School Board for the School Year 2021-2022.

Carried Unanimously

**C-20/21-217 QESBA Membership Fees 2021-2022**

WHEREAS the QESBA Board of Directors has resolved that the 2021-2022 membership fees be the same amount as the 2020-2021 fees regardless of student enrolment;

WHEREAS the membership fees are based on the approved May 28, 2021 QESBA budget;

WHEREAS the billing represents 100% of the WQSB 2021-2022 membership fee and is based on the actual 2020-2021 student enrolment of 8,253 students @ \$8.33 per student;

WHEREAS the WQSB 2021-2022 membership fee is \$68,747.49;

IT WAS MOVED by Commissioner McCrank that the final QESBA membership fee in the amount of \$68,747.49 be remitted prior to the due date of July 31, 2021 as requested by the QESBA Board of Directors.

Carried Unanimously

**C-20/21-218**    **Adjournment**

IT WAS MOVED by Commissioner Daly that the meeting be adjourned at 10:45 p.m.