

RE: Summer school fees

Dear Parents/Guardians,

Payment of summer school fees will be available via online banking and in-person cash payments.

Fees must be paid prior to the start of the tutorial.

Should you choose to pay your invoice online, you will need to use a personal online banking file number. This number **will be different** than the number used to pay your regular school fees.

We are listed as *Western Quebec SB – School and Daycare* or *WQSB – School and Daycare* or *Western Quebec School Board – S & D* depending on the bank you use (or it may be a close variation of this. If you do a search for *Western*, you should find us)

Once you have added us as a payee, you will enter your personal online banking file number.

Note that **each student** has a distinct payment number.

Always verify your file number before making a payment.

SUMMER SCHOOL FEES – Online Banking File Numbers are 19 digits long			
Example: 86ES44444440000000			
86	ES	44444444	0000000
WQSB ID Code	School Fees	Summer School (8 x # four)	Student ID (7 digits)

The student ID can be found on the Mozaik Parent Portal:

Click on Record



You will see listed: Date of birth, permanent code and **ID number**. Make sure to use all seven digits listed, including zeros.

You may also contact summerschool@wqsb.qc.ca for this number if needed.

All online payments will be processed at the board office therefore if you have any questions or concerns regarding online payments please contact us at infofinance@wqsb.qc.ca.

Please make sure to refer Summer School payments in your email.

Regards,

Western Quebec School Board

Finance Department

infofinance@wqsb.qc.ca

