

Minutes of the **Council of Commissioners** meeting held on October 26, 2021 via Teams at 7:00 p.m.

PRESENT: Interim Chair Daly, Commissioners Boucher, Cornforth, George, Giannakoulis, Labadie, Lyrette-Brennan, Shaar, and Parent-Commissioners Brennan, Connell, Coutlée and Taylor.

Personnel:

Director of Buildings, Technology and Transportation P. Proulx
Director of Complementary Services L. Falasconi
Director of Education S. Aitken
Director of Finance M. Lupien
Director of Human Resources T. Kharyati
Contract Compliance Officer A. Gendron
Administrative Officer R. Vincent

REGRETS: Commissioners Graham, McCrank, Young

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

- **Land Acknowledgment**

Call to Order: 7:01 pm

C-21/22-26 Adoption of Agenda

IT WAS MOVED by Commissioner Labadie that the agenda be adopted as presented.

Carried Unanimously

C-21/22-27 Approval of Minutes – September 28, 2021

IT WAS MOVED by Parent-Commissioner Brennan that the minutes of a meeting held on September 28, 2021 be approved as circulated.

Carried Unanimously

Chair's Report

Interim Chair Daly gave a verbal report. Topics discussed included:

- The Director General's weekly updates, and how they are appreciated
- The informative Commissioners' workshop held on October 19
- The well attended Governing Board workshop on October 20

C-21/22-28 Election Procedures

IT WAS MOVED by Commissioner Lyrette-Brennan that the elections of the Interim Vice-Chair be held by secret ballot.

Carried Unanimously

- The weekly meetings with CISSSO on COVID-19
- The good news that cases are decreasing in our region and there is only 1 active case in the WQSB
- 67 rapid tests have been performed thus far by trained staff
- Stats have been collected by Public Health to know the numbers of children to be vaccinated at school once approved
- Vaccination rates of staff and the question surrounding staff residing in Ontario
- The workshop for Commissioners
- He congratulated the school administrative staff for their amazing work on start-up, which was far from normal again this year
- The senior administration is having a 3-day strategic planning session
- Congratulated Ms. Amy Curry for her presentation at LCEEQ on the WQSB Teacher Induction Program
- An in-person MAC meeting is scheduled for December 14-15-16

C-21/22-36 Polling Day

WHEREAS Mr. Alain Guy resigned as Chair of the WQSB Council of Commissioners on September 28, 2021;

WHEREAS George Singfield has been appointed to the position of Returning Officer for the Western Québec School Board;

WHEREAS within 30 days from the date on which the seat becomes vacant, the returning officer must set as polling day, a Sunday, in the four months that follow that date;

IT WAS MOVED by Parent-Commissioner Coutlée to set February 20, 2022 as the polling date for the election of Chair of the Western Québec School Board.

Carried Unanimously

C-21/22-37 Executive Committee Report – October 19, 2021

IT WAS MOVED by Parent-Commissioner Coutlée that Council acknowledge receipt of the draft Executive Committee minutes of October 19, 2021.

Carried Unanimously

C-21/22-38 Governing Board Composition

WHEREAS formal requests to revise governing board composition have been submitted by the respective governing boards of Dr. Wilbert Keon School, Poltimore Elementary School and Pontiac High School;

IT WAS MOVED BY Commissioner Boucher to revise the governing board compositions for Dr. Wilbert Keon School, Poltimore Elementary School and Pontiac High School as follows:

School	Parents	Teachers	Support Staff	Daycare	Total
Dr. Wilbert Keon School	6	4	1	1	12
Poltimore Elementary School	4	3	1	-	8
Pontiac High School	6	4	2	-	12

Carried Unanimously

C-21/22-39 Tender by Invitation – Repairing the concrete slab of the gymnasium storage room – Lord Aylmer Junior – Project #21510A008

WHEREAS a tender by invitation was made for the above-mentioned project;

WHEREAS the following persons and/or businesses were invited;

- 2696894 Canada Inc. (Qualitech Construction)
- D.L.S. Construction Inc.
- Les Industries CAMA
- Les rénovations Daniel Larivière Inc.

