

Minutes of the **Council of Commissioners** meeting held on September 28, 2021 via Teams videoconferencing at 7:00 p.m.

PRESENT: Chair Guy, Commissioners Boucher, Cornforth, Daly, George, Giannakoulis, Graham, Lyrette-Brennan, McCrank, Shaar, and Parent-Commissioners Brennan, Connell, Coutlée and Taylor.

Personnel:

Director of Buildings, Technology and Transportation P. Proulx
Director of Complementary Services L. Falasconi
Director of Education S. Aitken
Director of Finance M. Lupien
Director of Human Resources T. Kharyati
Contract Compliance Officer A. Gendron
Administrative Officer R. Vincent

REGRETS: Commissioners Labadie and Young

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

- **Land Acknowledgment**

Public Participation

Guest speaker/trainer, Ms. Mante Molepo, provided the Council of Commissioners with a training session on anti-racism and anti discrimination.

Call to Order: 7:25 pm

C-21/22-2

Adoption of Agenda

IT WAS MOVED by Parent-Commissioner Connell that the agenda be adopted as presented with the addition of:

- Agenda item 7.9 Projects with an opening date during the Summer- Report from the Director of Buildings, Mr. P. Proulx
- 13.1 Letter from the Chair
- 13.2 President of Elections
- 14.2 SEAC update – Website

Carried Unanimously

C-21/22-3

Approval of Minutes – June 29, 2021

IT WAS MOVED by Parent-Commissioner Brennan that the minutes of a meeting held on June 29, 2021 be approved as circulated.

Carried Unanimously

Chair's Report

Chair Guy spoke on his report. Topics discussed included:

- The roller-coaster ride that has been the last 19 months with COVID-19
 - The amazing job the WQSB has done in delivering education in a safe and healthy manner
 - Bill 40 and the expected verdict in the next few months
 - The National Day for Truth and Reconciliation: September 30
-
- **A minute of silence was held to honour First Nations, Inuit, and Métis survivors, their families, and communities of residential schools**

C-21/22-4

Election Procedures

IT WAS MOVED by Commissioner Boucher that the elections of the members of the Governance & Ethics and Discipline Committees be held by secret ballot.

Carried Unanimously

C-21/22-5

Appointment of Scrutineers

IT WAS MOVED by Parent-Commissioner Taylor that Secretary General – Director of Corporate Services, G. Singfield, and Administrative Officer R. Vincent be appointed as scrutineers for the election of the members of the Governance & Ethics and Discipline Committees.

Carried Unanimously

C-21/22-6

Nominations for Commissioner Representation on the Governance & Ethics Committee

IT WAS MOVED by Commissioner Boucher that Council accept nominations for the vacant position on the Governance & Ethics Committee.

Carried Unanimously

Nominations
Commissioner Shaar

By
Commissioner Boucher

C-21/22-7

Cease Nominations for Membership on the Governance & Ethics Committee

IT WAS MOVED by Commissioner Daly that nominations for the vacant position on the Governance & Ethics Committee cease.

Carried Unanimously

C-21/22-8 Declaration of Election of a Member of the Governance & Ethics Committee

IT WAS MOVED by Parent-Commissioner Taylor that Commissioner Shaar be declared elected as member of the Governance & Ethics Committee.

Carried Unanimously

C-21/22-9 Nominations for Commissioner Representation on the Discipline Committee

IT WAS MOVED by Commissioner Daly that Council accept nominations for vacant position on the Discipline committee.

Carried Unanimously

Nominations	By
Commissioner George	Commissioner Brennan
Commissioner Coutlée	Commissioner Brennan
Commissioner Lyrette-Brennan	Commissioner Boucher

C-21/22-10 Cease Nominations for Membership on the Discipline Committee

IT WAS MOVED by Commissioner Daly that nominations for the for vacant position on the Discipline Committee cease.

Carried Unanimously

C-21/22-11 Declaration of Election of the Member on Discipline Committee

IT WAS MOVED by Commissioner Daly that Commissioner Lyrette-Brennan be declared elected as member of the Discipline Committee.

