

**Province of Quebec
Western Quebec School Board**

Minutes of the **Council of Commissioners** meeting held on February 28, 2023, in a hybrid model at the Western Québec School Board office 15, rue Katimavik at 7:00 p.m.

PRESENT: Chair Daly, Commissioners R. Boucher, Brushey, Cornforth, George, Giannakoulis, Goldsbrough, Graham, Labadie, Lyrette-Brennan, McCrank, Shaar, and Parent-Commissioners Brennan, A. Boucher-Sharma, Fortier and Taylor.

Personnel:

Director of Complementary Services L. Falasconi
Director of Finance M. Lupien
Director of Buildings P. Proulx
Assistant Director of Human Resources J. Svetec
Contract Compliance Officer A. Gendron
Administrative Officer R. Vincent

The Director General, M. Dubeau, the Secretary General / Director of Human Resources, G. Singfield, and the Assistant Director General / Director of Adult Education/Vocational Training, R. Ahern were also present.

Public Participation:

The importance of updating Policy C-14 was discussed by Ms. Marisa Consolata Kemper and Ms. Trina Lasch during the public participation session.

- **Land Acknowledgment**

Call to Order: 7:19 p.m.

C-22/23-108

Adoption of Agenda

IT WAS MOVED by Parent-Commissioner Boucher-Sharma that the agenda be adopted with the following additions:

- Agenda Item 10.1 Coopted Commissioner
- Agenda Item 10.2 Coopted Commissioner
- Agenda Item 10.3 Organization of notice to and access of the public to Council meetings in an online environment
- Agenda Item 10.4 Power Law feedback

Carried unanimously

C-22/23-109

Approval of Minutes

IT WAS MOVED by Commissioner Cornforth that the minutes of a meeting held on November 29, 2022, be approved as circulated with the following correction:

- Resolution C-22/23-87 – Derogation Request – George Berwick Associates Contract; add line stipulating the approximate cost of contract in the amount of \$30,000.00.

Carried unanimously

C-22/23-110

Approval of Minutes

IT WAS MOVED by Commissioner Cornforth that the minutes of a meeting held on January 31, 2023, be approved as circulated.

Carried unanimously

Director General's Report

The Director General gave a verbal report. Topics discussed included:

- Director of Buildings P. Proulx gave a presentation on Lab-École
- Director of Adult Education/Vocational Training R. Ahern gave a presentation on the Commitment to Success Plan timeline.

C-22/23-111

Executive Committee Report – January 24, 2023

IT WAS MOVED by Commissioner Labadie that Council acknowledge receipt of the Executive Committee minutes of January 24, 2023.

Carried unanimously

C-22/23-112

Executive Committee Report – February 21, 2023

IT WAS MOVED by Commissioner Labadie that Council acknowledge receipt of the draft Executive Committee minutes of February 21, 2023.

Carried unanimously

C-22/23-113

Group Buying Program – Centre d'acquisitions gouvernementales -2023- 7529-50 – Assurances complémentaires

WHEREAS the WQSB requires complementary insurance coverage for the following:

- Criminal insurance
- General liability insurance
- Liability insurance for educational institutions
- Environmental damage liability insurance
- Car insurance
- Garage insurance

WHEREAS our current contract ends on June 30, 2023;

WHEREAS our yearly expenses are \$150,000.00 for the above-mentioned coverages;

WHEREAS a request for a separate price will also be made for the cyber risk insurance;

WHEREAS the WQSB can participate in the Group Buying Program through the Centre d'acquisitions gouvernementales (CAG) for the insurance;

WHEREAS the contract will cover a period of 1 year, from July 1, 2023 to June 30, 2024 with two options of one additional year each;

WHEREAS, as proposed by its resolution E-22/23-113, the Executive Committee recommends Council approve the WQSB's participation in the CAG's Group Buying Program for complementary insurance, and that the Director of Buildings be authorized to sign all documents required to give full effect to this resolution.;

IT WAS MOVED by Commissioner Labadie that, as recommended by the Executive Committee, Council approve the WQSB's participation in the CAG's Group Buying Program for complementary insurance, and that the Director of Buildings be authorized to sign all documents required to give full effect to this resolution.