WHEREAS the following bids were received:

2696894 Canada Inc. (Qualitech Construction)	\$111,010
D.L.S. Construction Inc.	\$117,800
Les Industries CAMA	\$119,565

WHEREAS the lowest bid conformed;

WHEREAS by its resolution E-21/22-45, the Executive Committee recommends Council award the contract to 2696894 Canada Inc. (Qualitech Construction);

IT WAS MOVED by Commissioner Brennan that as recommended by the Executive Committee, Council award the contract to 2696894 Canada Inc. (Qualitech Construction).

Carried Unanimously

C-21/22-40 Extension Request for a K4 Classroom – Queen Elizabeth Elementary School

WHEREAS there is a need to add a dedicated K4 classroom at Queen Elizabeth Elementary School;

WHEREAS enrolment forecasts show that the school population will stay stable for the next 4 years;

WHEREAS by its resolution E-21/22-46, the Executive Committee recommends Council approve the extension request for Queen Elizabeth Elementary School;

IT WAS MOVED by Commissioner Shaar that, as recommended by the Executive Committee; Council approve the extension request for Queen Elizabeth Elementary School.

Carried Unanimously

C-21/22-41 Extension Request – St. Michael’s High School

WHEREAS the population forecast and the space availability are as follows:

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Pop. Forecast	102	107	126	141	152	167	178	196	196
Capacity	116	116	116	116	116	116	116	116	116
Space Available	14	9	-10	-25	-36	-51	-62	-80	-80

WHEREAS there is a need to ask the MEQ for an extension;

WHEREAS by its resolution E-21/22-47, the Executive Committee recommends Council approve the extension request for St. Michael’s High School;

IT WAS MOVED by Commissioner Labadie that, as recommended by the Executive Committee, Council approve the extension request for St. Michael’s High School.

Carried Unanimously

C-21/22-42 Extension request – Symmes/D’Arcy McGee High School

WHEREAS the population forecast and the space availability are as follows:

	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
Symmes D’arcy McGee	1,101	1,100	1,057	1,020	952	892	909	930	959

Capacity	1,102	1,102	1,102	1,102	1,102	1,102	1,102	1,102	1,102
Availability	1	2	45	82	150	210	193	172	143

WHEREAS even if the space seems sufficient, the following reasons justify the request:

- There are 4 portables classrooms presently in use
- The specialized classrooms are not sufficient
- The offered French immersion program increases the need for classrooms
- The construction projects around the school are not considered in the forecast

WHEREAS there is a need to ask the MEQ for an extension;

WHEREAS by its resolution E-21/22-48, the Executive Committee recommends Council approve the extension request for Symmes/D'Arcy McGee High School;

IT WAS MOVED by Commissioner Boucher that, as recommended by the Executive Committee, Council approve the extension request for Symmes/D'Arcy McGee High School.

Carried Unanimously

C-21/22-43 Bus Disinfecting Invoice – Baie Transport Inc.

WHEREAS due to the COVID-19 pandemic, the Ministry requested that daily disinfection measures be put into place in buses to ensure the health and safety of WQSB students;

WHEREAS this measure has resulted in extra charges;

WHEREAS Baie Transport has submitted their invoice for the disinfection fees from May 2020 to June 2021;

WHEREAS the disinfection fees for the above-mentioned measure are in the amount of \$144,914.51;

WHEREAS the invoice for the disinfection is greater than \$50,000;

WHEREAS by its resolution E-21/22-49, the Executive Committee recommends Council approve the payment of the Baie Transport invoice in the amount of \$144,914,51;

IT WAS MOVED by Commissioner Boucher that, as recommended by the Executive Committee, payment of the invoice submitted by Baie Transport in the amount of \$144,914,51 be approved.

