

**Province of Québec  
Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on April 26, 2022, via Teams at 7:00 p.m.

**PRESENT:** Chair Daly, Commissioners Boucher, Cornforth, George, Giannakoulis, Graham, Lyrette-Brennan, McCrank, and Parent-Commissioners Brennan, Connell, Coutlée and Taylor.

**REGRETS:** Commissioners Labadie and Shaar

**Personnel:**

Director of Buildings, Technology and Transportation P. Proulx  
 Director of Complementary Services L. Falasconi  
 Director of Finance M. Lupien  
 Director of Human Resources T. Kharyati  
 Administrative Officer R. Vincent

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

- **Land Acknowledgment**

**Call to Order:** 7:01 pm

**C-21/22-148 Adoption of Agenda**  
 IT WAS MOVED by Commissioner Lyrette-Brennan that the agenda be adopted as presented.

Carried Unanimously

**C-21/22-149 Approval of Minutes – March 29, 2022**  
 IT WAS MOVED by Commissioner Cornforth that the minutes of a meeting held on March 29, 2022 be approved as circulated.

Carried Unanimously

**Director General's Report**

The Director General gave a verbal report. Topics discussed included:

- How well the administrative staffing process is going
- Possible partnership with Kitigan Zibi and the College of Aviation
- 2022-2023 Budget parameters
- Website availability of WQSB COVID-19 numbers and CO2 levels
- Scheduled MAC for May 9-10-11, 2022

- C-21/22-150 Executive Committee Report – April 19, 2022**  
IT WAS MOVED by Parent-Commissioner Coutlée that Council acknowledge receipt of the draft Executive Committee minutes of April 19, 2022.

Carried Unanimously

- C-21/22-151 Public Tender – Interior Renovation (Asbestos Encapsulation) of the lower-level hallways, cafeteria, and renovation of 3 staff washrooms – Phase 1 – Golden Valley - Project #21510B330**

WHEREAS the MEQ has allocated \$1,157,467 from the 2021-2022 Mesure 50621;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- ACQ – Région de l'Outaouais
- Association des professionnels de la construction et de l'habitation du Québec (APCHQ)
- Boutique du bureau GYVA Inc.
- Construction Filiatrault Inc.
- Construction Trem-Nor Inc.

WHEREAS the following bids were received;

Construction Trem-Nor Inc.	\$374,000.00
Construction Filiatrault Inc.	\$417,848.00

WHEREAS the lowest bid conformed;

WHEREAS the Executive committee recommends by its resolution E-21/22-139 that Council award the contract to Construction Trem-Nor Inc. in the amount of \$374,000.00;

IT WAS MOVED by Parent-Commissioner Brennan that as recommended by the Executive committee, Council award the contract to Construction Trem-Nor Inc. in the amount of \$374,000.00.

Carried Unanimously

- C-21/22-152 Public Tender – Interior Renovation Second Floor and Renovation of the Lab – Hull Adult Education Centre - Project #21510B160**

WHEREAS the MEQ has allocated \$900,000.00 from the 2019-2020 Mesure 50621;

WHEREAS \$400,000.00 from the 2019-2020 Mesure 50621 (Golden Valley Interior Renovation) was added for the renovation of the lab;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- 176026 Canada Inc. (Amor Construction)
- 3955788 Canada Inc. (DMA Construction)
- 6739741 Canada Inc. (Gestion DMJ)
- ACQ – Région de l'Outaouais
- AppelleFred
- Boless Inc.
- Construction Fred Trottier (Québec) Ltée
- D.L.S. Construction Inc.
- DEFRAN Incorporée

WHEREAS the following bids were received;

6739741 Canada Inc. (Gestion DMJ)	\$1,048,950.00
3955788 Canada Inc. (DMA Construction)	\$1,106,000.00
Boless Inc.	\$1,114,800.00
DEFRAN Incorporée	\$1,143,422.00
D.L.S. Construction Inc.	\$1,197,000.00

WHEREAS the lowest bid conformed;

WHEREAS the Executive committee recommends by its resolution E-21/22-141 that Council award the contract to 6739741 Canada Inc. (Gestion DMJ) in the amount of \$1,048,950.00 and that the signing authority for this contract be given to the Director of Buildings.

IT WAS MOVED by Commissioner Cornforth that as recommended by the Executive committee, Council award the contract to 6739741 Canada Inc. (Gestion DMJ) in the amount of \$1,048,950.00 and that the signing authority for this contract be given to the Director of Buildings.

