GOVERNING BOARD MEETING MINUTES

G. Theberge School

Meeting Date	September 23, 2026
Time	7:00 pm
Location	On Teams – link was sent
Chairperson	Shannon McElwain
Recording Secretary	Jennifer Jones-Girard

ATTENDANCE

Present	Regrets / Absent
Brittany Blanche (Parent)	Theresa Bryan (Parent)
Steph Gammon (Parent)	Primary Teacher
Shannon McElwain (Parent)	
Allison Boone (Principal)	
Erin Creed (Secondary Teacher)	
Jennifer Jones-Girard (Special Education Technician)	
Stevie Sutherland (Support Staff)	

CALL TO ORDER

Time called to order: 7:05pm
Notes: Meeting called to order by Allison Boone

1. APPROVAL OF AGENDA

Motion / Decision: Allison Boone
Moved by: Jen Girard **Seconded by:** Stevie Sutherland
Result: X **Carried** ☐ **Defeated** ☐ **Amended**
Notes:

2. APPROVAL OF PREVIOUS MINUTES

Meeting date of previous minutes: September 17, 2026
Motion / Decision: Allison Boone
Moved by: Erin Creed **Seconded by**: Steph Gammon
Result: X **Carried** ☐ **Defeated** ☐ **Amended**
Follow-up / corrections:
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Notes: The notes from the Annual Report and the September 17, 2026 minutes were included in this approval.

- At the open house Ms. Boone asked if any parent wanted to join Seac and Steph Gammon reached out.

3. Governing Board Elections

Governing Board Positions – Chairperson (must be a parent), Secretary (Not Ms. Boone), Parent Rep / Alternate (must be parents).

Chairperson – Nominated by Jen Girard – Shannon Accepted – 1st by Erin Creed 2nd by Brittany
Parent Rep – Steph volunteered 1st by Erin Creed 2nd by Shannon
Parent Alternate – Steph nominated Brittany – Brittany accepted 1st by Jen 2nd by Erin
Secretary – Allison nominated Jen, Jen accepted 1st by Erin 2nd by Brittany

4. PROPOSALS FROM THE PRINCIPAL

4.1 Annual Report:

This report is based on last school year (2025-2026). – Allison read through the report while sharing her screen. This report talked about when certain policies were reviewed and approved. The approved activities, Summarized discussion topics from previous meetings, Mesures/Grants and Budget

Need approval of this report
1st by Steph Gammon 2nd by Shannon McElwain

4.2 Anti Bullying & Anti Violence Plan

- Allison stated we need one in place to start the school year, but this is a live working document
- Allison suggested that this may be the year to look it over thoroughly to see if anything is missing or needs to be added (this might be a January 2027 meeting) – will have staff look and add their input as well as Governing Board.
- One area Allison suggested we focus on is the *Sexual Violence Area.*
- Allison will also try and summarize this document to send with the original copy to parents. She feels the parents may not read all 22 pages but would read the summarized copy.

Need approval to start the school year
1st by Shannon McElwain 2nd by Jen Girard

4.3. Code of Conduct

- The current code of conduct was passed last January

- When ran through an AI reader – our Anti-hate section was very strong. But it also gave areas where we could improve.
- This is another live document which we can alter at anytime. Allison suggested us to review at a later date.

Need approval to start the school year
1st by Brittany 2nd by Steph

4.4 School Fees – 2026/27

- This was approved back in June 2026 but had a minor change that needs to be approved.
- Allison reviewed the document once again and explained where the changes were.

Primary
- The parents pay in their fees for their math workbooks which is between $21.45 - $22.90
- Lunch Supervision $80 / child

Secondary
- Science workbook which is between $27.15 - $29.90
- **NEW** Sec ½ French workbook which is $25.65
- Sec 1,2,3 French workbook which is between $24.45 - $25.90

Need approval for the change
1st by Jen 2nd by Brittany

4.5 Update on Secondary Concentration Classes

- Allison updated us on how this came about
- Allison approached students to see what can keep them here and not go to North Bay, they stated we don't have many options.
- This year we split up the Secondary 3, 4 & 5 into 2 groups for 4 x 70min classes in a 9-day cycle.
- Options were Outdoor Education or Drama.

Outdoor Education
- Could not go canoeing in September because the canoes were not safe, so they are golfing for the afternoon
- They will be skiing and going to Blue Mountain

Drama
- Going Well, Ms. Creed is slowly breaking them into different roles
- They will be going to Stratford to watch a couple plays

4.6 Secondary Cell Phones

- As of last year, the government implanted that no cellphones were permitted in /or on school property
- Our policy was tweaked that the students would not be allowed their phones from 9:10am to 3:50om.
- We found that some kids do not have data/internet at home and sometimes sit out front to get service.
- It was proposed that we allow the students to use their phones during lunch, but ONLY in the student lounge where it is supervised, this being said, students and parents will have to sign a contract that will be drafted by Allison.
- It was also proposed that we try it for the month of October and see what the feedback is.

Need approval for the month of October

1st by Shannon 2nd by Brittany

4.7 Fundraising Update

- High School student council are asking for approval for the following events to help fund their student council uniform and supplies.

1st Event – Host their annual bake sale around the week of Thanksgiving. The sale would be open to both primary and secondary.

To be approved:

1st by Steph 2nd by Brittany

2nd Event – Host a Neon High-School Dance on Friday November 6th

To be approved:

1st by Brittany 2nd by Steph

4.8 Upcoming Events within the School

- Friday September 25th – Terry Fox Walk – student will be walking for the cause. Parents are welcome to join us in the walk. We are not setting a goal to collect this year; due to the fact the mill is not doing so well.

- Monday September 25th – we will be doing Truth and Reconciliation activities by the teepee with members from Wolf Lake and Kebaowek. The community is also welcome to join us. Sara will be meeting with staff to give a presentation on how to get the school community involved.

- Going forward we want to bring better relations with both bands. The school has created a committee to meet once a month to come up with ideas and plans to foster this going forward.

5. NEXT MEETING

Date: Wednesday October 21, 2026 **Time:** 7:00pm
Location: Teams meeting
NOTE: We will be discussing the upcoming budget

6. ADJOURNMENT

Time adjourned: 8:00pm