Carried Unanimously

C-21/22-44 Architect for the Addition of 3 K4 Classrooms – Greater Gatineau Elementary School – Project #21510B180

WHEREAS the MEQ has allocated from the PQI 2019-2029 a budget in the amount of \$3,870,602 for the addition of 3 K4 classrooms at Greater Gatineau Elementary School;

WHEREAS a call for public tender was completed for the selection of an Architect for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- DMA architectes s.e.n.c.r.l
- FCSD Architecture + Design Inc.
- Figurr collectif d'architectes

WHEREAS the members of the Selection Committee proceeded with a quality evaluation and recommend that Figurr collectif d'architectes be awarded the contract;

IT WAS MOVED by Parent-Commissioner Coullée that Council award the contract to Figurr collectif d'architectes.

Carried Unanimously

C-21/22-45 Mechanical and Electrical Engineer for the Addition of 3 K4 Classrooms – Greater Gatineau Elementary School – Project #21510B200

WHEREAS the MEQ has allocated from the PQI 2019-2029 a budget in the amount of \$3,870,602 for the addition of 3 K4 classrooms at Greater Gatineau Elementary School;

WHEREAS a call for public tender was completed for the selection of a Mechanical and Electrical Engineer for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- Bouthillette Parizeau Inc.
- CIMA+ S.E.N.C.
- Cosmel Corp.
- Les Services EXP Inc.
- WSP Canada Inc.

WHEREAS the members of the Selection Committee proceeded with a quality evaluation and recommend that Les Services EXP Inc. be awarded the contract;

IT WAS MOVED by Commissioner Lyrette-Brennan that Council award the contract to Les Services EXP Inc.

Carried Unanimously

C-21/22-46 Structural and Civil Engineer for the Addition of 3 K4 Classrooms – Greater Gatineau Elementary School – Project #21510B190

WHEREAS the MEQ has allocated from the PQI 2019-2029 a budget in the amount of \$3,870,602 for the addition of 3 K4 classrooms at Greater Gatineau Elementary School;

WHEREAS a call for public tender was completed for the selection of a Structural and Civil Engineer for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- CIMA+ S.E.N.C.
- Les Services EXP Inc.
- QDI
- WSP Canada Inc.

WHEREAS the members of the Selection Committee proceeded with a quality evaluation and recommend that WSP Canada Inc. be awarded the contract;

IT WAS MOVED by Commissioner Cornforth that Council award the contract to WSP Canada Inc.

Carried Unanimously

C-21/22-47 Public Call for Tenders – Extension K4 and Daycare - Poltimore Elementary School - Project #21510B140

WHEREAS in July 2019, the MEQ allocated, from the PQI 2016-2026, a budget in the amount of \$1,812,717 for the addition of a K4 classroom and a daycare at Poltimore Elementary School;

WHEREAS a letter dated October 22, 2021 was received confirming the MEQ's authorization of an additional \$1,282,601;

WHEREAS a public call for tenders was completed for the above-mentioned project;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- Industries CAMA
- DEFRAN Incorporée
- 6739741 Canada Inc. (Gestion DMJ)
- Armatures Bois-Francis Inc.
- Plomberie 2B Inc.
- 4138961 Canada Inc. (Bouladier)
- Groupe GMR Construction Inc.

WHEREAS the following bids were received and recorded:

6739741 Canada Inc. (Gestion DMJ)	\$2,197,650.00
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Industries CAMA	\$2,228,100.00
Groupe GMR Construction Inc.	\$2,231,800.00
DEFTRAN Incorporée	\$2,944,422.00

WHEREAS the bid from 6739741 Canada Inc. (Gestion DMJ) conformed;

IT WAS MOVED by Commissioner Boucher to award the contract to 6739741 Canada Inc. (Gestion DMJ) and to authorize the Director of Buildings to sign all documents necessary to give full effect to this resolution.