Carried unanimously

C-22/23-114

Autorisation à signer au nom de la Commission scolaire Western Québec

IL EST RÉSOLU QUE :

Mme Martine Lupien, directrice des ressources financière, ainsi que Mme Nathalie Dagenais, coordonnatrice des ressources financières soient autorisées :

- à inscrire la Commission scolaire Western Québec aux fichiers de Revenu Québec dont le numéro d'enregistrement est le 883 1850 266;
- à gérer l'inscription de la Commission scolaire à clicSÉQUR – Entreprises;
- à gérer l'inscription de la Commission scolaire à Mon dossier pour les entreprises et, généralement, à faire tout ce qui est utile et nécessaire à cette fin;
- à remplir les rôles et à assumer les responsabilités du responsable des services électroniques décrits dans les conditions d'utilisation de Mon dossier pour les entreprises, notamment en donnant aux utilisateurs de l'entreprise, ainsi qu'à d'autres entreprises, une autorisation ou une procuration;

- à consulter le dossier de la Commission scolaire et à agir au nom et pour le compte de cette dernière scolaire, pour toutes les périodes et toutes les années d'imposition (passées, actuelles et futures), ce qui inclut le pouvoir de participer à toute négociation avec Revenu Québec, en ce qui concerne tous les renseignements que Revenu Québec détient au sujet de l'entreprise pour l'application ou l'exécution des lois fiscales, de la Loi sur la taxe d'accise et de la Loi facilitant le paiement des pensions alimentaires, en communiquant avec Revenu Québec par tous les moyens de communication offerts (par téléphone, en personne, par la poste et à l'aide des services en ligne).

En conséquence, les administrateurs de la Commission scolaire Western Québec apposent leur signature relativement aux résolutions mentionnées ci-dessus :

Wayne Daly, président, signé à Gatineau le 28^e jour de février 2023

Rhonda Boucher, vice-présidente, signé à Gatineau le 28^e jour de février 2023

Étant donné que tous les administrateurs de la Commission scolaire Western Québec qui ont le droit de voter relativement à la résolution ont signé le présent document, la résolution est adoptée et entre en vigueur le 28^e jour de février 2023. Un exemplaire de ce document est conservé au registre des procès-verbaux de la Commission scolaire et en fait partie intégrante.

IT WAS MOVED by Commissioner McCrank that Martine Lupien, Director of Financial Resources, and Nathalie Dagenais, Coordinator of Financial Resources are authorized to:

- register the WQSB with Revenu Québec;
- manage the WQSB's registration for clicSÉQUR – Entreprises;
- manage the WQSB's registration for My Account for businesses (and anything else that that entails);
- take on the role and responsibilities of the person in charge of using the online services described in the My

Account for businesses conditions for use (for example, by granting powers of attorney and authorizations to the business' users and to other businesses);

- view the WQSB's file and act on behalf of the WQSB for all periods and taxation years (past, present and future), including participating in any negotiations with Revenu Québec involving any information Revenu Québec holds about the business for the administration and enforcement of tax legislation, the Excise Tax Act, and the Act to facilitate the payment of support, by communicating with Revenu Québec over the phone, in person, in writing or using online services.

Carried unanimously

C-22/23-115

Governance & Ethics Committee Report – January 12, 2023

IT WAS MOVED by Parent-Commissioner Boucher-Sharma that Council acknowledge receipt of the Governance & Ethics Committee minutes of January 12, 2023, with a correction to item 4.b.

Carried unanimously

C-22/23-116

Governance & Ethics Committee Report – February 9, 2023

IT WAS MOVED by Parent-Commissioner Taylor that Council acknowledge receipt of the Governance & Ethics Committee minutes of February 9, 2023.

C-22/23-117

Resolution to Postpone Definitely

IT WAS MOVED by Commissioner Labadie to postpone definitely to the next meeting the Governance & Ethics Committee report of February 9, 2023 to the March 28, 2023 Council of Commissioners regular meeting.

