

**Province of Québec  
Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on March 29, 2022, via Teams at 7:00 p.m.

**PRESENT:** Chair Daly, Commissioners Boucher, George, Giannakoulis, Graham, Labadie, Lyrette-Brennan, McCrank, Shaar, and Parent-Commissioners Brennan, Connell, Coullée, and Taylor.

**REGRETS:** Commissioner Cornforth

**Personnel:**

Director of Buildings, Technology and Transportation P. Proulx  
 Director of Complementary Services L. Falasconi  
 Director of Education S. Aitken  
 Director of Finance M. Lupien  
 Director of Human Resources T. Kharyati  
 Administrative Officer R. Vincent

The Director General, M. Dubeau, and the Secretary General – Director of Corporate Services, G. Singfield, were also present.

- **Land Acknowledgment**

**Call to Order:** 7:01 pm

**C-21/22-123 Adoption of Agenda**  
 IT WAS MOVED by Parent-Commissioner Coullée that the agenda be adopted as presented with the following modification:  
 - Removal of the agenda item 5.3

Carried Unanimously

**C-21/22-124 Approval of Minutes – February 22, 2022**  
 IT WAS MOVED by Parent-Commissioner Connell that the minutes of a meeting held on February 22, 2022 be approved as circulated.

Carried Unanimously

**Director General's Report**

The Director General gave a verbal report. Topics discussed included:

- The deposit and impact of the government's budget
- The ongoing negotiations for management personnel
- Sylvain Racette's move to the French system
- Report on the staffing plan
- Sad news – the sudden passing of a D'Arcy teacher

- C-21/22-125 Executive Committee Report – March 22, 2022**  
IT WAS MOVED by Commissioner Boucher that Council acknowledge receipt of the draft Executive Committee minutes of March 22, 2022.
- Carried Unanimously
- C-21/22-126 Election Procedures**  
IT WAS MOVED by Commissioner Boucher that the election of a member of the Executive Committee be held by secret ballot.
- Carried Unanimously
- C-21/22-127 Appointment of Scrutineers**  
IT WAS MOVED by Commissioner Labadie that Singfield and Vincent be appointed as scrutineers for the election of a member of the Executive Committee.
- Carried Unanimously
- C-21/22-128 Nominations for the Vacant Position of a Voting Member on the Executive Committee**  
IT WAS MOVED by Parent-Commissioner Coutlée that Council accept nominations for the vacant position of a voting member on the Executive Committee.
- Carried Unanimously
- |                              |                      |
|------------------------------|----------------------|
| <u>Nomination</u>            | <u>By</u>            |
| Commissioner Lyrette-Brennan | Commissioner Boucher |
- C-21/22-129 Cease Nominations for the Vacant Position of a Voting Member on the Executive Committee**  
IT WAS MOVED by Commissioner McCrank that nominations for the vacant position of a voting member on the Executive Committee cease.
- Carried Unanimously
- C-21/22-130 Declaration of Election of a Voting Member on the Executive Committee**  
IT WAS MOVED by Commissioner Labadie that Commissioner Lyrette-Brennan be declared an elected member of the Executive Committee.
- Carried Unanimously
- C-21/22-131 Public Tender – Gymnasium Renovation – Lord Aylmer Junior - Project #21510B300**  
WHEREAS the MEQ has allocated \$550,000.00 from the 2021-2022 Measure 50621;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 3955788 Canada Inc. (DMA Construction)
- 6739741 Canada Inc.
- ACQ – Région de l'Outaouais
- Construction Fred Trottier (Québec) Ltée
- D.L.S. Construction Inc.
- Defran Incorporée

WHEREAS the following bids were received:

3955788 Canada Inc. (DMA Construction)	\$574,000.00
6739741 Canada Inc.	\$513,622.07
Construction Fred Trottier (Québec) Ltée	\$697,100.00
D.L.S. Construction Inc.	\$418,000.00
Defran Incorporée	\$692,222.00

WHEREAS the lowest bid conformed;

WHEREAS the Executive Committee recommends by its resolution E-21/22-105 that the Council award the contract to D.L.S. Construction for \$418,000.00 and that signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner Shaar that, as recommended by the Executive Committee, Council award the contract to D.L.S. Construction for \$418,000.00 and that signing authority for this contract be given to the Director of Buildings.