Carried Unanimously

C-21/22-48 Régime d'emprunts à long terme (Long-Term Loan)

ATTENDU QUE, conformément à l'article 78 de la *Loi sur l'administration financière* (RLRQ, chapitre A-6.001), la Commission scolaire Western Québec (l'« Emprunteur ») souhaite instituer un régime d'emprunts, valide jusqu'au 30 septembre 2022, lui permettant d'emprunter à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour un montant n'excédant pas 13 018 000 \$;

ATTENDU QUE, conformément à l'article 83 de cette Loi, l'Emprunteur souhaite prévoir, dans le cadre de ce régime d'emprunts, que le pouvoir d'emprunter et celui d'en approuver les conditions et modalités soient exercés par au moins deux de ses dirigeants;

ATTENDU QU'il y a lieu d'autoriser ce régime d'emprunts, d'établir le montant maximum des emprunts qui pourront être effectués en vertu de celui-ci, ainsi que les caractéristiques et limites relativement aux emprunts à effectuer et d'autoriser des dirigeants de l'Emprunteur à conclure tout emprunt en vertu de ce régime et à en approuver les conditions et modalités;

ATTENDU QUE le ministre de l'Éducation (le « Ministre ») a autorisé l'institution du présent régime d'emprunts, selon les conditions auxquelles réfère sa lettre du 19 octobre 2021;

Sur la proposition du commissaire-parent Brennan il est résolu et adopté à l'unanimité :

1. QU'un régime d'emprunts, valide jusqu'au 30 septembre 2022, en vertu duquel l'Emprunteur peut, sous réserve des caractéristiques et limites énoncées ci-après, effectuer des emprunts à long terme auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour un montant n'excédant pas 13 018 000 \$, soit institué;
2. QUE les emprunts à long terme effectués par l'Emprunteur en vertu du présent régime d'emprunts soient sujets aux caractéristiques et limites suivantes :
 - a. malgré les dispositions du paragraphe 1 ci-dessus, l'Emprunteur ne pourra, au cours de chacune des périodes de **quinze mois** s'étendant du 1^{er} juillet au 30 septembre et comprises dans la période visée au paragraphe 1, effectuer des emprunts qui auraient pour effet que le montant total approuvé pour l'Emprunteur, pour une telle période, par le Conseil du trésor au titre de la programmation des emprunts à long terme des commissions scolaires, soit dépassé;
 - b. l'Emprunteur ne pourra effectuer un emprunt à moins de bénéficier d'une subvention du gouvernement du Québec conforme aux normes établies par le Conseil du trésor, au titre de l'octroi ou de la promesse de subventions aux centres de services scolaires, ainsi qu'aux termes et conditions déterminés par le Ministre et pourvoyant au paiement en capital et intérêt de l'emprunt concerné même si, par ailleurs, le paiement de cette subvention est sujet à ce que les sommes requises à cette fin soient votées annuellement par le Parlement;
 - c. chaque emprunt ne pourra être effectué qu'en monnaie légale du Canada auprès du ministre des Finances, à titre de responsable du Fonds de financement;
 - d. le produit de chaque emprunt ne pourra servir, outre le paiement des frais inhérents à l'emprunt concerné, que pour financer les dépenses d'investissement et les dépenses inhérentes aux investissements de l'Emprunteur subventionnées par le Ministre.
1. QU'aux fins de déterminer le montant total auquel réfère le paragraphe 1 ci-dessus, il ne soit tenu compte que de la valeur nominale des emprunts effectués par l'Emprunteur;
2. QU'en plus des caractéristiques et limites énoncées précédemment, les emprunts comportent les caractéristiques suivantes :

