

**Province of Québec
Western Québec School Board**

Minutes of the **Council of Commissioners** meeting held on May 31, 2022, via Teams at 7:00 p.m.

PRESENT: Chair Daly, Commissioners Boucher, Brushey, Cornforth, George, Giannakoulis, Graham, Lyrette-Brennan, McCrank, Shaar, and Parent-Commissioners Brennan, Connell, Coutlée and Taylor.

REGRETS: Commissioner Labadie

Personnel:

Director of Buildings, Technology and Transportation P. Proulx

Director of Complementary Services L. Falasconi

Director of Education S. Aitken

Director of Finance M. Lupien

Director of Human Resources T. Kharyati

Administrative Officer R. Vincent

The Director General, M. Dubeau, the Secretary General – Director of Corporate Services, G. Singfield, and the Assistant Director General / Director of Education, Adult Education/Vocational Training, R. Ahern were also present.

- **Land Acknowledgment**

Call to Order: 7:08 pm

C-21/22-165

Adoption of Agenda

IT WAS MOVED by Commissioner Cornforth that the agenda be adopted as presented with the addition of:1

- Agenda item 3.3 Special Council Meeting Date

Carried unanimously

C-21/22-166

Approval of Minutes – April 26, 2022

IT WAS MOVED by Commissioner McCrank that the minutes of a meeting held on April 26, 2022 be approved as circulated.

Carried unanimously

Director General's Report

The Director General gave a verbal report. Topics discussed included:

- The signature of the IAWQ Local Arrangements and Letters of agreement
- He thanks staff who worked tirelessly after the May 21 storm
- His usage of his emergency powers to hire an arborist following the storm
- An update on the negotiations with transporters
- How well the administrative staffing process went
- The 2022-2023 Budget consultation

- Farewell to Director of HR Mr. Terry Kharyati

- C-21/22-167** **Appointment – Full-Time Principal with Teaching Duties – Onslow Elementary**
IT WAS MOVED by Parent-Commissioner Coutlée that Cathy Nugent be appointed to the full-time Principal with teaching duties position at Onslow Elementary School, effective July 1, 2022.
Carried unanimously
- C-21/22-168** **Appointment – Full-Time Principal with Teaching Duties – Queen Elizabeth Elementary**
IT WAS MOVED by Parent-Commissioner Brennan that Alanna Albert be appointed to the full-time Principal with teaching duties position at Queen Elizabeth Elementary School, effective July 1, 2022.
Carried unanimously
- C-21/22-169** **Appointment – Full-Time Principal with Teaching Duties – Poltimore Elementary**
IT WAS MOVED by Commissioner Boucher that Melanie Hogan be appointed to the full-time Principal with teaching duties position at Poltimore Elementary School, effective July 1, 2022.
Carried unanimously
- C-21/22-170** **Appointment – Vice-Principal – Greater Gatineau Elementary School**
IT WAS MOVED by Parent-Commissioner Coutlée that James Price be appointed to the full-time Vice-Principal position at Greater Gatineau Elementary School, effective July 1, 2022.
Carried unanimously
- C-21/22-171** **Appointment – Vice-Principal – Philemon Wright High School**
IT WAS MOVED by Commissioner Shaar that Correne Giles be appointed to the full-time Vice-Principal position at Philemon Wright High School, effective July 1, 2022.
Carried unanimously
- C-21/22-172** **Executive Committee Report – May 24, 2022**
IT WAS MOVED by Commissioner Cornforth that Council acknowledge receipt of the draft Executive Committee minutes of May 24, 2022.
Carried unanimously
- C-21/22-173** **Public Tender – Defibrillator Calibration, Inspection, and Maintenance – 3 years – All Buildings - Project #21510A020**
WHEREAS a public tender was completed;
WHEREAS the following persons and/or businesses retrieved the documents:

- 178030 Canada Inc. (LES ENTREPRISES MÉDICALES DE L'OUTAOUAIS)
- Cardio Choc Inc.

WHEREAS the following bids were received:

178030 Canada Inc. (LES ENTREPRISES MÉDICALES DE L'OUTAOUAIS)	\$52,579.75
Cardio Choc Inc.	\$58,288.22

WHEREAS the lowest bid conformed;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-158, that Council award the contract to 178030 Canada Inc. (LES ENTREPRISES MÉDICALES DE L'OUTAOUAIS) in the amount of \$52,579.75 for a 3-year period and that signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner Cornforth that, as recommended by the Executive Committee, Council award the contract to 178030 Canada Inc. (LES ENTREPRISES MÉDICALES DE L'OUTAOUAIS) in the amount of \$52,579.75 for a 3-year period and that signing authority for this contract be given to the Director of Buildings.