Carried Unanimously

**C-21/22-132 Public Tender – Interior renovation – Buckingham – Project #21510B290**

WHEREAS the MEQ has allocated \$275,000.00 from the 2019-2020 Measure 50621;

WHEREAS the MEQ has allocated \$675,000.00 from the 2021-2022 Measure 50621;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- 3955788 Canada Inc. (DMA Construction)
- AppelleFred

- Construction Fred Trottier (Québec) Ltée
- D.L.S. Construction Inc.
- Defran Incorporée

WHEREAS the following bids were received;

D.L.S. Construction Inc.	\$788,000.00
3955788 Canada Inc. (DMA Construction)	\$814,200.00
Defran Incorporée	\$863,222.00

WHEREAS the lowest bid conformed;

WHEREAS the Executive Committee recommends by its resolution E-21/22-106 that the Council award the contract to D.L.S. Construction Inc. for \$788,000.00 and that signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner Boucher that, as recommended by the Executive Committee, Council award the contract to D.L.S. Construction Inc. for \$788,000.00 and that signing authority for this contract be given to the Director of Buildings.

Carried Unanimously

**C-21/22-133 Autorisation à signer au nom de la Commission scolaire Western Québec**  
**IL EST RÉSOLU :**

QUE Martine Lupien, directrice des ressources financières, soit autorisée à signer, au nom de la Commission scolaire Western Québec, les documents requis pour l'inscription à clicSÉQUR et, généralement, à faire tout ce qu'elle jugera utile et nécessaire à cette fin;

QUE Nathalie Dagenais, coordonnatrice des ressources financières, soit aussi autorisée à signer, au nom de la Commission scolaire Western Québec, les documents requis pour l'inscription à clicSÉQUR et, généralement, à faire tout ce qu'elle jugera utile et nécessaire à cette fin;

QUE le ministre du Revenu soit autorisé à communiquer au représentant les renseignements dont il dispose et qui sont nécessaires à l'inscription à clicSÉQUR;

En conséquence, les administrateurs de la Commission scolaire Western Québec apposent leur signature relativement aux résolutions mentionnées ci-dessus :

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Wayne Daly, Président, signé à Gatineau le 29<sup>e</sup> jour de mars  
2022

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Rhonda Boucher, Vice-Présidente, signé à Gatineau le 29<sup>e</sup> jour de  
mars 2022

Considérant que les administrateurs de la Commission scolaire  
Western Québec qui ont le droit de voter cette résolution l'ont  
signée, elle est adoptée et entre en vigueur en date du 29 mars  
2022. Un exemplaire de cette résolution est conservé au registre  
des procès-verbaux de la commission scolaire et en fait partie  
intégrante;

WHEREAS the Executive Committee recommends by its  
resolution E-21/22-107 that Council accept the "Autorisation à  
signer au nom de la Commission scolaire Western Québec";

IT WAS MOVED by Commissioner McCrank that, as  
recommended by the Executive Committee, Council accept the  
"Autorisation à signer au nom de la Commission scolaire  
Western Québec".

Carried Unanimously

**C-21/22-134 Support of the Western Quebec School Board for the sale of  
the corporation Connexion Fibre Picanoc**

WHEREAS the corporation Connexion Fibre Picanoc (CFP) is a  
partnership between the MRC de la Vallée-de-la-Gatineau, the  
MRC Pontiac, the Centre de services scolaire des Hauts-Bois-de-  
l'Outaouais and the Western Quebec School Board for the  
management of the fiber optics;

WHEREAS changing needs and market evolution show it is now  
more beneficial for the WQSB to sell CFP;

WHEREAS WQSB retains ownership of its fiber optics;

WHEREAS a maintenance contract will have to be negotiated  
with the new buyer;

IT WAS MOVED by Parent-Commissioner Coullée to support  
the sale of the corporation Connexion Fibre Picanoc.