- a. l'Emprunteur pourra contracter un ou plusieurs emprunts pendant toute la durée du régime d'emprunts jusqu'à concurrence du montant qui y est prévu, et ce, aux termes d'une seule et unique convention de prêt à conclure entre l'Emprunteur et le ministre des Finances, à titre de responsable du Fonds de financement;
 - b. chaque emprunt sera constaté par un billet fait à l'ordre du ministre des Finances, à titre de responsable du Fonds de financement;
 - c. le taux d'intérêt payable sur les emprunts sera établi selon les critères déterminés par le gouvernement en vertu du décret numéro 432-2018 du 28 mars 2018, tel que ce décret peut être modifié ou remplacé de temps à autre; et
 - d. afin d'assurer le paiement à l'échéance du capital de chaque emprunt et des intérêts dus sur celui-ci, la créance que représente pour l'Emprunteur la subvention qui lui sera accordée par le Ministre, au nom du gouvernement du Québec, sera affectée d'une hypothèque mobilière sans dépossession en faveur du ministre des Finances, à titre de responsable du Fonds de financement.
1. QUE l'Emprunteur soit autorisé à payer, à même le produit de chaque emprunt contracté en vertu du présent régime, les frais d'émission et les frais de gestion qui auront été convenus;
 2. QUE l'un ou l'autre des dirigeants suivants :
 - Le Président;
 - Ou le Directeur général;
 - Ou le Vice-président;
 - Ou la Directrice générale adjointe

de l'Emprunteur, **pourvu qu'ils soient deux agissant conjointement**, soit autorisé, au nom de l'Emprunteur, à signer la convention de prêt, les conventions d'hypothèque mobilière et les billets, à consentir à toute clause et garantie non substantiellement incompatible avec les dispositions des présentes, à livrer les billets, à apporter toutes les modifications à ces documents non substantiellement incompatibles avec les présentes, ainsi qu'à poser tous les actes et à signer tous les documents, nécessaires ou utiles, pour donner plein effet aux présentes;

1. QUE, dans la mesure où l'Emprunteur a déjà adopté une résolution instituant un régime d'emprunts pour les mêmes fins, la présente résolution remplace la résolution

antérieure, sans pour autant affecter la validité des emprunts conclus sous son autorité avant la date du présent régime d'emprunts.

- C-21/22-49 Special Education Advisory Committee (SEAC) Report – May 31, 2021**
IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the SEAC minutes of May 31, 2021.
Carried Unanimously
- C-21/22-50 Parents' Committee Report – April 19, 2021**
IT WAS MOVED by Parent-Commissioner Coutlée that Council accept receipt of the acknowledged Parents' Committee minutes of April 19, 2021.
Carried Unanimously
- C-21/22-51 Parents' Committee Report – May 17, 2021**
IT WAS MOVED by Parent-Commissioner Coutlée that Council accept receipt of the acknowledged Parents' Committee minutes of May 17, 2021.
Carried Unanimously
- C-21/22-52 Parents' Committee Report – June 21, 2021**
IT WAS MOVED by Parent-Commissioner Coutlée that Council accept receipt of the acknowledged Parents' Committee minutes of June 21, 2021.
Carried Unanimously
- C-21/22-53 Affiliation au Réseau du sport étudiant du Québec en Outaouais**
IL EST PROPOSÉ PAR LE COMMISSAIRE Cornforth et résolu que la Commission scolaire Western Québec paie une affiliation de 0,71 \$ basée sur un critère PER CAPITA de la population scolaire de la commission scolaire, et ce, au 30 septembre de l'année scolaire en cours. Cette affiliation symbolise la reconnaissance de la commission scolaire aux buts que poursuit le Réseau du sport étudiant du Québec en Outaouais conformément aux lettres patentes de ce dernier.
Carried Unanimously

- C-21/22-54 Affiliation au Réseau du sport étudiant du Québec (Abitibi-Témiscamingue)**
IL EST PROPOSÉ PAR LE COMMISSAIRE Brennan que la Commission scolaire Western Québec paie une affiliation de base de 700 \$, en plus d'une cotisation de 0,40 \$ per capita pour la clientèle primaire et secondaire de la commission scolaire, et ce, au 30 septembre 2020, pour un total de **896,80 \$** (492 élèves). Cette affiliation symbolise la reconnaissance de la commission scolaire aux buts que poursuit le Réseau de sport étudiant du Québec Abitibi-Témiscamingue, conformément aux lettres patentes de ce dernier.

Carried Unanimously

- C-21/22-55 Adjournment**
IT WAS MOVED by Parent-Commissioner Connell that the meeting be adjourned at 8:24 p.m.