Carried Unanimously

Director General's Report

The Director General spoke on his report. Topics discussed included:

- The continuation of his weekly updates
- The start-up of the 2021-2022 school year
- Covid cases in schools since start-up, largely in elementary school settings
- The implementation of rapid testing in region 7 elementary schools
- Thank you to the all teams who have done a tremendous job
- The coordination of the online school by LEARN Québec
- School planned activities in commemoration of the National Day for Truth and Reconciliation: September 30

The Director General presented his Setting the Directions 2021-2022 – Back to school.

C-21/22-12 Executive Committee Report – September 21, 2021

IT WAS MOVED by Commissioner Boucher that Council acknowledge receipt of the draft Executive Committee minutes of September 21, 2021.

Carried Unanimously

The Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern presented the 2021-2022 Revitalization Plan for Educational Success

C-21/22-13 Derogation Request to the WQSB Purchasing Policy No. D-11 to Enter into a Mutual Agreement with CAFCO for the Services of Psycho-Educational Assessments for the 2021-2022 School year

WHEREAS there is a need for psycho-educational assessments for the 2021-2022 school year;

WHEREAS the service for psycho-educational assessments may cost between \$40,000 to \$60,000, which necessitates a tender by invitation;

WHEREAS the purchasing Policy D-11, section 7, provides for exceptions in extraordinary circumstances and for legitimate reasons to enter into a mutual contract agreement without following the tendering process as described in the Policy;

WHEREAS the last two (2) calls for tender for psycho-educational services were answered only by CAFCO;

WHEREAS the offer of psycho-educational services in the Outaouais region is very limited;

WHEREAS CAFCO has delivered the assessment services to the satisfaction of the Director of Complementary Services;

WHEREAS the Director of Complementary Services recommends entering into a one-year mutual agreement with CAFCO for approximately 20 psycho-educational assessments for the 2021-2022 School year;

WHEREAS the maximum financial commitment of this mutual agreement is set at \$60,000;

WHEREAS the Executive Committee recommends by its resolution E-21/22-28 to grant the derogation request and enter into a one-year mutual agreement with CAFCO;

IT WAS MOVED by Commissioner Cornforth to grant the derogation request and enter into a one-year mutual agreement with CAFCO for the psycho-educational assessments for the

2021-2022 school year, and to authorize the Director General sign any and all documents necessary.

Carried Unanimously

C-21/22-14

Public Tender - Snow Removal – Gatineau Sector – Contract Number 21510B170

WHEREAS there is an obligation to ensure snow removal on our properties;

WHEREAS the public tender was published on August 17, 2021;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 3916383 CANADA INC. (Les Fermes Renaud)
- 7289243 CANADA INC. (Gauvreau Transport)
- 8698805 Canada Inc. (DJS)
- 8891788 CANADA INC.
- 9219-3879 QUÉBEC INC.
- DÉNEIGEMENT TECHNI-SNOW INC.
- Groupe P. Munro Inc.
- Justin Marquis Entretien Paysager Inc.
- LES PAVAGES LAFLEUR & FILS INC.

WHEREAS the following bids were received for **lot A** on September 13, 2021:

Lot A: Eardley, WQCC, Lord Aylmer Junior, Lord Aylmer Senior

Persons and/or Businesses	Annual	3 years
3916383 CANADA INC. (Les Fermes Renaud)	\$35,400	\$106,200
8698805 Canada Inc. (DJS)	\$44,850	\$134,550
Justin Marquis Entretien Paysager Inc.	\$114,000	\$342,000

WHEREAS the bid from 3916383 CANADA INC. (Les Fermes Renaud) conformed;

WHEREAS the following bids were received for **lot B** on September 13, 2021:

Lot B: Symmes/D'Arcy McGee, South Hull, Board Office

Persons and/or Businesses	Annual	3 years
3916383 CANADA INC. (Les Fermes Renaud)	\$31,000	\$93,000