Carried Unanimously

**C-21/22-135 Adjustable Monthly Travel Rate**

WHEREAS the price of gasoline has increased significantly in  
the past month;

WHEREAS the current WQSB travel policy (Policy D-1) has a fixed rate of \$0.47 per kilometer for the use of a personal vehicle and \$0.50 per kilometer for carpooling;

WHEREAS the Director of Finance is proposing an adjustable monthly reimbursement rate for travel using the CAA Quebec grid as a guideline;

IT IS MOVED BY Parent-Commissioner Connell to revise Policy D-1 as proposed by the Director of Finance, Ms. Martine Lupien.

For: 11

Against: 1 Commissioner Graham

Abstention: 0

Motion Carried

- C-21/22-136 Special Education Advisory (SEAC) Report – January 26, 2022**  
IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the SEAC minutes of January 26, 2022.  
Carried Unanimously
- C-21/22-137 Parents' Committee Report – January 17, 2022**  
IT WAS MOVED by Parent-Commissioner Coutlée that Council acknowledge receipt of the Parents' Committee minutes of January 17, 2022.  
Carried Unanimously
- C-21/22-138 Parents' Committee Report – February 21, 2022**  
IT WAS MOVED by Parent-Commissioner Brennan that Council acknowledge receipt of the Parents' Committee minutes of February 21, 2022.  
Carried Unanimously
- C-21/22-139 Educational Policy Cttee. (EPC) – December 9, 2021**  
IT WAS MOVED by Commissioner Graham that Council acknowledge receipt of the Educational Policy Cttee. minutes of December 9, 2021.  
Carried Unanimously
- C-21/22-140 Governance & Ethics Committee Report – February 7, 2022**  
IT WAS MOVED by Commissioner Shaar that Council accept receipt of the Governance & Ethics Committee minutes of February 7, 2022.  
Carried Unanimously
- C-21/22-141 Governance & Ethics Committee Report – March 14, 2022**  
IT WAS MOVED by Parent-Commissioner Connell that Council accept receipt of the Governance & Ethics Committee minutes of March 14, 2022.

Carried Unanimously

- C-21/22-142 Audit Committee Report – March 7, 2022**  
IT WAS MOVED by Parent-Commissioner Coutlée that Council accept receipt of the Audit Committee minutes of March 7, 2022.

Carried Unanimously

- C-21/22-143 External Audit on Information Security**  
WHEREAS the Audit Committee has recommended that an external audit be conducted on information security every two years;  
IT WAS MOVED BY Parent-Commissioner Coutlée that, as recommended by the Audit Committee, an external audit be conducted every two years on information security;

Carried Unanimously

- C-21/22-144 Adoption of 2022-2023 School Calendar**  
IT WAS MOVED by Parent-Commissioner Brennan that the 2022-2023 school calendar be adopted as presented by the Director of Human Resources.

Carried Unanimously

- C-21/22-145 Review of Policies**  
IT IS MOVED BY Parent-Commissioner Taylor to have the Governance and Ethics Committee review all WQSB policies, and recommend to Council those that need to be updated and/or altered.

Carried Unanimously

- C-21/22-146 Racial Slur Statement**  
WHEREAS the Anti-Racism Community Building Group (ARC) has engaged in the creation of a Racial Slur Statement for the Western Quebec School Board;  
IT WAS MOVED BY Commissioner Shaar to have the Anti-Racism Community Building Group (ARC) submit their proposed Racial Slur Statement to the Governance & Ethics Committee for review and consultation.

Carried Unanimously

- C-21/22-147 Adjournment**  
IT WAS MOVED by Commissioner McCrank that the meeting be adjourned at 8:40 p.m.

Carried Unanimously