Carried Unanimously

**C-21/22-153 Public Tender – Facade Window Replacement - Onslow - Project #21510B350**

WHEREAS the MEQ has allocated \$525,000.00 from the 2020-2021 Mesure 50621 for the roof renovation;

WHEREAS the roof renovation project approved by the resolution C-20/21-182 closed at \$314,094.17;

WHEREAS the remaining budget of \$210,905.83 has been assigned to the project in title;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- 3955788 CANADA INC. (DMA Construction)
- ACQ – Région de l'Outaouais
- CONSTRUCTION FRED TROTTIER (QUÉBEC) LTÉE
- D.L.S. CONSTRUCTION INC.
- DEFRAN INCORPORÉE
- LES CONSTRUCTIONS LOVAIL INC.
- LES RÉNOVATIONS DANIEL LARIVIÈRE INC.

WHEREAS the following bids were received;

LES RÉNOVATIONS DANIEL LARIVIÈRE INC.	\$132,200.00
LES CONSTRUCTIONS LOVAIL INC.	\$185,675.00
DEFRAN INCORPORÉE	\$186,722.00
D.L.S. CONSTRUCTION INC.	\$204,700.00
CONSTRUCTION FRED TROTTIER (QUÉBEC) LTÉE	\$212,560.00

WHEREAS the lowest bid conformed;

IT WAS MOVED by Parent-Commissioner Coutlée to award the contract to Les Rénovations Daniel Larivière Inc. in the amount of \$132,200.00 and that signing authority for this contract be given to the Director of Buildings.

Carried Unanimously

**C-21/22-154 Public Tender – Roof Basins and HVAC – Hadley Philemon Wright - Project #20510B280**

WHEREAS the MEQ has allocated \$2,000,000 from the 2020-2021 Mesure 50621;

WHEREAS there will be an addition to the budget from a previous years' Mesure 50621;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents;

- 2413-2276 Québec Inc. (Couvreur Rolland Boudreault)
- 2998939 Canada Inc. (Delta Électrique)
- ACQ – Région de l'Outaouais
- D.L.S. Construction Inc.
- Les Toitures Raymond et Associés Inc.
- Morin Isolation & Toiture Ltée
- Seguin Morris Inc.
- TMR3 Couvreur Inc.

WHEREAS the following bids were received;

TMR3 Couvreur Inc.	\$2,118,000
2413-2276 Québec Inc. (Couvreur Rolland Boudreault)	\$2,120,200
Morin Isolation & Toiture Ltée	\$2,354,200

WHEREAS the lowest bid conformed;

IT WAS MOVED by Commissioner Boucher to award the contract to TMR3 Couvreur Inc. in the amount of \$2,118,000 and that signing authority for this contract be given to the Director of Buildings.

Carried Unanimously

**C-21/22-155**

**Concernant la modification de certains signataires autorisés au régime d'emprunts de la Commission scolaire Western Québec, valide jusqu'au 31 décembre 2022, lui permettant d'effectuer des emprunts par marge de crédit, auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation**

ATTENDU QUE la Commission scolaire Western Québec a, en vertu de sa résolution numéro C-21/22-73 du 30 novembre 2021, institué un régime d'emprunts, valide jusqu'au 31 décembre 2022, lui permettant d'effectuer des emprunts par marge de crédit, auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation;

ATTENDU QUE, conformément à l'article 83 de la Loi sur l'administration financière (RLRQ, chapitre A-6.001), la Commission scolaire Western Québec a, dans le cadre du régime d'emprunts précité, délégué le pouvoir d'emprunt ou celui de conclure les transactions, ou d'en approuver les conditions et les modalités, à certains dirigeants qui doivent agir conjointement;

ATTENDU QUE l'article 83 de la Loi sur l'administration financière, modifié par l'article 56 de la Loi concernant la mise en œuvre de certaines dispositions du discours sur le budget du 25 mars 2021 et modifiant d'autres dispositions (L.Q. 2022, c. 3), précise que, lorsqu'il s'agit d'effectuer un emprunt à court terme ou par marge de crédit, le pouvoir peut être exercé par un membre du personnel autorisé par l'organisme, pouvant agir seul;

ATTENDU QU'il y a lieu en conséquence de remplacer le 6ième alinéa du dispositif de la résolution précitée afin de désigner les personnes autorisées à signer les confirmations de transaction nécessaires aux emprunts par marge de crédit;

EN CONSÉQUENCE, IL EST RÉSOLU par le commissaire Cornforth :

QUE la résolution numéro **C-21/22-155** du 26 avril 2022, instituant un régime d'emprunts permettant à la Commission scolaire Western Québec d'effectuer des emprunts par marge de crédit auprès du ministre des Finances, à titre de responsable du Fonds de financement, pour financer ses projets d'investissement pour lesquels une subvention est accordée par le ministre de l'Éducation, soit modifiée par le remplacement du 6e alinéa du dispositif par le suivant :

« 6. QUE le/la directeur(trice) général(e) adjoint(e), le/la directeur(trice) des ressources financières, ou le/la coordonnateur(trice) aux ressources financières, soient autorisés, pour et au nom de l'Emprunteur, à signer en vertu du présent régime d'emprunts toute confirmation de transaction nécessaire pour conclure un emprunt par marge de crédit ou effectuer un remboursement sur cette marge; »;

QUE toutes les dispositions de la résolution numéro C-21/22-73 du 30 novembre 2021, demeurent valides, sauf dans la mesure où elles sont modifiées par les dispositions des présentes.