8698805 Canada Inc. (DJS)	\$47,800	\$143,400
Justin Marquis Entretien Paysager Inc.	\$105,000	\$315,000

WHEREAS the bid from 3916383 CANADA INC. (Les Fermes Renaud) conformed;

WHEREAS the following bids were received for **lot C** on September 13, 2021:

Lot C: Hull Adult Education Centre, Hadley/Philemon Wright, PETES

Persons and/or Businesses	Annual	3 years
3916383 CANADA INC. (Les Fermes Renaud)	\$36,300	\$108,900
TechniSnow	\$52,640	\$157,920
7289243 Canada Inc.	\$71,850	\$226,507
Justin Marquis Entretien Paysager Inc.	\$115,000	\$345,000

WHEREAS the bid from 3916383 CANADA INC. (Les Fermes Renaud) conformed;

WHEREAS the following bids were received for **lot D** on September 13, 2021:

Lot D: Buckingham, Greater Gatineau

Persons and/or Businesses	Annual	3 years
8698805 Canada Inc. (DJS)	\$51,000	\$153,000

WHEREAS the bid from 8698805 Canada Inc. (DJS) conformed, but the difference in price with the last contract is important;

WHEREAS the following bids were received for **lot E** on September 13, 2021:

Lot E: Chelsea, Wakefield

Persons and/or Businesses	Annual	3 years
TechniSnow	\$39,800	\$119,400

WHEREAS the bid from TechniSnow conformed;

WHEREAS since there is only one conformed bid, we need a specific authorization from Council to accept the bid (Reference Annex 2);

WHEREAS the Director of Buildings recommends to accept the bids for: **Lot A, Lot B, Lot C and Lot E;**

WHEREAS the Director of Buildings recommends refusing the bid for **Lot D** and go back out to tender by invitation for Buckingham and Greater Gatineau;

WHEREAS the Executive Committee recommends by its resolution E-21/22-29 to:

Approve the following bids:

- **Lot A:** 3916383 CANADA INC. (Les Fermes Renaud) in the amount of \$106,200 for three years;
- **Lot B:** 3916383 CANADA INC. (Les Fermes Renaud) in the amount of \$93,000 for three years;
- **Lot C:** 3916383 CANADA INC. (Les Fermes Renaud) in the amount of \$108,900 for three years;
- **Lot E:** TechniSnow in the amount of \$119,400 for three years;

Refuse the bid received from 8698805 Canada Inc. (DJS) for **Lot D;**

Go back out to tender by invitation for Buckingham and Greater Gatineau.

IT WAS MOVED by Commissioner Daly that, as recommended by the Director of Buildings and the Executive Committee, Council approve the conformed bids received for Lot A, B, C, and E; refuse the bid for Lot D, and go back out to tender by invitation for Buckingham and Greater Gatineau.

Carried Unanimously

C-21/22-15

Tender by Invitation - Snow Removal – Pontiac Sector – Contract Number 21510A006

WHEREAS there is an obligation to ensure snow removal on our properties;

WHEREAS the tender by invitation was published on September 7, 2021;

WHEREAS the following persons and/or businesses were invited:

- Carmel Fleming
- Derek Fleming
- Gilbert Morin
- Lasalle Maintenance

- Mickey McGuire Construction
- Mountainview Turf
- Kidd Construction
- Blue Heron Lansdcaping
- Nugent Construction
- Maurice Morin Trucking
- Hodgins

Lot A: Dr. S.E. McDowell, Pontiac High School

Persons and/or Businesses	Annual	3 years
Mickey McGuire Construction Ltée.	\$36,350	\$109,050

WHEREAS the bid from Mickey McGuire Construction Ltée. conformed;

Lot B: Dr. Wilbert Keon

Persons and/or Businesses	Annual	3 years
Derek Fleming	\$32,561	\$97,683

WHEREAS the bid from Derek Fleming conformed; however, the bid amount is far superior to the previous contract from the same supplier;