Carried unanimously

C-21/22-174

Public Tender – Geothermal System Drainage & Refilling – Wakefield School – Project #21510B390

WHEREAS the MEQ has allocated \$250,000.00 from the 2021-2022 Measure 50621;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 3175014 CANADA INC. (Combustion R.P.)
- ACQ - Région de l'Outaouais
- BARETTE BERNARD - ÉNERFLAMME INC.
- RÉFRIGÉRATION ET GAZ CENTRE-VILLE LTÉE

WHEREAS the following bids were received:

BARETTE BERNARD – ÉNERFLAMME INC.	\$228,500.00
3175014 CANADA INC. (Combustion R.P.)	Not conformed

WHEREAS the lowest bid conformed;

WHEREAS an annex 2 needs to be completed and approved;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-159, that Council accept Annex 2 and award the contract to BARETTE BERNARD – ÉNERFLAMME INC. in the amount of

\$228,500.00 and that the signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Parent-Commissioner Connell that, as recommended by the Executive Committee, Council accept Annex 2 and award the contract to BARETTE BERNARD - ÉNERFLAMME INC. in the amount of \$228,500.00 and that the signing authority for this contract be given to the Director of Buildings.

Carried unanimously

C-21/22-175

Public Tender – Parking lot rehabilitation Phase 1 – Hadley / Philemon Wright – Project #21510B320

WHEREAS the MEQ has allocated \$4,450,000.00 from the 2020-2021 Measure 50621 for the entire parking lot rehabilitation;

WHEREAS a call for public tenders was completed;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 10023914 CANADA INC. (Outabec)
- 10087548 CANADA INC. (Excavation GTS)
- 130247 CANADA INC. (Pavage Inter Cité)
- 6369472 CANADA INC. (Equinox JMP)
- ACQ – Région de l'Outaouais
- Infratek construction
- LE GROUPE LÉCUYER LTÉE
- LES PAVAGES LAFLEUR & FILS INC.
- PAYSAGISTE ENVERT ET FILS
- RN Civil
- SÉGUIN MORRIS INC.

WHEREAS the following bids were received:

Infratek construction	\$2,238,460.50
10023914 CANADA INC. (Outabec)	\$2,250,500.00
130247 CANADA INC. (Pavage Inter Cité)	\$2,686,978.25
10087548 CANADA INC. (Excavation GTS)	\$2,693,845.15

WHEREAS the lowest bid conformed;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-160, that Council award the contract to Infratek construction in the amount of \$2,238,460.50 and that the signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner Shaar that, as recommended by the Executive Committee, Council award the contract to Infratek

construction in the amount of \$2,238,460.50 and that the signing authority for this contract be given to the Director of Buildings.

Carried unanimously

C-21/22-176

Derogation Request to the policy D-11 – Purchasing Policy – Namur Wooden Entrance

WHEREAS an emergency forced us to demolish and rebuild the wooden entrance at Namur;

WHEREAS the contract is estimated between \$75,000.00 and \$85,000.00;

WHEREAS the intention is to give the contract to the contractor that built the entrance originally;

WHEREAS Section 7 of the policy: "Except for contracts where the estimated expenditure is equal to or above the thresholds established by the Act Respecting Contracting by Public Bodies, the Council of Commissioners may authorize the School Board, in exceptional circumstances and for legitimate reasons, to enter into a contract without following the tendering processes described herein.";

WHEREAS the Executive Committee recommends, by its resolution E-21/22-161, that Council accept the derogation request for this situation;

IT WAS MOVED by Commissioner Brushey that, as recommended by the Executive Committee, Council accept the derogation request for this situation.

Carried unanimously

C-21/22-177

Group Buying Program – (CSPQ) – Heating Oil in Bulk for the Period of December 1, 2022 to November 30, 2025

WHEREAS it is necessary for the school board to purchase heating oil in bulk;

WHEREAS in its resolution C-20/21-103, the Council approved the current contract (CSPQ no. 999108835);

WHEREAS the current contract ends on June 30, 2023;

WHEREAS the School Board has an opportunity to participate in the next group purchasing plan offered by the Centre d'acquisitions gouvernementales (CAG) – Éducation : Carburant en vrac et huile à chauffage 2022-8061-60;

WHEREAS pricing for this contract is for a period of 3 years, from December 1, 2022 to November 30, 2025;

WHEREAS WQSB is interested in joining this new contract beginning July 1, 2023 and lasting until November 30, 2025;

WHEREAS the WQSB spends an average of \$125,000/year in heating oil;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-162, that Council advise the WQSB to join the group buying contract beginning July 1, 2023 until November 2025, and that signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner McCrank that, as recommended by the Executive committee, Council advise the WQSB to join the group buying contract beginning July 1, 2023 until November 2025, and that signing authority for this contract be given to the Director of Buildings.