For: 13

Against: 1 (Taylor)

Abstained: 1 (George)

Motion Carried

C-22/23-118

List of Policies for Revision

WHEREAS the Governance and Ethics Committee has been mandated by Council to draft a recommended list of policies which require review;

WHEREAS the following policies have been recommended for revision:

- C-4.1 Drug-Free Atmosphere in our Schools and Related Activities;
- C-5 Discipline Committee Process;
- C-24 Physical Restraint;

- C-26 Administering Medication at School;
- C-31 Anaphylactic Shock; and
- F-10 Interview Committees

IT WAS MOVED by Parent-Commissioner Taylor that the following list of policies be sent for revision as recommended by the Governance and Ethics Committee:

- C-4.1 Drug Free Atmosphere in our Schools and Related Activities;
- C-5 Discipline Committee Process;
- C-24 Physical Restraint;
- C-26 Administering Medication at School;
- C-31 Anaphylactic Shock; and
- F-10 Interview Committees

Carried Unanimously

C-22/23-119

List of Policies Needing Amendments

WHEREAS the Governance and Ethics Committee has been mandated by Council to draft a recommended list of policies which require review;

WHEREAS the following policies have been recommended for amendments:

- A-16 Governance; and
- C-14 Safe Schools.

IT WAS MOVED by Parent-Commissioner Taylor that the following list of policies be sent for amendment as recommended by the Governance and Ethics Committee:

- A-16 Governance; and
- C-14 Safe Schools.

Carried Unanimously

C-22/23-120

Human Resources Committee Report – February 2, 2022

IT WAS MOVED by Commissioner Labadie that Council acknowledge receipt of the Human Resources Committee minutes of February 2, 2022.

Carried unanimously

C-22/23-121

Human Resources Committee Report – January 23, 2023

IT WAS MOVED by Commissioner Boucher that Council acknowledge receipt of the Human Resources Committee minutes of January 23, 2023.

Carried unanimously

- C-22/23-122** **Parents' Committee Report – November 21, 2022**
IT WAS MOVED by Parent-Commissioner Fortier that Council acknowledge receipt of the Parents' Committee minutes of November 21, 2022.

Carried unanimously
- C-22/23-123** **Parents' Committee Report – January 23, 2023**
IT WAS MOVED by Parent-Commissioner Fortier that Council acknowledge receipt of the Parents' Committee minutes of January 23, 2023.

Carried unanimously
- C-22/23-124** **SEAC Committee Report – November 14, 2022**
IT WAS MOVED by Parent-Commissioner Fortier that Council acknowledge receipt of the SEAC Committee Minutes of November 14, 2022.

Carried unanimously
- C-22/23-125** **Transportation Committee Report – January 17, 2023**
IT WAS MOVED by Commissioner Cornforth that Council acknowledge receipt of the draft Transportation Committee minutes of January 17, 2023.

Carried unanimously
- C-22/23-126** **Coopted Commissioner**
IT WAS MOVED by Commissioner Shaar that Council appoint **Ms. Charlotte Commda** for the position of coopted Commissioner.

For: 14
Against: 1 (Graham)
Abstained: 0
Motion Carried
- C-22/23-127** **Coopted Commissioner**
IT WAS MOVED by Commissioner Boucher that Council appoint **Mr. Linton Garner** for the position of coopted Commissioner.

For: 14
Against: 1 (Graham)
Abstained: 0
Motion Carried
- C-22/23-128** **Authorization to Send OQLF Report to EMSB**
IT WAS MOVED by Commissioner Brushey that Council authorize the WQSB to send a copy of its Office québécois de la langue française (OQLF) report to Mr. Nick Katalifos, Director General of the English Montreal School Board (EMSB), for submission to the Power Law Firm.

Carried unanimously

C-22/23-129

Adjournment

IT WAS MOVED by Commissioner McCrank that the meeting be adjourned at 9:21 p.m.

Carried unanimously