Lot C: Onslow

Persons and/or Businesses	Annual	3 years
Mountainview Turf	\$11,900	\$35,700

WHEREAS the bid from Mountainview Turf conformed;

Lot D: St-John's, 26 Leslie

Persons and/or Businesses	Annual	3 years
No bids received		

WHEREAS the Director of Buildings recommends to accept the bids and award the contracts for **Lot A and Lot C**;

WHEREAS the Executive Committee recommends by its resolution E-21/22-30 to:

- Approve the bid from Mickey McGuire Construction Ltée. for **Lot A** in the amount of \$109,050 for 3 years;

- Approve the bid from Mountainview Turf for **Lot C** in the amount of \$35,700 for 3 years;
- Refuse the bid from Derek Fleming for **Lot B**;
- Mandate the Director of Buildings to go back out to tender by invitation for a one-year period for **Lot B and Lot D**;
- Mandate the Director of Buildings, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

IT WAS MOVED by Commissioner Boucher that, as recommended by the Executive Committee, Council approve the conformed bids received for Lot A, and Lot C, refuse the bid for Lot B, go back out to tender by invitation for Lot B and Lot D, and mandate the Director of Buildings, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

For: 12
 Against: 0
 Abstain: 1- Commissioner Graham
 Motion Carried

C-21/22-16 Caretaking Services Hadley/Philemon Wright, Symmes/D’Arcy McGee, Board Office and Pontiac High School – Contract Number 21510B120

WHEREAS the public tender was published on August 23, 2021;
 WHEREAS the following persons and/or businesses retrieved the tender documents:

- 5026710 ONTARIO INC.
- 8891788 CANADA INC.
- 8926514 Canada Inc.
- 9355-2966 Québec Inc.
- CONCIERGERIE SPEICO INC.
- Les Services ménagers Roy Ltée.
- NASCO Entretien ménager d’immeubles Inc.

WHEREAS the following bids were received:

Site	Bidders				
	CONCIERGERIE SPEICO INC.	8926514 Canada Inc. (GMV Services)	9355-2966 Québec Inc. (ELKA Services)	Les Services ménagers Roy Ltée	NASCO Entretien ménager d’immeubles Inc.
Hadley/Philemon	\$587,713.80	\$745,695.99	\$1,092,000	\$672,151.25	\$654,925.14

Pontiac High	\$309,379.23	\$376,300.29	\$655,200	\$406,320.85	\$331,289.25
D'Arcy/Symmes	\$352,435.05	\$560,848.02	\$873,600	\$379,362.91	\$488,440.62
Board Office	\$116,577.54	\$154,965.30	\$109,200	\$114,405	\$92,829.27

WHEREAS the following lowest bids conformed for the following sites:

Persons and/or Businesses	Site	3 years (36-months)
Conciergerie Speico Inc.	Hadley/Philemon Wright	\$587,713.80
Conciergerie Speico Inc.	Pontiac High School	\$309,379.23
Conciergerie Speico Inc.	D'Arcy McGee/Symmes	\$352,435.05
NASCO Entretien ménager d'immeubles Inc.	Board Office	\$92,829.27

WHEREAS the Executive Committee recommends by its resolution E-21/22-31 to:

Approve the following bids:

- **Hadley/Philemon Wright:** Conciergerie Speico, in the amount of \$587,713.80 for three years (36-months);
- **Pontiac High School:** Conciergerie Speico, in the amount of \$309,379.23 for three years (36-months);
- **D'Arcy McGee/Symmes:** Conciergerie Speico, in the amount of \$352,435.05 for three years (36-months);
- **Board Office:** NASCO Entretien ménager d'immeubles Inc., in the amount of \$92,829.27 for three years (36-months);
- Mandate the Director of Buildings, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

IT WAS MOVED by Commissioner Daly that, as recommended by the Executive Committee, Council approve the conformed bids received from Conciergerie Speico and NASCO for the above-mentioned sites, and mandate the Director of Buildings, Mr. P. Proulx, to sign all documents necessary to give full effect to this resolution.