Carried unanimously

C-21/22-178

Group Buying Program - CAG 2022-8071-20 – Air Filters

WHEREAS the current contract 2019-7514-01-04 for the acquisition of air filters will expire on June 30, 2022;

WHEREAS the contract was for the period of 4 years, from July 1, 2017, until June 30, 2021;

WHEREAS Council extended the current contract to June 30, 2022 by Resolution C-20/21-201;

WHEREAS the School Board has an opportunity to participate in the group purchasing plan offered by the Centre d'acquisitions gouvernementales (CAG) – Éducation : Filtres à air pour conduits de ventilation, for a period of 2 years beginning July 1, 2022, without renewal options;

WHEREAS WQSB spends an average of \$65,000/year on air filters;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-163, that Council advise the WQSB to join the group purchasing plan beginning July 1, 2022, and that signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Parent-Commissioner Brennan that, as recommended by the Executive committee, Council advise the WQSB to join the group purchasing plan beginning July 1, 2022, and that signing authority for this contract be given to the Director of Buildings.

Carried unanimously

C-21/22-179

Public Tender – Caretaking – Lord Aylmer – 3 years – Project #2151B440

WHEREAS a call for public tenders has been completed;

WHEREAS the following persons and/or businesses retrieved the tender documents:

- 8926514 Canada Inc. (Edward Services)
- CONCIERGERIE SPEICO INC.
- NASCO ENTRETIEN MÉNAGER D'IMMEUBLES INC.
- Nettoyage Pro's Canada Inc.

WHEREAS the following bids were received:

NASCO ENTRETIEN MÉNAGER D'IMMEUBLES INC.	\$412,638.00
Nettoyage Pro's Canada Inc.	\$488,881.20
8926514 Canada Inc. (Edward Services)	\$519,247.86

WHEREAS the lowest bid conformed;

WHEREAS the Executive Committee recommends, by its resolution E-21/22-164, that Council award the contract to NASCO ENTRETIEN MÉNAGER D'IMMEUBLES INC. in the amount of \$412,638.00 and that the signing authority for this contract be given to the Director of Buildings;

IT WAS MOVED by Commissioner McCrank that, as recommended by the Executive Committee, Council award the contract to NASCO ENTRETIEN MÉNAGER D'IMMEUBLES INC. in the amount of \$412,638.00 and that the signing authority for this contract be given to the Director of Buildings.

For: 10
Against: 2 Graham, Taylor
Abstention: 1 George

Motion Carried

C-21/22-180 Special Education Advisory (SEAC) Report – March 28, 2022

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the SEAC minutes of March 28, 2022.

Carried unanimously

C-21/22-181 Parents' Committee Report – March 21, 2022

IT WAS MOVED by Parent-Commissioner Coutlée that Council acknowledge receipt of the Parents' Committee minutes of March 21, 2022.

Carried unanimously

C-21/22-182 Educational Policy Committee Report – February 17, 2022

IT WAS MOVED by Commissioner Graham that Council acknowledge receipt of the Educational Policy Committee minutes of February 17, 2022.

Carried unanimously

C-21/22-183 Governance and Ethics Committee Report – April 4, 2022

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the Governance and Ethics Committee minutes of April 4, 2022.

Carried unanimously

- C-21/22-184** **Communications Committee Report – April 11, 2022**
IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the Communications Committee minutes of April 11, 2022.
- Carried unanimously
- C-21/22-185** **Policy C-23 Educational Partnerships-Sponsorships – Send for Consultation**
IT WAS MOVED by Parent-Commissioner Taylor that, as recommended by the Governance and Ethics Committee, Policy C-23 Educational Partnerships-Sponsorships be sent for consultation.
- Carried unanimously
- C-21/22-186** **Rental agreement; 26 rue Leslie**
WHEREAS a provincial election has been called for October 3, 2022;
WHEREAS the Western Quebec School Board has received a request from Elections Quebec to rent the building located at 26 rue Leslie in Campbell's Bay, Quebec;
IT WAS MOVED BY Commissioner Brushey to approve the rental of 26 rue Leslie Campbell's Bay, Quebec for the requested period of September 5, 2022 - October 8, 2022 for the sum of \$1,437.19.
- Carried unanimously
- C-21/22-187** **Special Council Meeting**
IT WAS MOVED BY Parent-Commissioner Brennan to hold a special Council Meeting on June 14th at 7 p.m.
- Carried unanimously
- C-21/22-188** **Adjournment**
IT WAS MOVED by Parent-Commissioner Taylor that the meeting be adjourned at 8.21 p.m.
- Carried unanimously