Carried Unanimously

**C-21/22-156 Special Education Advisory (SEAC) Report – February 23, 2022**

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the SEAC minutes of February 23, 2022.

Carried Unanimously

**C-21/22-157 Ad Hoc Communications Committee Report – March 15, 2022**

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the Ad Hoc Communications Committee minutes of March 15, 2022.

Carried Unanimously

**C-21/22-158 President of Elections**

IT WAS MOVED by Parent-Commissioner Taylor that the Secretary General – Director of Corporate Services, M. George Singfield be named the WQSB Returning Officer for the ward 1 and 10 recommencement By-Election.

Carried Unanimously

**C-21/22-159 By-Election Polling Date for Commissioners of Ward 1 and 10**

WHEREAS Mr. Wayne Daly resigned as Commissioner of ward 10 on January 12, 2022;

WHEREAS George Singfield has been appointed to the position of Returning Officer for the Western Québec School Board;

WHEREAS Section 200 of the Act respecting school elections states that within 30 days from the date on which the seat becomes vacant, the returning officer must set as polling day, a Sunday, in the four months that follow that date;

WHEREAS Mr. Norm Young resigned as Commissioner of Ward 1 on February 22, 2022;

WHEREAS May 8 was set as the original polling day for the by-elections of both ward 1 and ward 10;

WHEREAS due to lack of candidates for the positions of ward 1 and ward 10 a recommencement of the electoral process is required;

IT WAS MOVED by Parent-Commissioner Coutlée to set June 19, 2022 as the polling day for the recommencement of the By-Election for Ward 1 and 10 Commissioners.

Carried Unanimously

**C-21/22-160 Proposed Calendar of Meetings 2022-2023 – Council of Commissioners**

IT WAS MOVED by Parent-Commissioner Connell that the 2022-2023 calendar of meetings of the Council of Commissioners of the Western Québec School Board, as proposed by the Director General, be sent for public notice as called for by section 392 of the Education Act.

Carried Unanimously

**C-21/22-161 Proposed Calendar of Meetings 2022-2023 – Executive Committee**

IT WAS MOVED by Commissioner Cornforth that the 2022-2023 calendar of meetings of the Executive Committee of the Western Québec School Board, as proposed by the Director General, be sent for public notice as called for by section 392 of the Education Act.

Carried Unanimously

**C-21/22-162 Recommended Policy Reviews**

WHEREAS WQSB Council Resolution 22-145 directs the Governance and Ethics Committee to review all WQSB policies, and recommend to Council those that need to be updated and/or altered;

WHEREAS the Governance and Ethics Committee has engaged in the review process of all WQSB policies;

IT WAS MOVED by Parent-Commissioner Taylor to have the following policies reviewed by the recommended parties and presented to Council for consultation and revision:

- Policy B-6; Leasing of Premises and Granting of Contracts (Governance and Ethics Committee in consultation with the Director of Buildings)
- Policy B-7; Use of Insecticides/Herbicides/Fungicides (Governance and Ethics Committee in consultation with the Director of Buildings)
- Policy C-14; Safe Schools (Governance and Ethics Committee)
- Policy D-6; School Funds (Governance and Ethics Committee in consultation with the Director of Finance)
- Policy D-10; Financial Contributions from Parents or Students (Governance and Ethics Committee in consultation with the Director of Finance)
- Policy D-11; Purchasing (Governance and Ethics Committee in consultation with the Director of Finance).

Carried Unanimously

**C-21/22-163 Policy A-6 Kiddy Mail**

WHEREAS WQSB Council Resolution C-21/22-145 directs the Governance and Ethics Committee to review all WQSB policies, and recommend to Council those that need to be updated and/or altered;

WHEREAS the Governance and Ethics Committee has reviewed Policy A-6 (Kiddy Mail) and proposed revisions;

IT WAS MOVED by Parent-Commissioner Taylor to send Policy A-6 (Kiddy Mail) out for a 60-day consultation to the following groups: Commissioners, Governing Board Chairs, Chair of Parent Committee, Principals and Centre Directors, and Union Presidents.

Carried Unanimously

**C-21/22-164 Adjournment**

IT WAS MOVED by Commissioner Cornforth that the meeting be adjourned at 7:52 p.m.