For: 12

Against: 1- Commissioner Graham

Abstain: 0

Motion Carried

Derogation Request to WQSB Purchasing Policy No. D-11 to Enter into a Mutual Agreement with First Educational Resources for the Professional Development Services Centered on the PLC 2.0 Observable Impact Model

WHEREAS the Western Québec School Board wishes to enter into a mutual agreement contract with First Educational Resources for targeted professional development services in PLC2.0 The Observable Impact Model to multiple New Approached New Solutions (NANS) schools in 2021-2022.

WHEREAS the contract start date is: October 1, 2021 and the contract end date is: June 30, 2022.

WHEREAS *s. 6.4* Mutual Agreement Contract, the WQSB Purchasing Policy states that:

- a) The School Board may use a mutual agreement process for contracts of an estimated value below \$5,000;
- b) The School Board communicates directly with at least one supplier, indicating the good(s), service(s) or construction work(s) required and any other relevant information;
- c) Before entering into a contract by mutual agreement, the School Board must ensure that fair prices and conditions are obtained;

WHEREAS the value of this contract to be entered into by mutual agreement is above the threshold of \$5,000 for a mutual agreement contract;

WHEREAS the tendering process for a contract above \$5,000 requires 3 written quotes;

WHEREAS Policy D-11, *s. 7* provides an exception to the tendering process:

Except for contracts where the estimated expenditure is equal to or above the thresholds established by the Act Respecting Contracting by Public Bodies, the Council of Commissioners may authorize the School Board, in exceptional circumstances and for legitimate reasons, to enter into a contract without following the tendering processes described herein.

WHEREAS First Educational Resources is the only firm who can provide this service to the WQSB as PLC 2.0 The Observable Impact Model is their intellectual property and it is a continuation of work begun in 2019.

WHEREAS the annual value of the contract will be within the signing authority of the Director General according to the WQSB's delegation of powers By-Law 30;

WHEREAS the Executive Committee recommends to Council by its resolution E-21/22-33 to authorize the derogation request;

IT WAS MOVED by Parent-Commissioner Connell that, as recommended by the Executive Committee, Council authorize the derogation request to enter into a mutual agreement with First Educational Resources, for a period of 12 months, at a value of \$24,000 and that the Director General be authorized to sign any and all documents necessary to give full effect to this derogation.

Carried Unanimously

C-21/22-18

Extension of Meeting Time

IT WAS MOVED by Commissioner Boucher to Extend the meeting time by 30 minutes.

Carried Unanimously

C-21/22-19

Agreement between the City of Gatineau and the Western Québec School Board

WHEREAS there is request by South Hull Elementary School to obtain a grant from the Municipal Councillor Mike Duggan;

WHEREAS there is an opportunity to receive \$20,000 from Municipal Councillor Mike Duggan;

WHEREAS the money must be assigned to South Hull Elementary School for a schoolyard beautification project;

WHEREAS the Western Québec School Board is the project manager;

WHEREAS the project must be completed by October 31, 2022;

WHEREAS the Western Québec School Board will have to provide the appropriate maintenance on the equipment once the project is completed;

WHEREAS the School Principal and the Director of Buildings recommend signing the agreement;

IT WAS MOVED by Commissioner Daly to authorize the Director of Buildings, Mr. P. Proulx, to sign the agreement between the City of Gatineau and the Western Québec School Board.

Carried Unanimously

C-21/22-20

Partnership Agreement with the MRC de Papineau, Namur Municipality and Loisirs Sports Outaouais

WHEREAS there is an opportunity for Namur School to be part of a project for the construction of an obstacle course designed for teenager aged 12 to 14 years old;

WHEREAS the project is evaluated at \$66,500;

WHEREAS the financial portion of Namur School would be \$1,500;

WHEREAS the MRC de Papineau is the project manager;

WHEREAS the project must be completed by August 30, 2022;

WHEREAS the Western Québec School Board will have to provide the appropriate maintenance on the equipment once the project is completed;

WHEREAS the School Principal and the Director of Buildings recommend to sign the agreement;

IT WAS MOVED by Commissioner Boucher to authorize the Director of Buildings, Mr. P. Proulx, to sign the agreement between the MRC de Papineau, Namur Municipality, Loisirs Sports Outaouais and the Western Québec School Board.

