


Policy Statement		
		Policy No. A-6
SUBJECT:	Communications with Students and Home	
Approval Date: April 27, 1994	Resolution No: C.C. 93/94-529	
Revision Date: May 4, 1999	Resolution No: C-98/99-326	
Revision Date: October 30, 2002	Resolution No: C-02/03-51	
Revision Date: June 28, 2022	Resolution No: C-21/22-215	
Origin: Governance and Ethics Committee		

1. OBJECTIVE

The Western Québec School Board supports the use of open, effective and efficient communication channels for school teaching staff, administration, and school parental organizations to communicate with all members of a school community.

While respecting this philosophy, the principals will attempt to keep the amount of material being communicated to a reasonable amount.

2. POLICY

Communications with students and home will not be used for the following:

- a) partisan or union activities
- b) distribution of commercial material, except that authorized by the school board.

The following will be distributed after being reviewed and approved by the school principal or designated school board officials.

- a) School information items, such as:
 - information from classes;
 - notes or newsletters from the school principal or staff;
 - messages or announcements from the School Board, emergency procedures, school board election notices and related information, health and safety notices, commercial material approved by the Board, and items of general interest to all parents and guardians, including information from advisory committees;
 - adult education information;
 - other information of interest to parents, guardians and students in a school.

- b) Communications from community organizations, such as the CLSC, sports associations, Home & School organizations, youth organizations, other community groups (notes of registration, etc.)

Communications from governing boards, i.e., notice of meetings and other related items including newsletters and school-based fundraising by these organizations shall be provided to the principal or designated school board officials for their information before being communicated.

If a principal is in doubt as to the advisability or appropriateness of sending any communication, it should be referred to the appropriate school board official for a decision.

All disputes regarding the distribution of messages or materials will be referred to the Executive Committee of the Western Québec School Board.