Carried Unanimously

C-21/22-21

Alienation of the Vacant Lot cadaster 5 373 699

WHEREAS the Western Québec School Board owns a vacant lot in Senneterre that was, to the best of its knowledge, located on the site of the former Percival School;

WHEREAS the Western Québec School Board has spent approximately \$800 a year for the maintenance of the lot;

WHEREAS the Ville de Senneterre would like to buy the vacant lot at the municipal assessment value to support their plan “stratégie Habitat 2025”;

WHEREAS the lot is evaluated at \$28,600;

WHEREAS an offer must first be made to the l’Or-Et-Des-Bois School Service Center at \$0;

IT WAS MOVED by Parent-Commissioner Brennan to:

- Authorized the Director of Buildings, Mr. P. Proulx, to start the alienation process for the lot cadaster 5 373 699;
- Authorize the Director of Buildings, Mr. P. Proulx, to transfer the land to the l’Or-Et-Des-Bois School Service Center if they accept its offer;
- If the l’Or-Et-Des-Bois School Service Center refuses the offer; authorized the Director of Buildings, Mr. P. Proulx, to sell the land to the Ville de Senneterre at the municipal assessment value.

Carried Unanimously

C-21/22-22

GRICS Invoice

WHEREAS Société GRICS handles the computer management needs, both administrative and pedagogical, of the Québec education sector;

WHEREAS school boards oversee the organization and its board of directors includes school board representatives from all regions in the province;

WHEREAS Société GRICS submitted on August 2, 2021 their invoice for WQSB's 2021-2022 computer management needs, in the amount of \$282,176.40 for payment;

WHEREAS the expenditure on computer management is considered a regular operational fee;

WHEREAS knowing that this expenditure is a regular operational fee, it is recommended to Council that once the invoice is substantiated and approved by the Director of Finance and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges;

IT WAS MOVED by Commissioner McCrank that payment of the GRICS invoice for services for the 2021-2022 school year, in the amount of \$282,176.40 be approved and that, as recommended to Council, once the invoice is substantiated and approved by the Director of Finance and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges.

Carried Unanimously

C-21/22-23

GRICS Annual Mozaik/GPI Portal 21/22

WHEREAS Société GRICS handles the computer management needs, both administrative and pedagogical, of the Québec education sector;

WHEREAS school boards oversee the organization and its board of directors includes school board representatives from all regions in the province;

WHEREAS Société GRICS submitted on August 2, 2021 their invoice for WQSB's 2021-2022 Mozaik/GPI Portal management needs, in the amount of \$115,124.44 for payment;

WHEREAS the expenditure on Mozaik/GPI Portal management is considered a regular operational fee;

WHEREAS knowing that this expenditure is a regular operational fee, it is recommended to Council that once the invoice is substantiated and approved by the Director of Finance and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges;

IT WAS MOVED by Commissioner McCrank that payment of the GRICS invoice for Mozaik/GPI Portal management for the 2021-2022 school year, in the amount of \$115,124.44 be approved and that, as recommended to Council, once the invoice is substantiated and approved by the Director of Finance and the Director General, payment of the invoice may proceed without delay to avoid incurring interest charges.

Carried Unanimously

C-21/22-24

President of Elections

IT WAS MOVED by Commissioner Daly that the Secretary General – Director of Corporate Services, Mr. G. Singfield be named the WQSB Returning Officer for the February 20, 2022 School Board Elections.

Carried Unanimously

C-21/22-25

Adjournment

IT WAS MOVED by Commissioner Shaar that the meeting be adjourned at 10:30 p.m.

Carried Unanimously